



**President**  
Mr. Dave Warren  
City of Placerville

**Vice President**  
Mr. Jose Jasso  
City of Rio Vista

**Treasurer**  
Ms. Jen Lee  
City of Rio Vista

**Secretary**  
Ms. Jennifer Styczynski  
City of Marysville

## **NORTHERN CALIFORNIA CITIES SELF INSURANCE FUND BOARD OF DIRECTORS MEETING AGENDA**

**DATE/TIME:** Thursday, November 12, 2020 at 9:00 AM

**LOCATION:** Webex Teleconference  
Call-in Number: (877) 309-3457  
Meeting ID: 171 217 3426

**A - Action**  
**I - Information**

**1 - Attached**  
**2 - Hand Out**  
**3 - Separate Cover**  
**4 - Verbal**

### **MISSION STATEMENT**

*The Northern California Cities Self Insurance Fund, or NCCSIF, is an association of municipalities joined to protect member resources by stabilizing risk costs in a reliable, economical and beneficial manner while providing members with broad coverage and quality services in risk management and claims management.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PUBLIC COMMENTS**

*This time is reserved for members of the public to address the Board of Directors on matters pertaining to NCCSIF that are of interest to them.*

pg. 5 **D. CONSENT CALENDAR**

**A 1**

*All matters listed under the consent calendar are considered routine with no separate discussion necessary. Any member of the public or the Board of Directors may request any item to be considered separately.*

pg. 6 1. Board of Directors Meeting Minutes – June 25, 2020

pg. 17 2. Board of Directors and Long Range Planning Meeting Minutes- October 29, 2020

pg. 25 3. Check Register from May 1, 2020 to October 31, 2020

4. Investment Reports

pg. 31 a. Chandler Asset Management Short/Long Term - May 2020 to September 2020

pg. 71 b. Chandler Asset Management GASB 40 Reports as of June 30, 2020

pg. 83 c. Chandler Asset Management GASB 72 Reports as of June 30, 2020

pg. 85 d. Local Agency Investment Fund (LAIF) Report as of June 30, 2020

pg. 86 e. Treasurer's Report as of June 30, 2020



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pg. 87	5. Police Risk Management Grant Funds Utilization Report as of October 2020	
pg. 88	6. Sedgwick Workers' Compensation Quarterly Claims Report	
pg. 107	7. APIP Alliant Commission Disclosure Letter and Fact Sheet Retail v. Wholesale Commissions	
pg. 110	8. Alliant Additional Commission "opt out" Letter	
pg. 111	9. ALC Auditing Serving Agreement	
pg. 115	<b>E.. GENERAL RISK MANAGEMENT ISSUES</b>	<b>I 4</b>
	<i>This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing.</i>	
pg. 116	<b>F. SUMMARY OF THE BOARD OF DIRECTORS AND LONG RANGE PLANNING MEETING ON OCTOBER 29, 2020</b>	<b>I 1</b>
	<b>G. ADMINISTRATION REPORTS</b>	<b>I 4</b>
	1. <b>President's Report</b>	
	<i>Dave Warren will address the Board on items pertaining to NCCSIF.</i>	
	2. <b>CJPRMA Update</b>	
	<i>The Board will receive an update on CJPRMA matters pertinent to NCCSIF.</i>	
	3. <b>Program Administrator's Report</b>	
	<i>Alliant will address the Board on items pertaining to NCCSIF.</i>	
	<b>H. FINANCIAL REPORTS</b>	
pg. 117	1. <b>Investment Policy</b>	<b>A 1</b>
	<i>The Board will review and may approve suggested changes to the Investment Policy presented by Carlos Oblites from Chandler Asset Management.</i>	
pg. 138	2. <b>NCCSIF Investment Portfolio Review</b>	<b>A 1</b>
	<i>Carlos Oblites from Chandler Asset Management will present an economic overview and NCCSIF's Investment Portfolio report to accept and file.</i>	
pg. 195	3. <b>FY 19/20 Financial Audit</b>	<b>A 1</b>
	<i>A representative from Crowe LLP will present the Financial Audit for Year Ending June 30, 2020 to the Board for review and to receive and file.</i>	
pg. 242	4. <b>Financial Status at June 30, 2020</b>	<b>I 1</b>
	<i>James Marta will present the financial status of NCCSIF at June 30</i>	



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pg. 258      5.    **Resolution 20-05 Authorizing the Treasurer to Invest and Re-invest Funds**      **A    1**  
*Review and approve Resolution 20-05 Authorizing the Treasurer to invest and re-invest funds.*

pg. 260      6.    **Resolution 20-06 Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)**      **A    1**  
*Review and approve Resolution 20-06 Authorizing signers to transfer money to or from LAIF and rescinding prior authorizations.*

**I.    JPA BUSINESS**

pg. 263      1.    **Policy and Procedure Revisions**      **A    1**  
*The Board will review and may approve or provide direction on the following Policies:*  
a.    A-03: Meal Arrangements  
b.    A-11: Recalculation of Deposits  
c.    A-14: Teleconferencing under the Brown Act  
d.    A-23: NCCSIF Underwriting Policy

pg. 274      2.    **Long-Range Planning Wrap-up**      **A    1**  
*The Board may take action or provide direction regarding the topics discussed during the long-range planning session.*

pg. 278      3.    **Resolution 20-07 Recognizing Tim Sailsbery’s Contributions to NCCSIF**      **A**  
*The Board may approve a Resolution recognizing Tim Sailsbery’s many years of service to NorCal Cities as Treasurer, President, and Board Member.*

**J.    INFORMATION ITEMS**      **I    1**

- pg. 281      1.    Glossary of Terms
- pg. 290      2.    NCCSIF Organizational Chart
- pg. 291      3.    NCCSIF 2020-21 Meeting Calendar
- pg. 292      4.    NCCSIF Resource Contact Guide
- pg. 305      5.    Sedgwick Who’s Who in Claims - WC and Liability Contacts

**K.    ADJOURNMENT**

**UPCOMING MEETINGS**

Risk Management Committee Meeting – December 10, 2020  
Board of Directors Meeting – December 10, 2020



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*Per Government Code 54954.2, persons requesting disability related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Jenna Wirkner at Alliant Insurance Services at (916) 643-2714.*

*The Agenda packet will be posted on the NCCSIF website at [www.nccsif.org](http://www.nccsif.org). Documents and material relating to an open session agenda item that are provided to the NCCSIF Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 2180 Harvard Street, Suite 460, Sacramento, CA 95815.*

*Access to some buildings and offices may require routine provisions of identification to building security. However, NCCSIF does not require any member of the public to register his or her name or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.*