



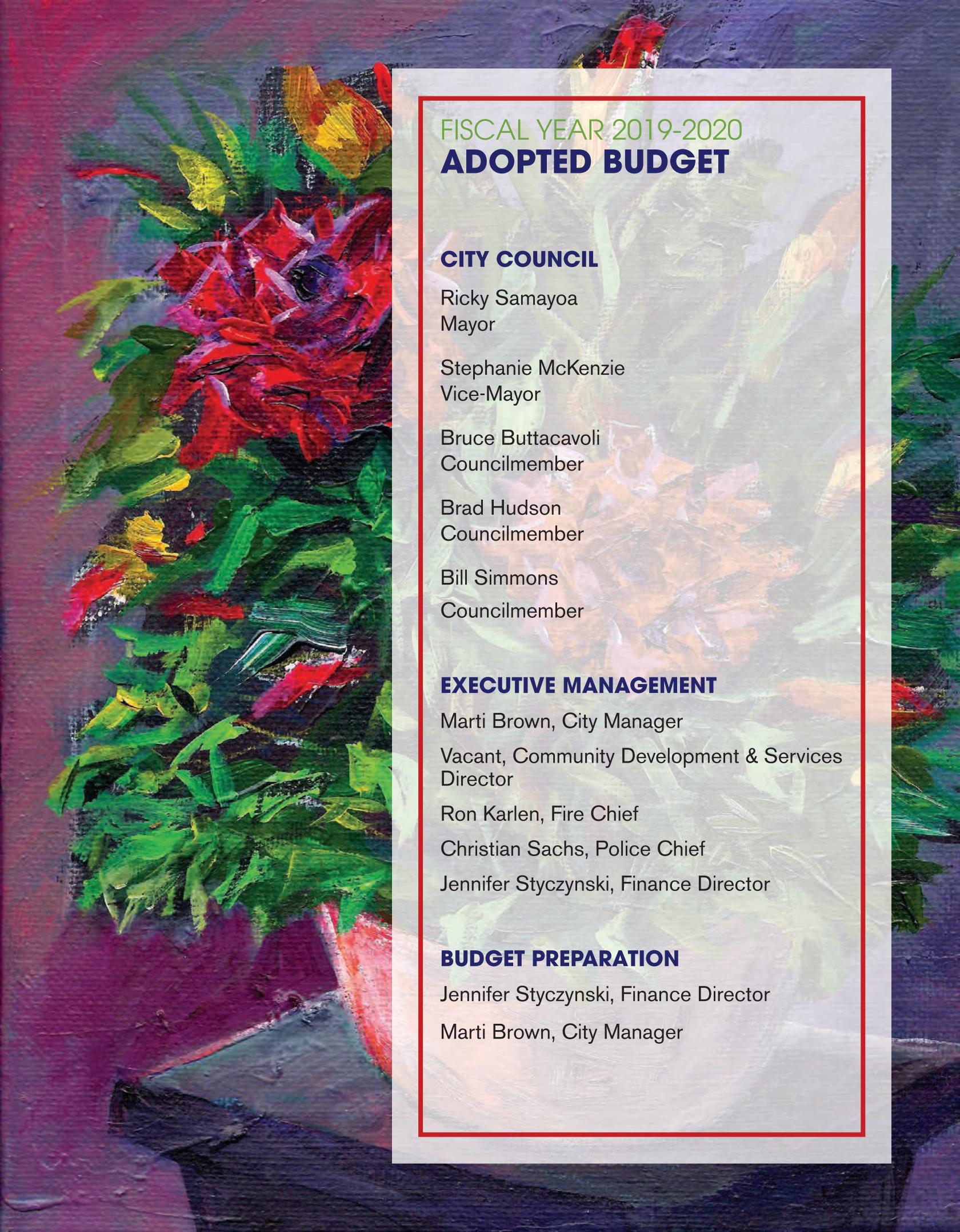
City of Marysville

ADOPTED

BUDGET

FISCAL YEAR 2019-2020





FISCAL YEAR 2019-2020
ADOPTED BUDGET

CITY COUNCIL

Ricky Samayoa
Mayor

Stephanie McKenzie
Vice-Mayor

Bruce Buttacavoli
Councilmember

Brad Hudson
Councilmember

Bill Simmons
Councilmember

EXECUTIVE MANAGEMENT

Marti Brown, City Manager

Vacant, Community Development & Services
Director

Ron Karlen, Fire Chief

Christian Sachs, Police Chief

Jennifer Styczynski, Finance Director

BUDGET PREPARATION

Jennifer Styczynski, Finance Director

Marti Brown, City Manager

ACKNOWLEDGEMENTS

A special thank you to the City's Department Heads, Financial Consultants, Finance and other Department support staff, artists and nonprofit organizations who greatly contributed to preparing this year's budget.

THANK YOU!

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Mary Aaron Museum

Yuba-Sutter Arts Council

* All images of paintings, including the front cover, are courtesy of Max Komissarchick, City of Maryville Artist and resident.

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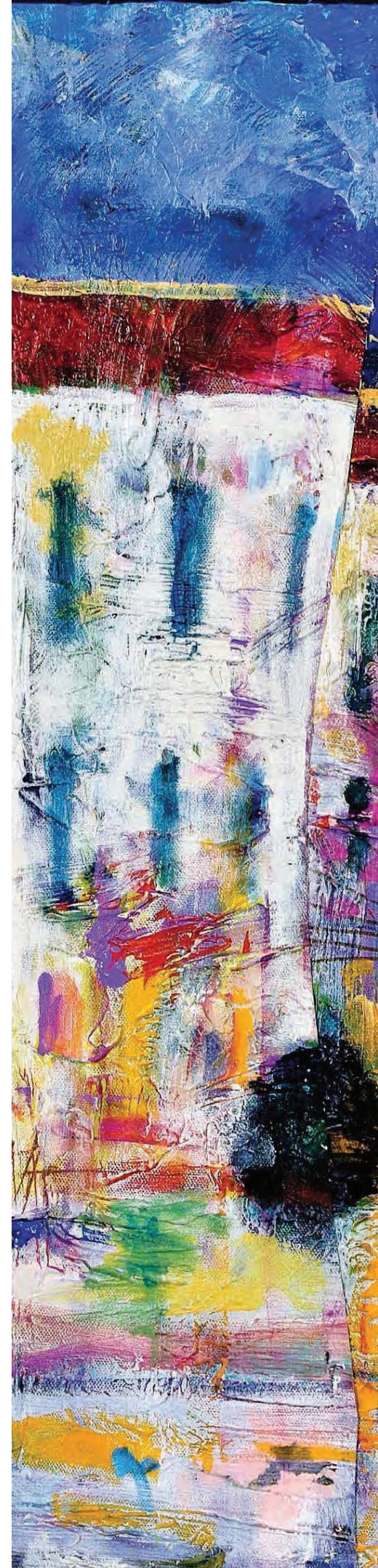


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Understanding
THE BUDGET



UNDERSTANDING **THE BUDGET**



The Adopted Budget represents the official City spending plan for the year. The following general outline is designed to assist the reader in understanding the information presented in the document. Additional information related to the City and its operations and services can be obtained on its website at www.marysville.ca.us

THE ROLE OF THE CITY COUNCIL AND CITY MANAGER

The City's governing body consists of a mayor and four-member elected City Council that has legislative authority to govern the City, a charter city and municipal corporation of the State of California. Under the Charter, an appointed City Manager has executive authority on behalf of the Council to carry out the Council's priorities and policies, and to ensure that the organization is efficient and effective in the delivery of City services. Under this structure of government, the City Manager proposes the annual City budget to the City Council and, after deliberation and taking public testimony, the Council may make changes to the budget and ultimately adopt a City budget for the fiscal year – running from July 1 to June 30.

FINANCIAL STRUCTURE & OPERATIONS

Although there are no uniform statewide accounting standards imposed on California's 482 cities, modern municipal budget practices are prescribed by the Government Finance Officers' Association that recommends practices and procedures relating to the form and content of the annual city budget. In accordance with these practices, the City uses a modified accrual basis of accounting, and organizes and operates that system on a fund basis. Funds are separate legal or fiscal entities by which resources are allocated and controlled. The City's Budget has the following five major types of funds:

I. General Fund

The General Fund is the principal discretionary fund in the City's Budget and is used to finance most governmental operations that are general in purpose and not included in another fund, including the Police and Fire Departments, Parks and Recreation, and other administrative services.

II. Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of revenue sources that must be spent for specific purposes and on restricted uses. An example of Special Revenue Funds is the Gas Tax Fund.

III. Enterprise Funds

Enterprise Funds are used to account for operations of governmental units where the users of the services include the general public, and the costs of providing the services are financed primarily by user charges, similar to a private business. An example is the Wastewater Enterprise Fund.

IV. Capital Project Funds

Capital Project Funds are used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary and trust funds). An example of this is the Capital Projects Fund.

V. Agency Funds

These funds are used to account for the assets held for distribution by the City as an agent for another entity for which the City has custodial responsibility and accounts for the flow of assets. Included in this category are the Mary Aaron Memorial Museum and the Marysville Levee Commission – both of which are separate legal entities whose funds are held in trust by the City.

BUDGET OVERVIEW, REVENUES & EXPENDITURES

These provide the “big picture” of citywide financing including a quick, at-a-glance fund balances, revenues and expenditures over the past several years by fund (as described in ‘Financial Structures & Operations’).

DEPARTMENT BUDGETS

Department budgets provides a more focused perspective on each department, including total budget, revenue and expenditure details, appropriations, services and supplies, capital outlay and debt.

BONDED DEBT & LONG-TERM OBLIGATIONS

Municipal budgets also include an explanation of long-term debt such as bonds and/or multi-year loans.

LONG RANGE PLANNING & CAPITAL PROJECTS

This section describes the City’s long-range planning goals and any individual capital improvement projects, as well as associated budgets and anticipated expenditures.

APPENDIX: DETAIL REVENUE AND EXPENDITURES

These spread sheets further detail the City’s revenues and expenses categorized by department and fund, as well as the City Council’s resolutions authorizing the budget and appropriations, Budget Calendar and Glossary of Terms.

HOW TO USE **THIS BOOK**



The City Council's Adopted Fiscal Year (FY) 2019-20 Budget for the City of Marysville contains citywide budgetary and fiscal policy information as well as detailed departmental budgets. The proposed budget is organized into the following sections:

CITY MANAGER'S MESSAGE: A letter from the City Manager transmitting the long range perspective of both this year's and the work of future years' budgets to the City Council and the citizens of Marysville.

EXECUTIVE SUMMARY: A summary of the proposed budget, including important highlights of this fiscal year, a high-level overview and changes from the prior year's budget, and other details on specific policy areas that are changing in the proposed budget.

BUDGET FRAMEWORK: Focused on the results of the City Council's Strategic Goal Setting from March 2019 and the performance of Measure C, this section illustrates the framework and goals and objectives that were used to develop this year's budget.

MARYSVILLE AT A GLANCE: An overview of the City's history, as well as its economic, demographic, and financial trends.

BUDGET OVERVIEW & SUMMARIES: The amount of funding recommended for projects, programs and services is driven by available funds and staffing levels, Council goals and objectives, and the resources needed to deliver high quality services to the citizens of Marysville. This section summarizes citywide budgeted revenues and expenditures, major tax revenues and their impact on General Fund revenue forecasting, and revenue analysis for each fund. It also includes a description of the funds and their fund balance projections for the fiscal year; revenue analysis for all funds; a Five-Year Revenue Summary; and a Five-Year Expenditure Summary.

DEPARTMENT SUMMARIES: Explains budgetary information and operational priorities for each of the City's departments. Department information is organized alphabetically by department name and includes the following information:

- The mission of the department.
- Key services or divisions and functions.
- A summary of total expenditures and funded positions over time.
- Important accomplishments made over the past fiscal year.
- The department's performance in delivering services.
- Highlights of key areas of focus in the upcoming fiscal year.
- Department's organizational structure.
- An historical comparison chart illustrating the department's total revenue sources, expenditures, and funded positions over the past three years.

BONDED DEBT & LONG-TERM OBLIGATIONS:

Outlines the City's debt portfolio and other long-term obligations.

LONG RANGE PLANNING & CAPITAL PROJECTS: Explains long-range planning strategy and planned capital improvement projects funded in fiscal year 2019-20. It provides an overview of the City's capital planning process and budget development. Capital projects generally include major construction of new or existing buildings, roads, and other investments in the City's physical infrastructure. Specific projects are detailed in this section.

APPENDIX: Provides detailed budget information by department, resolutions adopting the City's budget and appropriation limits, and a glossary of commonly-used municipal budgeting terms.



Ribbon Cutting Ceremony, installation of City Hall solar panel project.



Fire safety with future Firefighters.

Receiving public input for parks grant application at the City's First Annual Open City Hall Crawl.

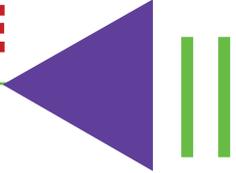


Learning all about the Police K9.

Executive SUMMARY



CITY MANAGER'S **BUDGET MESSAGE**



Honorable Mayor, Vice-Mayor and Councilmembers:

It is with great pleasure that I present to the City Council the Fiscal Year 2019-20 Budget for the City of Marysville. This year's balanced budget reflects the continued hard work and commitment of the City Council and staff to create a healthy and fiscally sustainable foundation and future for the City of Marysville.

Over the past three years, the City has experienced steady economic growth in large part due to the passage of voter approved Measure C in June 2016; and that growth is expected to continue in Fiscal Year 2019-20. Measure C's 1% General Sales tax has allowed the City to address long-term deferred maintenance, including hire more Police and Fire Department employees, replace fleet vehicles, make a host of one-time crucial apparatus and equipment purchases, as well as capital and public infrastructure improvements, and restructure City departments and divisions to better serve the citizens of Marysville. In addition to Measure C, this fiscal year will also reap the economic benefits of two medical marijuana dispensaries that opened in early 2019.

THE BUDGET STORY: CITY COUNCIL GOALS & OBJECTIVES REALIZED

If a budget is the story of our community values actualized, then this year's budget and City Council goals demonstrate that we value increased public safety; improved infrastructure; an enhanced quality of life for both Marysville residents and City employees; sustainable reserves and a 'rainy day' fund in preparation for a downturn in the economy; cost-saving efficiencies and effectiveness; generating more revenue for City operations, projects and programs; planning for the future; and complying with State and Federal regulations and standards.

In March 2019, the City Council completed its annual Strategic Planning & Goal-Setting Workshop revisiting, adjusting and reaffirming its 2018 goals and objectives, as well as confirming progress on reaching those goals. The positive outcome is staggering considering the City's finances just a few short years ago.

Starting with Goal #1, the City Council set a five year goal to Increase Fiscal Sustainability, including:

- Increasing the General Fund revenue by 15-20%.
 - In year 1, revenue was increased by 13.2%.
- Increasing the General Fund reserve by 5-8%.
 - In year 1, the reserve was increased by 23%.
- Developing Reserve and Investment policies.
 - In year 1, both policies were adopted by the City Council.

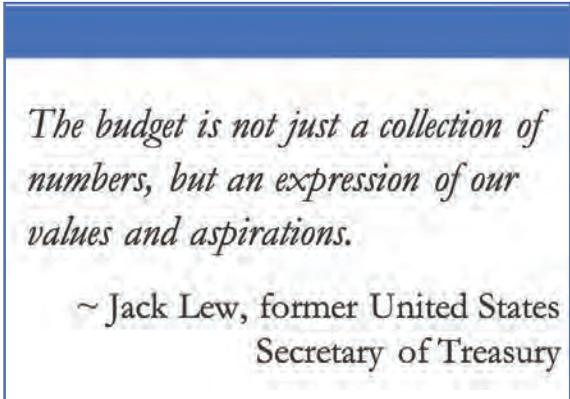
Goal #2: Expand Economic Development Opportunities. In an effort to improve the City's economic standing, the City Council has taken the following measures:

- Approved comprehensively updating the City's General Plan and Zoning Code, which ultimately will lead to increased commercial and residential development and investment.

- Supports working collaboratively with Adventist Health – Rideout to develop a Specific Plan that will facilitate hospital campus expansion translating into more visitors to Marysville, a catalyst for developing more places to eat and shop, as well as an increased need for housing production.

- Directed staff to amend the City’s Cannabis Ordinance allowing for ‘Adult Use’ and delivery leading to increased economic development and revenue through the City’s Measure F sales tax.

- Approved a SACOG grant to assist local businesses by teaming up with Michele Reeves of Civilis Consulting to pilot a Retail Window ‘Makeover’ Program helping downtown businesses increase sales and improve their brand. The goal of the pilot project is to hopefully turn it into a permanent City program that will promote a more vibrant city center.



Goal #3: Improve Infrastructure. The Council has also approved the rehabilitation of the 5th Street corridor between the 5th Street Bridge and E Street, including repaving the street, adding a landscaped median, and installing turn pockets. In addition, the City is also preparing to start its first street pavement project since approving the City’s Pavement Management Study in 2018. Using a combination of Senate Bill 1 funds and General Fund monies, the City will start street paving projects later this year. After six years of construction, the City also completed its connection to the Linda County Water District on schedule and without further penalties from the State Water Board. The State mandated decommissioning of the City’s wastewater treatment ponds is also underway, as well as City Hall upgrades including the installation of a new air conditioning unit.

Goal #4: Enhance Public Safety. Efforts to improve public safety are also reflected in this year’s budget by increased investment in the Fire Department including the purchase of several long overdue new apparatus and equipment (e.g., Type 1 Fire Engine, Quick Attack), ramping up the volunteer and intern firefighter programs, and budgeting to potentially hire three Fire Engineers (via a SAFER grant). It also includes increased salaries for both Police and Fire employees in an effort to keep pace with the surrounding market, as well as hiring an additional part-time Dispatcher in the Police Department.

Goal #5 Support Parks & Recreation. This year’s budget also focuses more on parks and recreation, including:

- Ellis Lake Master Plan: Partnering with the Yuba Water Agency to develop a master plan for Ellis Lake, including addressing its poor water quality.
- Park Improvements & SB 68 Grant Application: A recent multi-million dollar grant application seeking Senate Bill 68 funding to improve three city parks.
- Park Well Irrigation Initiative: Designing and constructing park wells and using groundwater to irrigate city parks (instead of purchased water).
- Boat Dock Improvements: Installing a new boat dock kiosk to collect fees.
- Ellis Lake Water Quality Project: Designing and piloting an aeration project to improve the water quality of Ellis Lake.

- Bicycle and Pedestrian Improvements: Implementing a Caltrans Active Transportation Program (ATP) grant to install bike lanes and racks, and other pedestrian improvements.
- Other specific City Council and community values reflected in this year's budget include the following quality of life initiatives:
 - Community Sponsorship Fund/Department: Established the new Community Sponsorship Fund to support and defray the costs to produce special events in the community.
 - Efforts to Address Homelessness: Continued support of and regional partnering to address the underlying and systemic challenges facing the homeless population in the region.

The City Council has made considerable progress to fulfill the Council's adopted goals and objectives by allocating and approving funds to implement projects and programs that are consistent with the Council's vision and mission, as well as the community's aspirations as reflected in the voter approved Measure C ballot initiative.

GREATER EFFICIENCIES, COST SAVINGS & BEST PRACTICES

The City continues to make steady progress to increase City Hall efficiencies, implement best practices, and generate General Fund savings by reducing costs, refinancing long term debt, establishing cost recovery programs, re-evaluating department structures and city services, and generally conducting business in a more cost effective manner (e.g., improved technology, new software, 'going paperless'). Current efforts include:

- Issuing new and re-issuing old bonds (e.g., Unfunded Pension Liability, 'B Street Property') at a reduced interest rate saving the General Fund hundreds of thousands of dollars;
- Seeking shared service agreements with other public agencies to reduce operational costs and increase efficiencies;
- Instituting cost recovery programs in the Fire Department and Planning Division to recover expenses for services rendered;
- Seeking cost saving improvements such as the City's recently installed solar panels that will save an estimated \$750K in energy bills over the next six years;
- Upgrading archive and scheduling software to achieve greater efficiency;
- Auctioning outdated and unused City apparatus and equipment;
- Purchasing new fleet vehicles resulting in fewer repairs and overall cost savings;
- Developing a paperless policy that includes distributing ipads to the City Council and generating more electronic documents for the City's website;
- Developing and implementing a Parking Management Plan to better manage parking on public streets and in vacant lots;
- Updating the City's Master Fee Schedule (e.g., building and planning permits) to institute fees that are consistent with the surrounding market; and
- Increasing Code Enforcement in an effort to promote and increase private investment, as well as code compliance.

GREATER BUDGET TRANSPARENCY

Over the past 18 months, the City Manager's Office and the Finance Department have been working to bring greater transparency and clarity of processes through improved and best budgeting practices such as creating new departments and divisions in the budget for the following municipal activities and disciplines: City Attorney's Office, Community Sponsorship, Human Resources, General Services, Homelessness and Information Technology. By creating separate department/division budgets for these services, it's easier for the lay person to see and understand where city funds are being spent and why.

The budget also now reflects an entire chapter dedicated to Measure C and how it is being expended, as well as an Annual Measure C Report that is made available to the public. Again, both of these efforts make it easier to understand and appreciate how the citizens of Marysville are contributing to and fully benefitting from the 1% sales tax. In addition, the Finance Department has also started tracking exactly where the Measure C funds are being expended throughout the General Fund and in various departments.

Finally, the budget has been analyzed to remove funds from budget line items that have not been used and/or expended in multiple years; create new revenue and expenditure line items where appropriate to accurately reflect incoming revenue and outgoing expenses; and move department expenses into appropriate budget line items to more precisely indicate where and how funds are being spent. For example, the new approach ensures that equipment expenditures are accurately allocated to budget line items that include equipment and do not become buried in some other non-descript line item; Thus, making expenses difficult to track.

STATE & FEDERAL REGULATORY COMPLIANCE

In the area of compliance, the City has made considerable strides this past year to update and comply with a variety of State and Federal regulations and standards, as well as avoid any further penalties, including:

- Completed the Linda Main Connection to the Linda County Water District on schedule avoiding any further penalties from the State Water Board;
- Launched decommissioning the wastewater treatment ponds (as required by the State Water Board);
- Started Ellis Lake aeration project (as part of a settlement agreement with the State Water Board);
- Funded development of the Americans with Disabilities Act (ADA) Transitional Plan;
- Completed a backlog of financial auditing and filing financial statements for bonds and other state and federally required financial reporting;
- Completed and filed on schedule State reports on the status of the General Plan, Housing Element and grant funds; and
- Re-established working relations with the State Water Board to bring the City's Storm Water Reporting delinquency into compliance.

THE ROAD AHEAD

Similar to last fiscal year, controlling spending, improving efficiencies and cost savings while increasing opportunities for economic development will continue to be the priority.

In the long-term, the City continues to struggle with its very real limits to growth; keeping pace with market rate salaries and compensation; filling its high commercial vacancies especially in the Downtown; diversifying its revenue stream portfolio; creating opportunities for economic development and growth; driving down the rising cost of its unfunded pension liability, bonds and long-term loans (e.g., interest rates, paying off loans early); addressing long deferred maintenance of all city-owned buildings and assets, apparatus and equipment; and an expiring Measure C sales tax in 2026.

As for improving revenue streams, the City will continue to focus on expanding opportunities for city growth, increased economic development, promoting public-private partnerships and investment, and encouraging private investment in the Cannabis industry.

Over the next several years, it's anticipated that the City will continue to focus on ramping up city planning efforts and capital improvement projects, as well as maintaining General Fund reserves. Examples of these efforts include:

- Increasing investment to improve City streets;
- Promoting the city's economic development opportunities, including attracting, retaining and expanding businesses, and filling commercial vacancies;
- Updating its General Plan, historic preservation plans and Municipal Codes;
- Developing a Medical Arts District Specific Plan and assist with the growth and development of the Adventist Health – Rideout Hospital campus;
- Expanding the City's sphere of influence and regional service offering;
- Developing a waste water/sewage study and master plan;
- Maximizing the promise of Measure F and the Cannabis ordinance by continuing to expand Cannabis business opportunities and promoting investment in Marysville;
- Incentivizing investment through proactive 'friendly' code enforcement that leads to enhanced economic development and blight elimination;
- Planning for and funding infrastructure improvements and increased investment in the city's roads, facilities, parks, and new projects that will continue to tee up the city for increased private investment;
- Continuing to reassess ongoing city expenses, long-term contracts, and debt, as well as seek cost recovery opportunities; and
- Preparing for the expiration of Measure C in 2026.

While tempered with hope and optimism, the road ahead is still challenging; however, these demands can be overcome by remaining focused on city priorities and needs, offering cost-effective services and projects, and seeking economic development opportunities that are consistent with the values, hopes and aspirations of the citizens of Marysville.

With Respect,

Marti Brown

Marti Brown

City Manager



EXECUTIVE SUMMARY



The Fiscal Year 2019-20 Adopted Budget includes an overall operating budget of approximately \$17 million, including \$16.09 million in revenues and \$17.16 million in expenditures. The increase in expenditures over revenues includes one-time expenses using residual revenues from the prior fiscal year.

The City's budget is comprised of six governmental fund type categories that include the General Fund, Special Revenue Funds, Debt Service, Capital Project Funds, Fiduciary Funds and Enterprise/Wastewater Funds. Departments funded by the General Fund provide core community services, such as public safety (e.g., police and fire protection), community development & services (e.g., planning, building, park maintenance, and street improvements), as well as vital support functions including overall city administration, legal, finance, information technology, and human resources. These core services are primarily supported by major revenue sources that include property tax, sales tax, Measure C sales tax, and franchise fees.

GENERAL FUND - REVENUES

The General Fund's four largest revenue sources - property tax, sales tax, Measure C, and franchise fees account for approximately \$7.54 million or 76.5% of the total General Fund revenues. In total, these four major revenues have increased the General Fund balance by \$303,000 compared to the Fiscal Year 2018-19 Adopted Budget. In addition, Fiscal Year 2019-20 projects an additional \$529K of General Fund revenues (not experienced in the prior fiscal year) due to projected annual payments from the Hard Rock Casino (\$250K), Measure F Cannabis (\$50K), AB8 Property Tax (\$42K), an increase in the property tax base (\$111.5K), and budget line item adjustments from the prior year to accurately reflect General Fund revenues.

GENERAL FUND - EXPENDITURES

The City's Fiscal Year 2019-20 Adopted Budget reflects General Fund expenditures totaling \$10.44 million, representing an increase of \$1.22 million or 13.2% over the Fiscal Year 2018-19 Adopted Budget.

The Fiscal Year 2019-20 Adopted City Budget includes 63 budgeted full-time equivalent (FTE) positions, a net increase of 4 FTE positions from the Fiscal Year 2018-19 Adopted City Budget. There is an overall increase of \$367,000 in adopted salaries and wages. Particularly noteworthy, is primarily due to a possible SAFER grant that would allow the Fire Department to hire three additional Fire Engineers.

The Adopted General Fund expenditure increase in Services and Supplies totals \$573,000 over the prior year's budget. Increases include new Fire Department equipment (\$179K), information technology upgrades (\$38K), fleet replacement for Community Development and Services (\$62K), one-time expenses for equipment and capital improvements across all departments (\$171K), and city-wide consulting services (\$123K) in the Community Development & Services, Finance and Fire Departments.

NEW BUDGET ITEMS

Overall budgetary changes adopted for the Fiscal Year 2019-20 include changes to department line items, especially for repairs and maintenance and the need for additional contract services including strategic planning for the Fire Department (\$15K), preparing SB2 and CDBG grant applications

(\$20K), drafting the next Housing Element update (\$40K), Planning Consulting (\$15K), updating the City's Master Fee Schedule (\$50K), hiring a Project Manager for the General Plan Update (\$40K), Preparing a Parking Management Plan (\$30K), and drafting and submitting park grant applications for Proposition 68 funds (\$79K).

By conducting a three-year comparison and analysis of Department expenditures, staff comprehensively evaluated department expenses and cost savings (line-by-line), as well as confirmed that expenses are being allocated to appropriate accounts. The outcome of the analysis captured a clearer picture of each department's true cost and, as a result, over or underused budget expenses were adjusted appropriately. Listed below and in alphabetical order are the specific department budget changes adopted for Fiscal Year 2019-20 (e.g. increases, decreases).

CITY ATTORNEY'S OFFICE

This year's budget for the City Attorney's Office includes an additional \$25,000 for contract legal services on an as need basis to be provided above and beyond the monthly limit of 50 hours of regular attorney services. This recommended additional allocation is based on the prior year's average use of external contract legal services.

CITY MANAGER'S OFFICE

For Fiscal Year 2019-20, staff recommended incorporating the City Clerk's budget into the City Manager's Office since the City Clerk's title is now, Assistant to the City Manager/City Clerk. In addition, the City Manager's Office also recommended a one-time purchase of Laserfiche - an electronic archival, storage and retrieval system to preserve and easily search for City documents (Year #1: \$17,000; Future Years: \$2,300).

COMMUNITY DEVELOPMENT & SERVICES DEPARTMENT

Staffing changes and vacancies in the Community Development & Services (CD&S) Department from Fiscal Year 2018-19 have rolled over into Fiscal Year 2019-20 and continue to impact the department. For example, the Council approved Assistant Director of Community Development and Services position (AD) in November 2018.

The position was filled and then vacated in April 2019. Upon the AD's departure, the salary savings were allocated to fund contract services to pursue California Parks and Water Bond Act (Proposition 68) grant funding (\$57,500) for the first half of FY 2019-20. The AD position will be filled by January 2020.

Since the AD position was vacated in April, the CD&S Director position has also become vacant as of June 2019. While there is a part-time Interim CD&S Director filling the position, these two vacancies have provided the opportunity to re-evaluate the overall CD&S Department, its functions, capacity and overall structure. An assessment of the Department will be complete by early July 2019 with recommendations to potentially restructure the Department.

CD&S - PLANNING & ZONING/BUILDING & DEVELOPMENT BUDGET UNITS

The Professional Services budget for the Planning and Building Division was increased from \$236,000 to \$295,000 as a result of the Department's management vacancies. Several deadline driven and time sensitive projects were already underway when the Assistant and CD&S Directors left the City and they required additional contract services to complete, including assistance with grant writing (e.g., SB2, CDBG), project management (e.g., Housing Element, General Plan Update Parking Management Plan), and mandatory reporting.

CD&S – PARK MAINTENANCE BUDGET UNIT

In addition to these significant staffing level changes, the Parks Budget Unit was increased by \$38,600 to hire two part-time maintenance workers starting in January 2020 to replace the expiring One-Stop grant that has provided the City with seasonal park maintenance workers for the past three years.

With the completion of the new restrooms at Beckwourth Riverfront Park Boat Dock area, an additional \$7,000 was also budgeted for supplies and maintenance, as well as installing a new payment kiosk (\$20,000) to collect boat dock fees. Lastly, the park equipment repairs budget was reduced by \$10,000 due to recent purchase of new equipment requiring fewer repairs.

CD&S – FLEET MAINTENANCE BUDGET UNIT

The Community Development and Services Department continues to experience significant challenges in the ongoing operation and maintenance of its current fleet. With an average age of more than 12 years, the fleets reliability and availability continues to decline maintenance costs rise and parts are increasingly unavailable. As a result, this year's budget also includes replacing 9 CD&S vehicles in the Public Works Division. The cost includes a full maintenance program that will allow for budgeted maintenance, as well as use the equity of each vehicle for future fleet replacement (\$62,000).

CD&S – PUBLIC BUILDINGS & GROUNDS BUDGET UNIT

Repairs for Public Buildings and Grounds was also increased to \$152,000 to replace City Hall's air conditioning units and awnings at police entrances to improve safety, and for urgent repairs due to deferred maintenance. For example, in the past 18 months, the roof at City Hall has leaked several times and required repairs on two separate occasions; sewage has backed up and flooded the basement – the office locations for Lieutenants, Detectives and Evidence and Records Keepers; and the elevator has also required repairs to ensure its public use. In addition, the Cemetery Fund was folded into Public Buildings and Grounds with a renewed allocation of \$10,000 (the same as FY 2018-19).

CD&S – STREETS – HIGHWAY USER TAX BUDGET UNIT

The Gas Tax Fund includes a \$545,000 budget for street maintenance, including additional allocation of \$15,000 to manage the City's Caltrans Active Transportation Program grant and its associated bike lane and sidewalk improvement project that will get underway in FY 2019-20.

CD&S – ENTERPRISE FUND/WASTEWATER OPERATING BUDGET UNIT

Wastewater/Enterprise Funds are derived from revenues generated directly from the user charges and fees of sewage rate payers. These funds are not subsidized by the General Fund and activities and projects associated with these funds are intended to be fully self-supported by user charges and fees.

In the City of Marysville, the Enterprise/Wastewater Fund is used to support the City's main connection to the Linda County Water District (LCWD), manage and maintain the City's wastewater treatment services, help fund capital improvements at the LCWD, and manage and maintain the City's wastewater collection system within the City limits.

The Enterprise/Wastewater Fund budget for this fiscal year is \$4.08 million, representing a net decrease of \$620,000 from the prior year's adopted budget. The decrease in revenue is primarily due to the remaining payments to LCWD for the completion of the transmission pipeline, as well as ongoing operational and maintenance costs that are out pacing revenues. Should the Council approve a sewage rate increase (based on the recently completed sewage rate study presented at the May 21 City Council meeting), future years will show a balanced budget and surplus cash flow, as well as comply with the sewage bond issuer's required debt service ratio.

Also included in the Enterprise/Wastewater budget are debt service payments for the 2001 Lease Revenue Bonds (\$41,000), 2012 Revenue Bonds (\$771,000), Linda County Water District Phase I Loan (\$477,000) and the Linda County Water District Loan secured last fiscal year (\$116,000). The Funds debt service totals \$1.4 million per year.

Finally, there was only one (1) full-time employee and two (2) part-time employees budgeted in the Wastewater/Enterprise Fund last year to handle the City's wastewater treatment plant and operations. However, current operations require two (2) full-time employees. As a result, the Fund's budget was increased to \$32,000 for salaries and benefits and to reclassify one employee from part-time to full-time Wastewater Collection Operator. With the Linda County Water District (LCWD) connection and collection system fully operational, \$882,000 has been budgeted to fulfill the City's contractual agreement with LCWD to fund reasonable and appropriate operations and maintenance costs, including capital improvements.

CD&S - COMMUNITY SPONSORSHIP FUND

In FY 2019-20 and for the first time, the City established a Community Sponsorship Fund in the amount of \$67,500 to support special events and local non-governmental organizations. This new fund allows the City to accurately and transparently monitor and track its sponsorship of various community events, including the Special Legacy Events approved by the Council in the spring of 2019. In addition, a modest "first-come, first-serve" Community Sponsorship Funding Pool of \$10,000 has been established for other community-sponsored special events, as well as a \$5,000 fund to sponsor community organizations in and/or serving the City of Marysville. For Fiscal Year 2019-20, the City Council provided a \$2,500 sponsorship to the Yuba-Sutter Arts Council and the Mary Aaron Museum, respectively, using the community organization sponsorship fund.

FINANCE DEPARTMENT

The Finance Department budget was increased by \$22,000 for municipal finance consulting, including preparation and completion of the 2019 Audit and other finance support services.

FIRE DEPARTMENT

This year's Fire Department budget includes increasing salaries and benefits by \$103,000 to help rebuild the Department's Reserve and Internship Programs, as well as increase the overtime budget to more accurately reflect past year's expenses.

With the CD&S Department moving its fleet to newly leased vehicles, the work load of the Fleet Maintenance Unit will shift to predominantly focus on the Fire Department's fleet and apparatus. As a result, Fleet Maintenance will become a new Division in the Fire Department and the Division's salaries and benefits will be split between the two departments - 75% or \$51,000 (Fire) and 25% or \$17,000 (CD&S). In addition, the Fire Department will also lease one utility truck for \$11,267 per year.

In addition, this year's Fire Department budget reflects the following changes and expenditures:

- Approved cell phone allowances for Fire Captains, Fire Engineers, and the new Fire Inspector (\$3,360);
- Moved household expense budget, from GOTS to Fire including additional supplies for fleet staff, training and emergency services (\$7,000);
- Increased budget for annual maintenance of radios, annual hazardous material medical examinations, and annual testing for ladders, extrication equipment, and apparatus pumps (\$18,700);

- Adds contract services for department assessment to identify and evaluate cost recovery opportunities and improvements to service delivery (\$15,000), as well as contract services to train the new Fire Inspector/Engineer in fire prevention services (\$3,600);
- Increases the training budget for courses in fire suppression, fire prevention and investigation, Hazardous Materials, Incident Command System (ICS), water rescue, leadership, handling confined spaces, technical rescue and wildland fires (\$10,000);
- Increases budget for repairs and maintenance of vehicles and equipment (\$8,000);
- Replaces analog radios to satisfy digital standards and requirements (by 2020) as established by the Federal Communications Commission (\$48,500); and
- Replaces outdated self-contained breathing apparatus (SCBA) to comply with the standards of the National Fire Protection Association (\$68,500).

FIRE DEPARTMENT – GRANTS

As a result of the Fire Department's extra efforts, the following one-time grants in FY 2019-20 could increase the Department's budget by \$68,000 to assist with the City's ongoing commitment to increased and improved public safety:

- Department of Homeland Security Grant – to replace unsafe radios on Marysville Hazardous Material vehicle #227 - \$15,000; no local match;
- Department of Homeland Security Grant – to replace an outdated laptop on Marysville Hazardous Material vehicle #227 and install a printer - \$4,000; no local match;
- Department of Homeland Security Grant – to assist with the replacement of expiring Self Contained Breathing Apparatus (SCBA) - \$39,000; no local match;
- Yuba Water Agency Grant – to purchase technical rescue equipment - \$10,000; no local match.

GENERAL SERVICES

General Services refers to expenditures that are not directly tied to any single department budget and fulfill the equipment, project, program and service needs of multiple departments and/or the entire City organization as a whole. With that in mind, all of the City's insurance needs (e.g., liability, property, vehicle, crime, flood, and fraud) have been moved from individual departments to the General Services budget for a total of \$267,000. In addition, the annual LAFCO payment has been increased to \$33,000 (as it has been under budgeted in past years).

HUMAN RESOURCES

In an effort to create greater governmental transparency and employ municipal finance best practices, all employee costs that departments cannot control nor can be allocated to a specific employee have been allocated to the newly established Human Resources (HR) Department. These expenses include unemployment, workers compensation, CalPERS unfunded pension liability, and employee recruitment costs (e.g., background check, fingerprinting, credit check, medical exam, and psychological exam). In addition, \$30,000 was budgeted for HR-related expenses such as preparing personnel documents and labor negotiations. The total HR budget for Fiscal Year 2019-20 is \$1.26 million.

POLICE DEPARTMENT

In the Police Department, the budget includes increased monies to hire a part-time Dispatcher (\$17,000) and a part-time Records Clerk (\$13,000), as well as an overall increase the Department overtime (\$32,000). Last year, the Department's overtime budget was underfunded by necessary cost overruns in order to backfill increased vacancies, as well as additional overtime to cover those employees that reached their annual leave accrual cap and, as a result, needed to take vacation time. Department budget increases total \$62,000.

POLICE DEPARTMENT – ANIMAL CARE SERVICES

In the Animal Care Services Division, there is a \$22,000 decrease in the Division's overall budget for services and supplies. In August of 2018, Animal Care Services began a Trap & Release Program (TNR), which allows for trapping, "fixing", and releasing local cats. As a result, cats are no longer transported to the Yuba County Animal Shelter. Between the TNR program, foster care, and Fieldhaven's local assistance, the City has been able to greatly reduce its cat sheltering expenses.

POLICE DEPARTMENT – CITIZENS OPTION FOR PUBLIC SAFETY (COPS/SLESF FUND)

The COPS/SLESF Fund is considered a Special Revenue Fund that is derived from revenue sources that are regulated and must be spent for specific purposes. This year's COPS/SLESF Fund includes a fund transfer of \$100,000 to support a variety of Police activities.

POLICE DEPARTMENT – HOMELESS SERVICES DIVISION - NEW!

While in prior years funds to address homeless activities have not been earmarked, this year the City established a "Homeless Services Division" with a starting budget of \$10,000. This will allow the City to better serve and more transparently account for and track the City's true costs and efforts to address homelessness, including staff time. The Division's budget will be used for outreach and enforcement, clean-up and equipment, and portable restrooms.

POLICE DEPARTMENT – GRANTS

Through the dedicated work of the Police Department, there could be an increase in the Department's budget as a result of the following one-time grants, if awarded, to assist with the City's ongoing commitment to increased and improved public safety:

- Office of Traffic Safety, Traffic Enforcement Program Grant – \$35,000
- Department of Homeland Security Grant – to secure a Utility Terrain Vehicle (UTV) for river bottom patrol and emergency response - \$24,750; \$8,250 local match;
- Department of Justice Ballistic Vest Partnership (BVP) Grant – reimbursable grant to assist agencies in purchasing vests - \$4,000; no local match;
- Department of Justice Tobacco Grant – a two-year overtime grant for tobacco education and enforcement - \$43,935 year one; no local match; and
- Yuba Water Agency Grant – to purchase an All-Terrain Vehicle (ATV) with a medical transport cart that can be used in the 'river bottoms' (outside the levee) for flood events and other emergencies - \$10,000; no local match.

BONDED DEBT & LONG TERM OBLIGATIONS

The Debt Service fund consists of \$723,500 in funding for lease and bond payments, principal and interest. As a result of the recently Council approved refunding of the 2011 Taxable Certificates of Participation ('B Street Property'), the current year interest payment will be \$211,000 with no principal due until FY 2020-21 resulting in a one-time savings of approximately \$427,000 for FY 2019-20.

In addition, new and existing lease payments were moved from individual departments into the Debt Service Fund for improved and consistent tracking and transparency. The total for all vehicle leases equals \$239,500 for two (2) pool cars, one (1) utility truck for Fire, three (3) trucks for Community Development, and twenty three (23) vehicles for Police.

Also included in the Debt Service Fund are interest payments in the amount of \$68,000 for the 2017 Clean Renewable Energy Bonds. As part of the overall financing of the project, an annual energy subsidy revenue of \$27,000 is budgeted and will offset the cost of the debt service for the solar project.

The City also plans to seek a \$1.5 million loan from the County Pool to fund a comprehensive General Plan (GP) Update of the City's 34 year-old GP. Staff will seek a 10-year loan with annual principal and interest payments not to exceed \$174,000 per year.

Lastly, the Debt Service Fund also includes an annual financing amount of \$29,500 to replace the City's 19 year-old unrepairable boom truck.

LONG RANGE PLANNING & CAPITAL PROJECTS

Long Range Planning and Capital Project Funds are used for the planning, acquisition, development, design, construction, and refurbishment of capital assets and infrastructure. The following projects were budgeted in the Fiscal Year 2019-20 Capital Projects Fund:

- \$80,000 for an American's with Disability Act (ADA) Transition Plan (required by federal regulations);
- \$70,000 for equipment for the new Type-One Fire Engine and Quick Attack vehicles (approved by Council in the prior fiscal year);
- \$68,000 local match for a previously awarded Caltran's Active Transportation Program (ATP) grant (2017), which encourages increased use of active modes of transportation such as biking, walking, and improves safety for non-motorized users;
- \$87,200 local match for the SACOG Marysville Medical Arts District grant to redesign and rehabilitate the 5th Street Corridor from F to J Streets (started prior to this fiscal year); and
- \$379,500 of a 100% reimbursable grant from the Department of Water Resources for the Park Irrigation Well Initiative (approved last fiscal year).

Budget
FRAMEWORK



BUDGET FRAMEWORK

The budget framework and process is characterized by four fundamental factors: City Council goals and priorities, citizen input, department needs, and available funds. To that end, the Marysville City Council held an all-day strategic planning and goal-setting workshop on March 4, 2019 to revisit and develop the City's 2019-20 vision statement, goals and objectives, and project priorities for the upcoming fiscal year. These were further refined at three more public workshops held during regular City Council meetings on April 16, June 4 and July 16.

As the budget 'season' progressed, the City Manager and Department Heads spent many hours and several days combing through department budgets, integrating the Council's "working goals and objectives," prioritizing needs, compromising, and finding creative solutions to difficult budget challenges. After making some tough choices, the draft budget was prepared and presented to receive Council and public input at one community budget workshop held on June 3 and three public City Council meetings held on May 21, June 4 and 18, respectively. The City Council adopted the Fiscal Year 2019-20 budget on June 18, 2019; and on July 16, 2019, the Council adopted the following vision statement, goals and objectives, and project priority list.

FY 2019-20 COUNCIL ADOPTED VISION STATEMENT

Marysville envisions transforming itself through strategic growth into a vibrant, inclusive community with a robust economy, welcoming environment, and a strong sense of place that honors its rich history where people want to put down roots, start and grow their business, and raise their families.

FY 2019-20 COUNCIL ADOPTED GOALS (TO ACHIEVE WITHIN FIVE YEARS OR LESS)

Over the next fiscal year, the following Council goals are and will continue to guide Council policy decision-making and staff work and implementation.

Goal #1: Increasing Revenue

Objectives:

1 A: Increase the General Fund revenue by 15-20% from \$9 to \$10.8 million.

Status: Increased to \$10.4 million from \$9.2 million, or an increase of 13.2%. Remaining goal is an increase of \$400,000.

1 B: Increase the City's General Fund Reserve by 5-8%.

Status: General Fund Reserve has been increased to 23%.

Sub-Objective #1: Develop a reserve policy.

Status: Complete. Developed and approved by Council.

Sub-Objective #2: Develop an investment policy.

Status: Complete. Developed and approved by Council.



Goal #5: Fiscal Sustainability

Objective:

- 5 A: Implement five to eight recommendations in the Council-approved Parks & Open Space Master Plan.
- Status: Since Spring 2019 Plan approval, staff has prepared three Park grant applications (via Proposition 68), which will be submitted to the State for approval in August 2019.



FY 2019-20 COUNCIL ADOPTED PROJECT PRIORITIZATION LIST

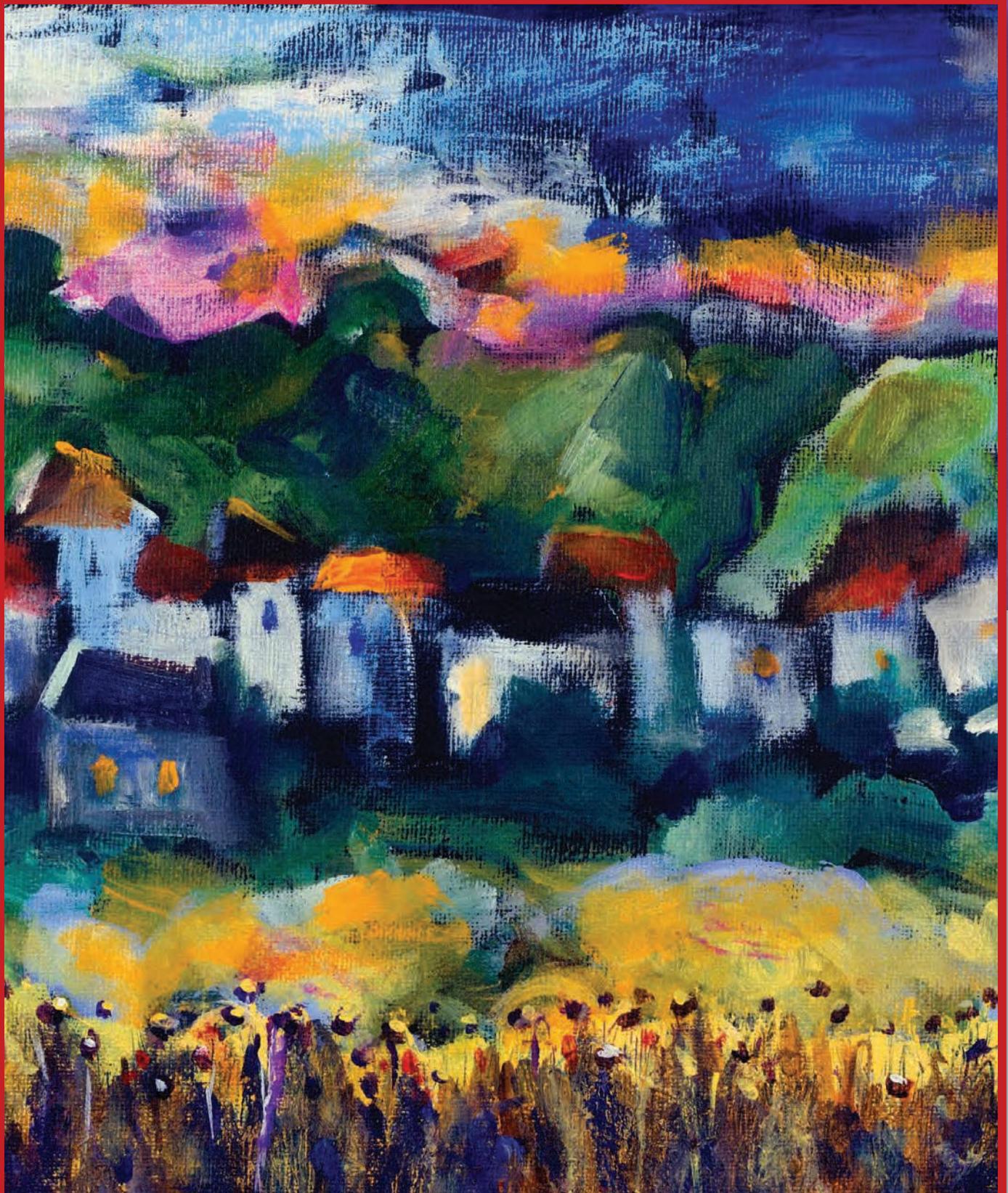
The City Council adopted the following FY 2019-20 project prioritization list and criteria. Working with City staff, the Council will prioritize the following projects based on the listed criteria at a subsequent City Council workshop in late 2019.

PROJECT PRIORITIZATION LIST BASED ON COUNCIL ADOPTED CRITERIA									
		CONSISTENCY WITH GOALS AND OBJECTIVES		PRIORITY PROJECT CRITERIA			SECONDARY CRITERIA		
Project Area	Project	C Goals (total #)	D Objectives (total #)	E Mandated or Required*	F Revenue Generating	G Creates Cost-Savings	Improves City's Best Practices	Comments	Priority Totals (Columns C,D,E,F,G)
Fire Dept	Fire Truck								
Fire Dept	EMT/Quick Attack								
Fire Dept	Staff (?Dist. 10?)								
Fire Dept	Joint Public Safety Center								
Fire Dept	Needs Assessment								
Grant Funding	SACOG – Economic Development Plan								
Land Use	Redevelopment Property sales								
Land Use	General Plan Update/Title 18								
Land Use	Blight enforcement								
Land Use	New Housing Element								
Land Use	Park infill (to commercial)								
Land Use	Hotel Housing (recruit developers)								
Land Use	"B" Street Property North								
Land Use	Policy Needs (e.g. special events)								
Land Use	Volunteer coordination and management (recognition, who reports to who, how to create and manage a 'to do' list)								
Land Use	Disaster Preparedness Plan								
Land Use	City Hall renovation (renovations not O&M)								
Miscellaneous	Hire Grant Program Manager								
Miscellaneous	Increase employee retention								
Miscellaneous	City Hall security upgrade								
Miscellaneous	Fully implement new finance system software (training)								

PROJECT PRIORITIZATION LIST BASED ON COUNCIL ADOPTED CRITERIA									
		CONSISTENCY WITH GOALS AND OBJECTIVES		PRIORITY PROJECT CRITERIA			SECONDARY CRITERIA		
Project Area	Project	C Goals (total #)	D Objectives (total #)	E Mandated or Required*	F Revenue Generating	G Creates Cost-Savings	Improves City's Best Practices	Comments	Priority Totals (Columns C,D,E,F,G)
Miscellaneous	Ensure consistency in HR documents (personnel, MOUs, Muni Code)								
Parks & Rec	Water conservation and efficiency								
Parks & Rec	Beckworth Riverfront Park (lights, cameras, kiosk)								
Parks & Rec	Create Parks and Rec District								
Parks & Rec	Implement Parks Master Plan								
Parks & Rec	Awning Project								
Policy	Review and update Master Fee Schedule								
Policy	Update Ordinances								
Public Outreach and Involvement	City Website (communication, outreach, involvement)								
Staff Time	Tourism and event coordination								
Staff Time	Special events								
Staff Time	Council Committees								
Staff Time	Homeless Plan Coordination								
Staff Time	City finance backlog								
Traffic Flow	Traffic Master Plan (circulation, parking and congestion) – part of General Plan Update								
Traffic Flow	Emergency access at special events								
Traffic Flow	Resurfacing streets (both after repairs and generally)								
Traffic Flow	"D" Street lamps								
Traffic Flow	"B" Street Improvements (CalTrans coordination, stop signs on B, crossings, change traffic flow)								
Traffic Flow	5 th Street improvements (study done, now implement)								
Traffic Flow	14 th Street Truck Route								
Traffic Flow	Traffic Calming – East Marysville								
Traffic Flow	Reroute the train								
Wastewater	Decommission wastewater treatment ponds								
Wastewater	Sewer/Wastewater Master Plan								
Water Systems	Park wells Initiative Project								
Water Systems	CalWater improvements (infrastructure, fees, collaborate with improvements)								
Water Systems	Stormwater Plan								
Water Systems	Army Corps mandatory flood improvement projects								
Water Systems	Ellis Lake Improvements (restrooms, restoration, wells) - projects for Comprehensive Development Plan								
Water Systems	Fire Hydrant coding								
NOTE: A "Required" project is one whose priority is high because without the project there would be negative consequences such as permit violations, regulatory violations/citations/fines, impacts to levels of service for public									



Marysville
AT A GLANCE



MARYSVILLE AT-A-GLANCE



HISTORY

Charles Covillaud purchased land in the Marysville area in 1848 and a few years later expanded his holdings. In 1849, Jose Ramirez, John Sampson, and Theodore Sicard purchased three-fourths of Covillaud's land and the four men later led the formation of the town.

Founded in 1842 and incorporated in 1851, Marysville is nicknamed "Gateway to the Gold Fields" and "California's Oldest Little City." In the Chinese-American community, it is also known as the "Third City," because it was the third city they arrived in after San Francisco and Sacramento. Marysville was named for the new wife of Charles Covillaud, Mary Murphy - one of the few survivors of the Donner Party.

Out of the seven original incorporated cities in the State of California in 1851, Marysville is by far the smallest. Completely surrounded by a levee system to protect from flooding, there are approximately 12,000 residents in the City and the population size has barely changed since the Gold Rush era.

Today, the City of Marysville is the County Seat of Yuba County and part of the Greater Sacramento area. One of California's historic Gold Rush cities, Marysville is a vibrant center of distinctive shopping, dining, and entertainment. Visitors will discover nearly everything a Main Street is intended to offer strolling along the City's historic, tree-lined D Street with its cafes, galleries, boutiques, and specialty stores. In addition to these unique characteristics, Marysville also holds the distinction of claiming nine sites and one historic district on the National Register of Historic Places.

The City's location and proximity to State Routes 99, 70 and 20 provides easy access to many of the area's major attractions such as the state capital of Sacramento and the Sutter Buttes recreation area. Residents enjoy hot, dry summers and cool, wet winters—an ideal climate that is perfect for year-round leisure and recreation. Residents and visitors to the City can find one of many festivals, open air markets, or be serenaded by an eclectic mix of talented musicians.

The Bok Kai Temple, a traditional Chinese temple and historical landmark, is dedicated to the City's Chinese community. Every year the community hosts the Bok Kai Parade and Festival. Coming up on its 140th year in 2020, the Bok Kai Parade is the oldest continuous running parade in California. The parade honors Bok Kai, the Chinese Water God, who protects Marysville from flooding.

Another signature event is the Marysville Peach Festival, which began as a small street fair in 1999. Today, it's a six-block long extravaganza of all things peaches attracting 30,000 people over a two-day period. The event includes live music, craft and food booths, and a children's carnival. Marysville is also home to Ellis Lake, a man-made lake popular for boating, fishing, and feeding geese, that plays host to an annual fishing derby. Originally a spillway for the Feather River, Ellis Lake was designed in 1924 by John McLaren, park designer of Golden Gate Park, and commissioned by the Women's Improvement Club of Marysville. Ellis Lake was named after W.T. Ellis, an early town merchant in the 1900's. Mr. Ellis helped to obtain financing for the lake's expansion.

PRESENT-DAY QUICK FACTS

Land Area:

3.6 square miles

Population:

12,413

Race & Language:

Caucasian: 57%

Latino: 29%

African American: 4.5%

Asian: 4.5%

Other: 5%

Language other than English
spoken at home: 19.5%

Education:

High School Graduate or Higher: 82.4%

Bachelor's Degree or Higher: 15.6%

Income & Poverty:

Median Household Income: \$41,679

Persons in Poverty: 25.1%

Housing:

Owner-Occupied: 36%

Age:

Persons under 5 years of age: 9%

Persons under 18 years of age: 25.9%

Persons over 65 years of age: 11.3%

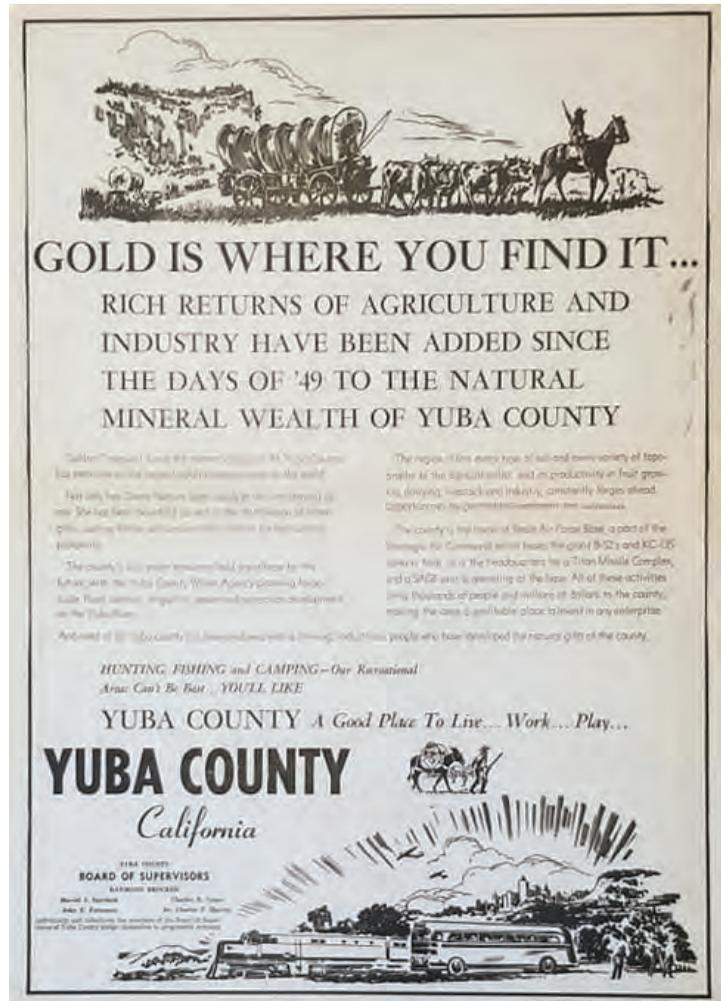
Employment:

Unemployment Rate: 6.7%

LOCAL ECONOMY

While Marysville is no longer a gold rush and mining town, civic life is still centered on its historic downtown. Although it suffers from high commercial vacancy rates, it's characterized by charming boutiques, antique and novelty shops, restaurants, and neighborhood-serving businesses. Overall, the City is home to more than 500 small, family-owned and operated businesses, as well as a handful of corporations.

Major employers in Marysville include Adventist Health and Rideout Hospital, Caltrans District 3, Yuba County, City of Marysville, Yuba County Office of Education, Marysville Unified School District, Yuba Water Agency, and Recology Yuba-Sutter



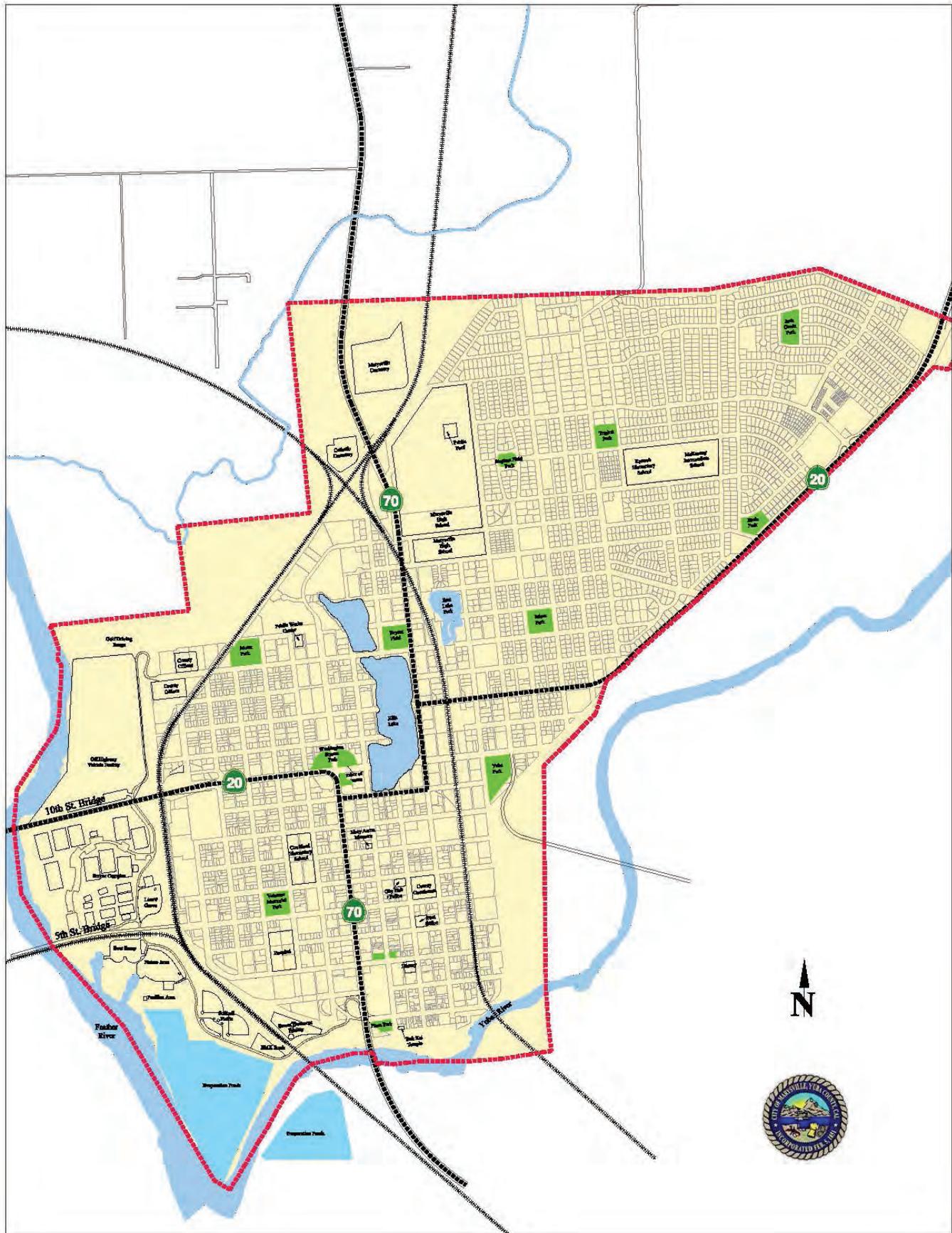
Major Industries

The City's major business groups and service industries include:

- Fuel and Service Stations,
- County and State Pools (Investment Funds),
- Restaurants and Hotels,
- Food Markets and Drug Stores,
- General Consumer Goods,
- Building & Construction, and
- Business and Industry.



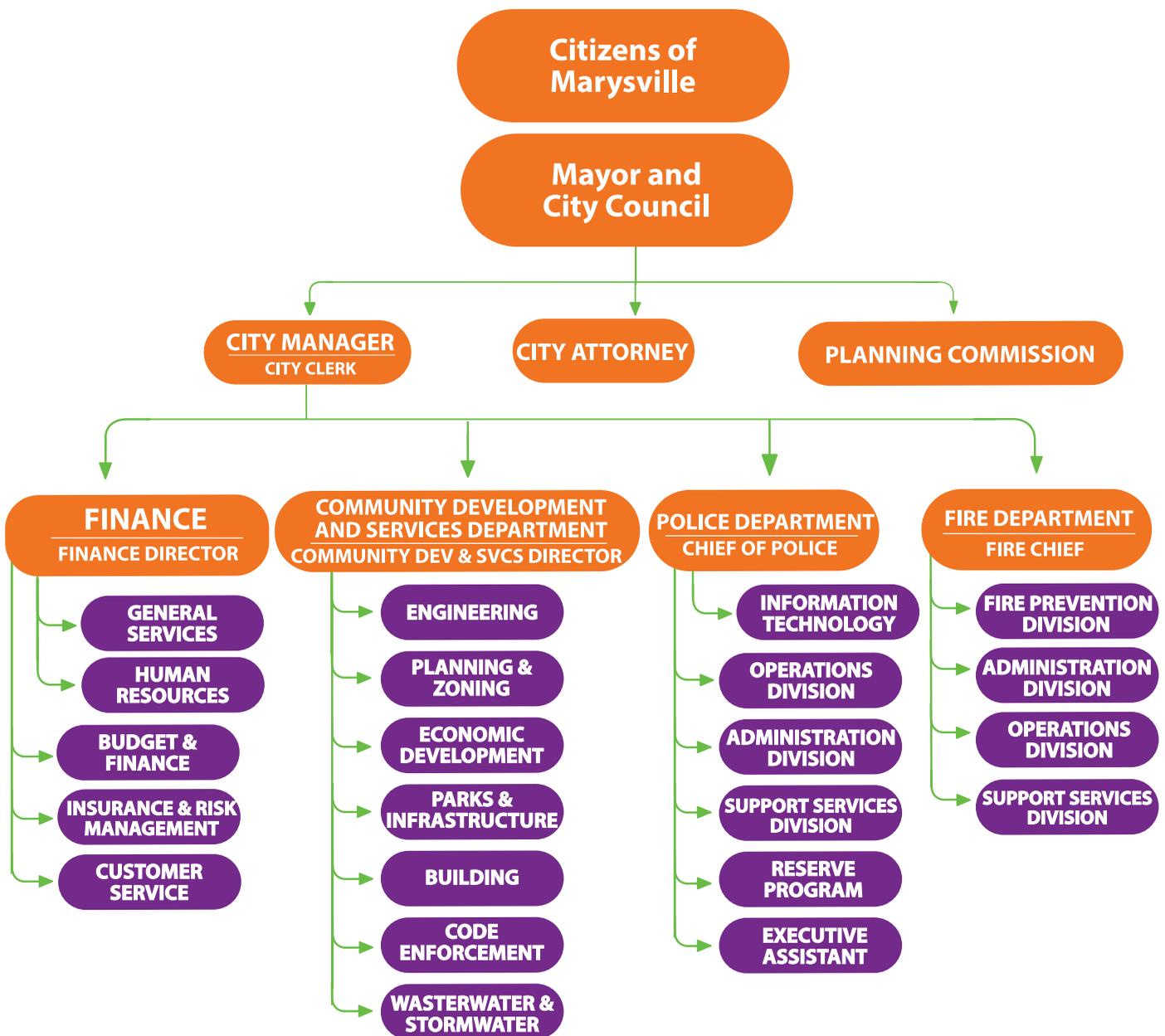
CITY OF MARYSVILLE - CITY BOUNDARIES



CITY GOVERNANCE STRUCTURE

Incorporated in 1851, Marysville is a charter city operating under the Council-Manager form of government. The five-member City Council consists of a mayor and four council members elected to serve four-year terms. The City Council appoints the City Manager to be the chief executive officer and administrative head of the City government. Marysville is a full-service city and provides services through five (5) departments that include: Office of the City Manager, Finance, Community Development and Services, Fire, and Police. City operations and services are supported by 59 full-time and 35 part-time employees and a FY 2019-20 General Fund budget of \$10.05 million.

ORGANIZATIONAL STRUCTURE



Budget OVERVIEW

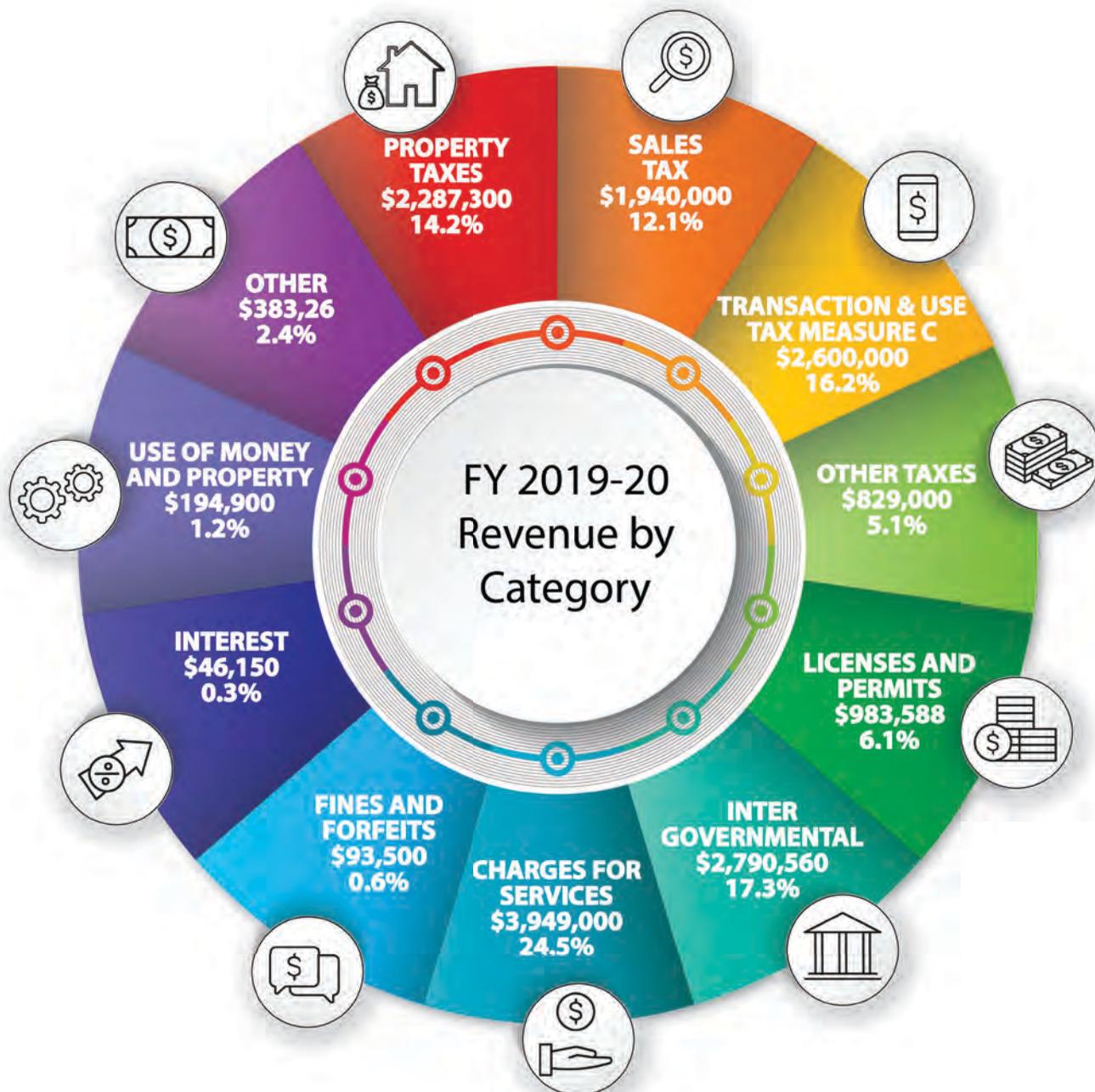


BUDGET OVERVIEW

TOTAL PROJECTED CITYWIDE REVENUES: WHERE DOES THE REVENUE COME FROM?

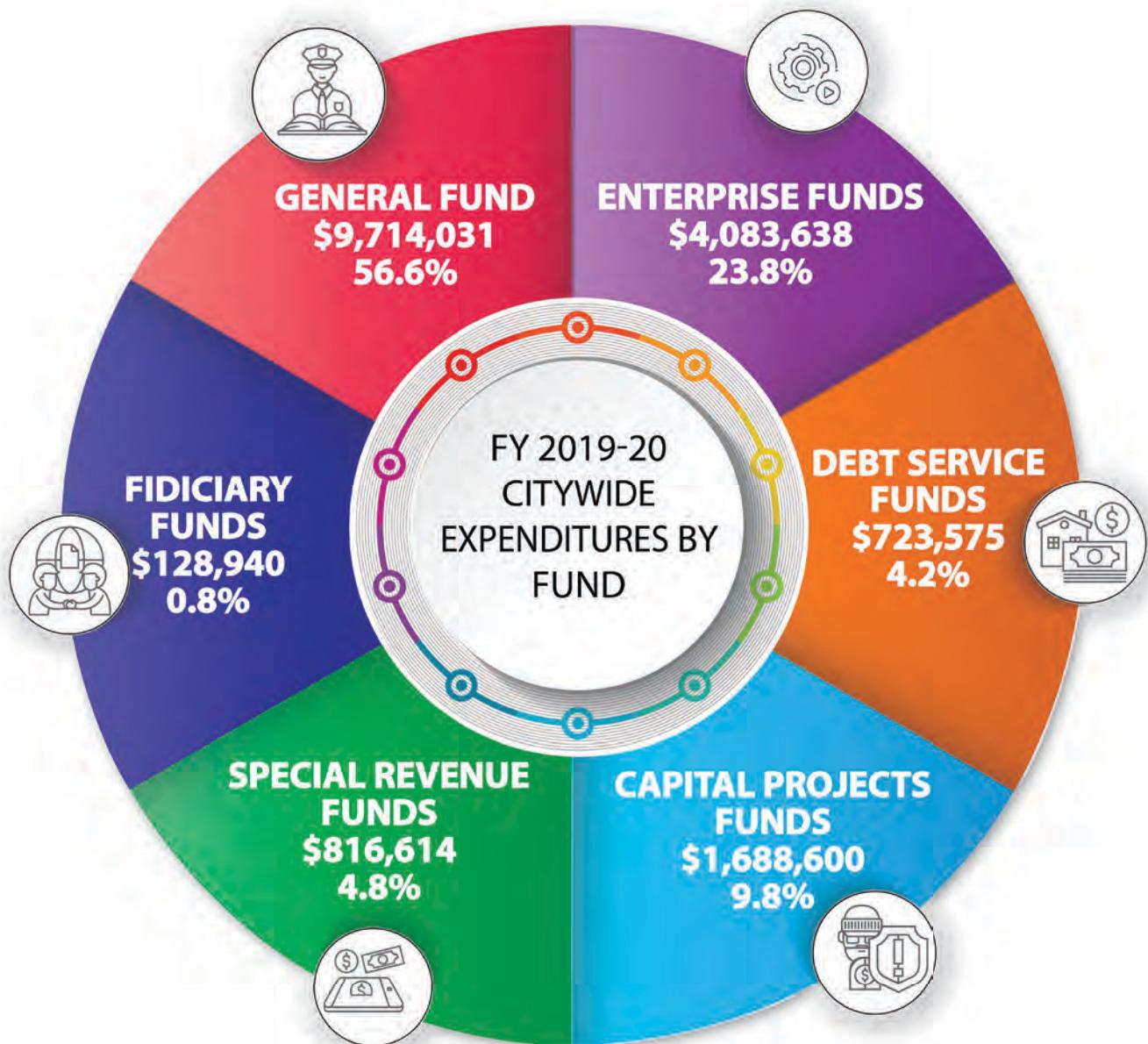
Total projected City revenues for FY 2019-20 are nearly \$16.1 Million, net of transfers and reimbursements. This is an increase over the prior fiscal year by nearly 26%. The significant change is primarily due to an increase in capital projects totaling \$1.6 million and a projected increase in sewer rates of \$750,000.

While changes in most revenue streams remained relatively flat, Measure C 1% Sales Tax, the General Sales Tax and Property Taxes account for 16.2%, 12.1% and 14.2%, respectively, of the City's total revenue sources in fiscal year 2019-20. Other significant revenue sources include the City's Enterprise/Wastewater Fund and Intergovernmental Transfers (e.g., grants) at 24.5% and 17.3% of the City's total budget, respectively.



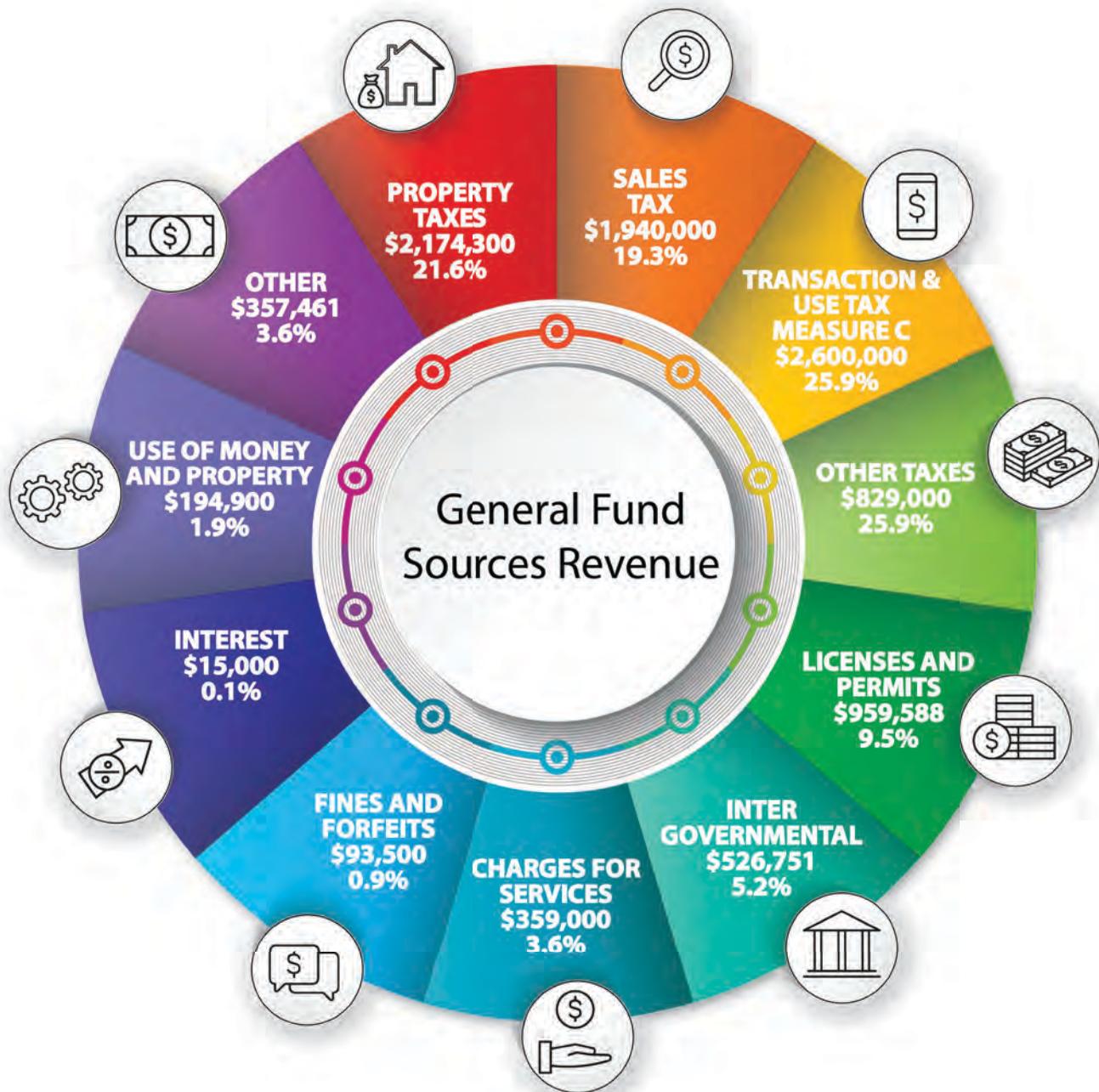
TOTAL PROJECTED CITYWIDE EXPENDITURES: HOW IS THE REVENUE SPENT?

Of the \$17.1 million in expenditures for fiscal year 2019-20, ~ 56% (\$9.7 million) are from the General Fund and nearly 24% (~\$4.1 million) are from the Enterprise/Wastewater Fund. Other expenditures include 5.6% (\$945K) in Special Revenue and Fiduciary Funds, 4.2% (\$723K) in debt service (e.g., "B Street Property Bond"), and 9.8% (~\$1.7 million) in Capital Projects.



REVENUES BY SOURCES: WHERE DO GENERAL FUND MONIES COME FROM?

In fiscal year 2019-20, the bulk of the City's General Fund (~67%) is derived from Property Tax, General Sales Tax and the Measure C (1%) Sales Tax. Measure C is responsible for nearly 26% of the City's total General Fund revenues. While the General Sales Tax and Property Tax generate 19.3% and 21.6%, respectively, of General Fund revenues. Other taxes, licenses, permits, charges for services, and intergovernmental transactions account for the remaining 32% of General Fund revenues.



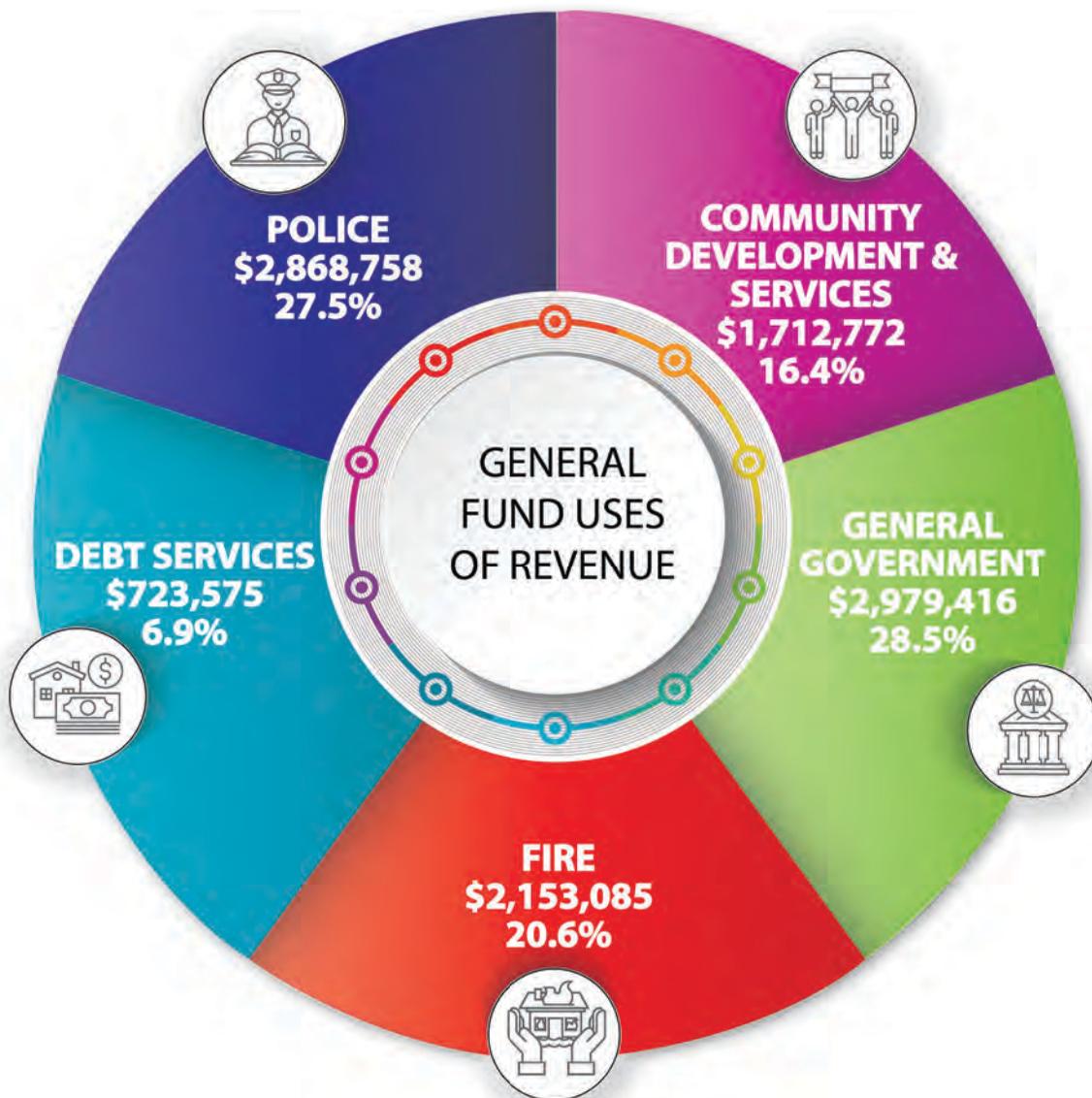
REVENUES BY USE: HOW ARE GENERAL FUND MONIES SPENT?

Like most cities, the bulk of General Fund monies are allocated to public safety. In the case of the City of Marysville, the Police Department budget is approximately 27.5% of the General Fund (\$2.8 million). The Fire Department comprises nearly 21% of the General Fund (~ \$2.1 million).

The Community Development & Services (CD&S) Department includes a little more than 16% (~ \$1.7 million). CD&S divisions include Planning & Zoning, Building, Engineering, Parks, Facilities, Streets, Economic Development, Homeless and Wastewater Treatment.

The Community Sponsorship Fund accounts for .85% (\$82,500) of General Fund use. This Fund includes City support of specific special events, an additional \$10,000 pool that event organizers can apply to for financial support of additional special events, and there is a \$5,000 community organization sponsorship pool to support the community work and efforts of Marysville's non-governmental organizations.

General Government comprises a little more than 28% (~\$3 million) of the budget and includes the City Council, City Manager, City Attorney, Human Resources, Finance, General Services and Information Technology budgets. A little less than 7% (~\$700K) of the General Fund is dedicated toward paying the City's debt service, including its "B Street Property" bond payment.



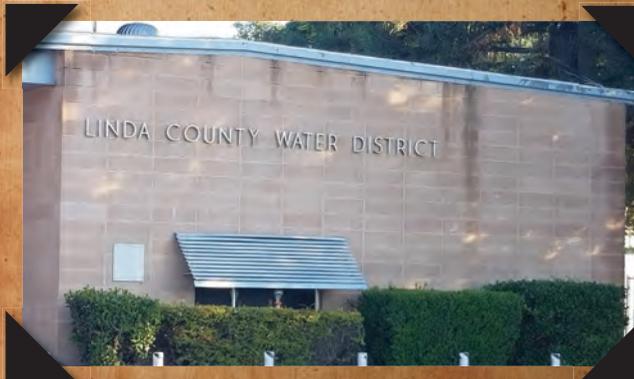
FUND BALANCES

The July 1, 2019 General Fund Starting Fund Balance is \$2,068,398 with budgeted revenues reaching \$9,217,301. The June 30, 2019 projected ending balances is \$2,574,625. This is more than \$2 million increase in the starting fund balance from previous years. That said, there is only a \$16,000 surplus (or readily available funds).

There is no significant change in the General Fund debt service remaining steady at a little more than \$740K annually.

In Special Revenue Funds, there are some changes. The Police Department will opt to use more of its annual COPS funds than in prior years; all CDBG funds from the last round will be expended; and all of the sewage bonds monies will be expended (along with the LCWD \$2 million loan) to complete the Linda Main Connection from the City's wastewater treatment plan to the LCWD's facility.

Also noteworthy, the Enterprise Fund has been operating at a slight deficit mostly because of numerous unplanned emergency repairs to the City's treatment plant while awaiting the much anticipated final connection to LCWD. The City's operating expenses of the treatment plant should start to decrease after the Linda Main Connection is complete.



FY 2019-20 FUND BALANCE PROJECTIONS

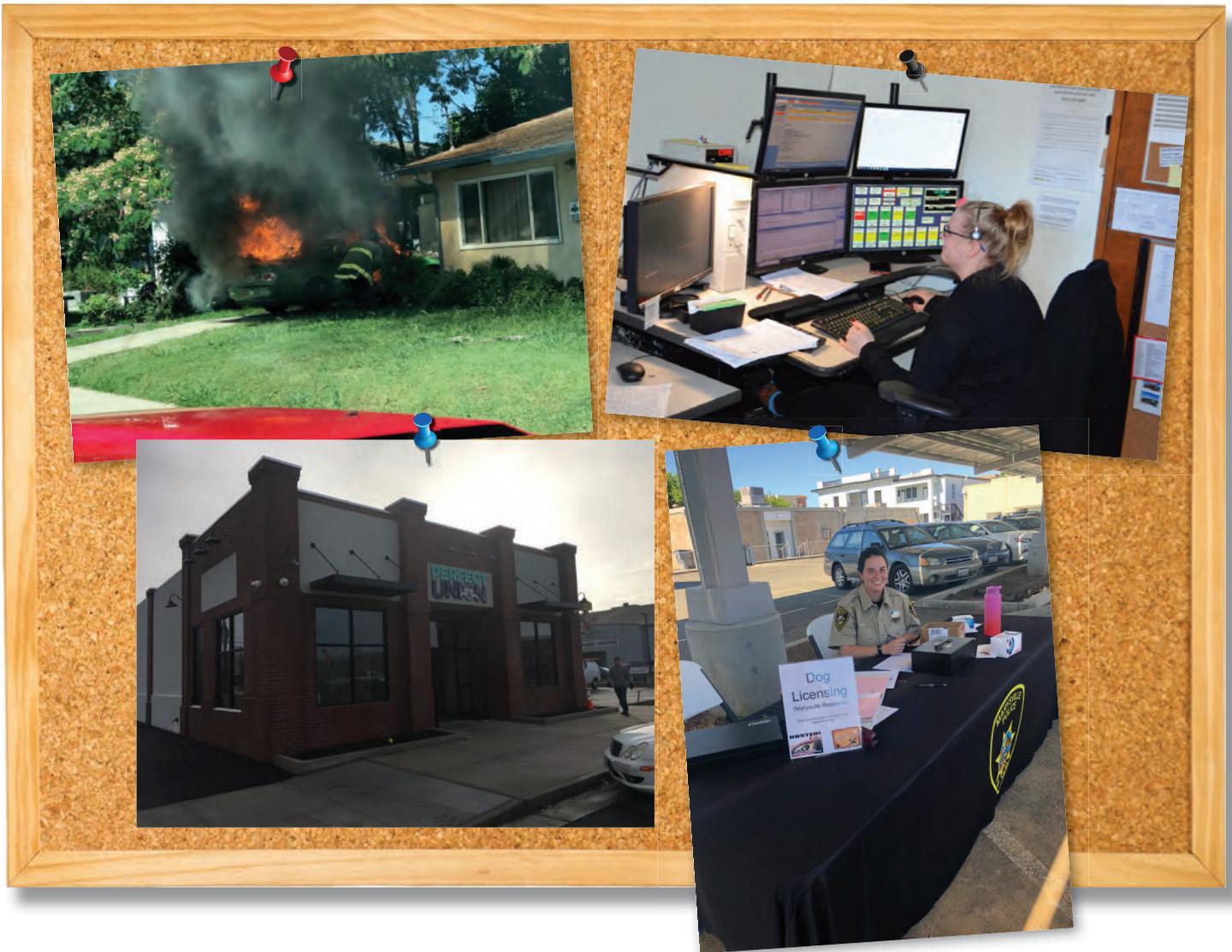
Fund Category/Type	Audited Ending Fund Balance 6/30/2018	FY 2019-20 Budgeted Revenues	FY 2019-20 Budgeted Expenditures	FY 2019-20 Operating Transfers	6/30/2019 Projected Fund Balance	Change \$	Change %
GENERAL FUND							
(10) General	2,456,504	10,049,500	9,845,531	592,075	2,068,398	(388,106)	-15.80%
(11) Code Enforcement Nuisance Abatement	36,440	100	-		36,540	100	0.27%
DEBT SERVICE							
(10) General Debt Service	742,757	-	723,575	(723,575)	742,757	-	0.00%
SPECIAL REVENUE FUNDS							
(20) Sidewalk Improvement	15,113	50	-	-	15,163	50	0.33%
(21) Streets-Highway Users Tax (HUTA)	114,047	559,324	521,479	151,200	692	(113,355)	-99.39%
(22) Streets-Transportation Development Act (TDA)	654	-	-	-	654	-	0.00%
(23) Citizens Option for Public Safety (COPS/SLESF)	239,833	101,000	-	100,000	240,833	1,000	0.42%
(24) OTS-Avoid DUI Campaign	-	-	-	-	-	-	
(25) Selective Traffic Enforcement Program (STEP)	-	-	-	-	-	-	
(26) Asset Seizure	299	-	-	-	299	-	0.00%
(27) Narcotic Confiscation	1,202	-	-	-	1,202	-	0.00%
(29) Tobacco Grant	-	43,935	43,935	-	-	-	
(35) CDBG Program Income	1,104,647	-	-	-	1,104,647	-	0.00%
(36) HOME Program Income	645,188	18,450	-	-	663,638	18,450	2.86%
(40) CDBG	433,556	-	-	-	433,556	-	0.00%
(45) HOME	57,667	-	-	-	57,667	-	0.00%
CAPITAL PROJECT FUNDS							
(60) General Capital Projects	1,505,638	1,609,100	1,872,300	(183,700)	1,426,138	(79,500)	-5.28%
ENTERPRISE FUNDS							
(50) Wastewater Operating	3,115,142	3,585,000	3,553,638	30,000	3,116,504	1,362	0.04%
(51) Wastewater Capital Projects	1,813,993	5,000	500,000	-	1,318,993	(495,000)	-27.29%
OTHER FUNDS							
(71) RDA Successor Agency	(121,149)	115,000	84,140	34,000	(124,289)	(3,140)	2.59%
TOTAL ALL FUNDS	\$12,161,531	\$16,086,459	\$17,144,598	\$0	\$11,103,392	(\$1,058,139)	

REVENUES

FY 2018-19 REVENUE SUMMARY BY CATEGORY & FUND

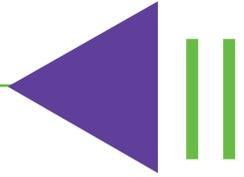
The fiscal year 2018-19 should experience approximately \$2.5 million in Measure C revenues, a little more than \$2 million in property taxes, the general sales tax is expected to stay steady at \$1.9 million, and other fees, licenses, permits, charges for services, rent and interest are totaling ~ \$2.7 million for a total General Fund budget of \$9,217,301.

In other revenues, the City expects to generate a little more than \$.5 million in Streets-Highway Users Tax, \$100K in COPS funds from the State, roughly \$2.8 million in revenues from rate payers for the wastewater operating fund, and approximately \$115K in property taxes and interest for the RDA Successor Agency fund.



FY2019-20 REVENUE SUMMARY BY CATEGORY & FUND												
Fund	Property Taxes	Sales Taxes	Trans & Use Tax(Measure C)	Other Taxes	Licenses & Permits	Intergovernmental	Charges for Services	Fines & Forfeits	Interest	Rent	Other	Budget Total
(10) General	\$ 2,174,300	\$ 1,940,000	\$ 2,600,000	\$ 829,000	\$ 959,588	\$ 526,751	\$ 359,000	\$ 93,500	\$ 15,000	\$ 194,900	\$ 357,461	\$ 10,049,500
(11) Code Enforcement Nuisance Abatement	-	-	-	-	-	-	-	-	100	-	-	\$ 100
(20) Sidewalk Improvement	-	-	-	-	-	-	-	-	50	-	-	\$ 50
(21) Streets-Highway Users Tax (HUTA)	-	-	-	-	24,000	534,324	-	-	1,000	-	-	\$ 559,324
(22) Streets-Transportation Development Act (TDA)	-	-	-	-	-	-	-	-	-	-	-	\$ -
(23) Citizens Option for Public Safety(COPS/SLESF)	-	-	-	-	-	100,000	-	-	1,000	-	-	\$ 101,000
(24) OTS-Avoid DUI Campaign	-	-	-	-	-	-	-	-	-	-	-	\$ -
(25) Selective Traffic Enforcement Program(STEP)	-	-	-	-	-	-	-	-	-	-	-	\$ -
(26) Asset Seizure	-	-	-	-	-	-	-	-	-	-	-	\$ -
(27) Narcotic Confiscation	-	-	-	-	-	-	-	-	-	-	-	\$ -
(29) Tobacco Grant	-	-	-	-	-	43,935	-	-	-	-	-	\$ 43,935
(35) CDBG Program Income	-	-	-	-	-	-	-	-	-	-	-	\$ -
(35) HOME Program Income	-	-	-	-	-	18,450	-	-	-	-	-	\$ 18,450
(40) CDBG	-	-	-	-	-	-	-	-	-	-	-	\$ -
(45) HOME	-	-	-	-	-	-	-	-	-	-	-	\$ -
(50) Wastewater Operating	-	-	-	-	-	-	3,550,000	-	20,000	-	15,000	\$ 3,585,000
(51) Wastewater Capital Projects	-	-	-	-	-	-	-	-	5,000	-	-	\$ 5,000
(60) Capital Projects	-	-	-	-	-	1,567,100	40,000	-	2,000	-	-	\$ 1,609,100
(70) Mary Aaron Museum	-	-	-	-	-	-	-	-	-	-	10,800	\$ 10,800
(71) RPA Successor Agency	113,000	-	-	-	-	-	-	-	2,000	-	-	\$ 115,000
TOTAL	\$ 2,287,300	\$ 1,940,000	\$ 2,600,000	\$ 829,000	\$ 983,588	\$ 2,790,560	\$ 3,949,000	\$ 93,500	\$ 46,150	\$ 194,900	\$ 383,261	\$ 16,097,259

EXPENDITURES



FOUR YEAR EXPENDITURE SUMMARY

In reviewing the Four-Year Expenditures Summary, the big changes are as follows:

- The City Council Department budget is projected to increase ~ 50% or \$13K as a result of restoring the 15% reduction in stipends during furloughs, travel and training expenses, and the City Clerk's \$80/month stipend.
- The City Manager's office budget is expected to increase roughly 30% or \$57K as a result of the proposed full-time Administrative Assistant position and an increase to the training budget for the City Clerk.
- While now part of the City Manager's Office, the City Clerk budget will decrease by 18% or \$27K.
- Since the City Attorney, HR and IT were not treated as separate departments before this fiscal year, there is no historical data that is easily attainable. That said, there are minor changes in the City Attorney's budget as cited in the department chapter. In addition, the Animal Care Services division is also new with no historical comparison.
- The deep reduction in expenses in the Finance Department were as a result of the Finance Director vacancy for the entire 2017-18 fiscal year.
- General Services also reduced significantly primarily because the budgets for the City Attorney's Office, HR and IT were removed from the General Services Department.
- Dispatch proposes to add one new dispatcher, but their overtime is expected to decrease considerably over the next year.
- In Building & Development Engineering, the projected expenses are expected to reduce by approximately \$100K from the 2017-18 budget, because of the departure of a full-time employee and moving to contract services.
- Fleet Maintenance was woefully underfunded last year at approximately \$20K and exceeded the budget more than five times. As a result, this line item was appropriately budgeted for fiscal year 2018-19.
- Unlike prior years, the City committed its full Streets/Roads Maintenance of Effort of \$220K in order to ensure the receipt of SB 1 funds for road improvements totaling approximately \$750K.

FOUR-YEAR EXPENDITURE SUMMARY

FUND/DEPARTMENT BUDGET UNIT	2016-17 Actual	2017-18 Actual	(1) 2018-19 Budget	2018-19 Projected	(2) 2019-20 Adopted Budget*	(3) Change Amount (2) - (1)	(4) Change Percent (3) / (1)
(10) General Fund							
City Council	\$ 22,825	\$ 24,373	\$ 34,865	\$ 34,263	\$ 55,390	\$ 20,525	59.9%
City Manager	163,657	177,045	209,530	197,789	267,926	58,396	29.5%
City Clerk	151,394	157,133	114,147	130,833	0	(114,147)	-87.2%
City Attorney	0	1,039	85,000	115,000	125,000	40,000	34.8%
Human Resources	0	0	53,500	20,000	1,287,546	1,234,046	100.0%
Finance	197,087	190,991	287,221	338,285	312,985	25,764	7.6%
Information Services	0	0	165,000	104,000	221,782	56,782	100.0%
General Services	385,422	299,938	143,800	249,998	530,690	386,890	154.8%
Police	3,062,789	3,594,916	3,279,276	3,140,605	2,467,304	(811,972)	-25.9%
Public Safety Dispatch Center	255,291	27,078	573,308	552,356	409,878	(163,430)	-29.6%
Animal Services	31,107	74,145	140,049	91,524	102,234	(37,815)	-41.3%
Fire	1,399,900	2,241,015	1,945,431	2,270,831	2,153,085	207,654	9.1%
Economic Sustainability Services	107,401	127,045	132,806	81,466	54,204	(78,602)	-96.5%
Planning & Zoning	270,744	296,948	279,639	304,043	469,057	189,418	62.3%
Building & Development Engineering	151,897	162,273	235,203	166,930	181,208	(53,995)	-32.3%
Park Maintenance	281,951	600,784	381,253	569,309	447,942	66,689	11.7%
Public Buildings & Grounds	101,617	113,195	124,600	119,100	276,600	152,000	127.6%
Fleet Maintenance	128,365	16,840	107,152	101,243	53,762	(53,390)	-52.7%
Cemetery	11,551	34,632	18,800	43,200	0	(18,800)	-43.5%
General Debt Service	638,635	643,166	689,505	690,765	723,575	34,070	4.9%
Streets/Roads Maintenance of Effort	0	0	220,000	220,000	220,000	-	0.0%
Community Sponsorship	0	0	0	0	67,439	67,439	100.0%
Homeless Services	0	0	0	0	10,000	10,000	100.0%
General Fund Total	\$ 7,361,633	\$ 8,782,556	\$ 9,220,085	\$ 9,541,540	\$ 10,437,607	\$ 1,217,522	13.2%
*Net of Transfers							

FY 2019-20 Expenditure Summary by Fund

Fund	Salaries and Wages	Services & supplies	Other Charges	Operating Total	Capital Outlay	Debt Service	Transfers	Budget Total
(10) General	\$ 6,485,416	\$ 3,038,615	\$ 68,500	\$ 9,592,531	\$ 253,000	\$ -	\$ (131,500)	\$ 9,714,031
(10) General Debt Service	-	\$ 35,513	-	\$ 35,513	-	\$ 688,062	-	\$ 723,575
(11) Code Enforcement Nuisance Abatement	-	-	-	-	-	-	-	-
(20) Sidewalk Improvement	-	-	-	-	-	-	-	-
(21) Streets-Highway Users Tax (HUTA)	\$ 250,772	\$ 270,707	-	\$ 521,479	-	-	\$ 151,200	\$ 672,679
(22) Streets-Transportation Development Act (TDA)	-	-	-	-	-	-	-	-
(23) Citizens Option for Public Safety(COPS/SLESF)	-	-	-	-	-	-	\$ 100,000	\$ 100,000
(24) OTS-Avoid DUI Campaign	-	-	-	-	-	-	-	-
(25) Selective Traffic Enforcement Program(STEP)	-	-	-	-	-	-	-	-
(26) Asset Seizure	-	-	-	-	-	-	-	-
(27) Narcotic Confiscation	-	-	-	-	-	-	-	-
(29) Tobacco Grant	\$ 36,113	\$ 7,822	-	\$ 43,935	-	-	-	\$ 43,935
(35) CDBG Program Income	-	-	-	-	-	-	-	-
(35) HOME Program Income	-	-	-	-	-	-	-	-
(40) CDBG	-	-	-	-	-	-	-	-
(45) HOME	-	-	-	-	-	-	-	-
(50) Wastewater Operating	\$ 454,031	\$ 531,472	\$ 912,000	\$ 1,897,503	\$ 240,000	\$ 1,416,135	\$ 30,000	\$ 3,583,638
(51) Wastewater Capital Projects	-	-	-	-	\$ 500,000	-	-	\$ 500,000
(60) Capital Projects	-	\$ 80,000	-	\$ 80,000	\$ 1,792,300	-	\$ (183,700)	\$ 1,688,600
(70) Mary Aaron Museum	-	\$ 10,800	-	\$ 10,800	-	-	-	\$ 10,800
(71) RDA Successor Agency	-	\$ 10,000	-	\$ 10,000	-	\$ 74,140	\$ 34,000	\$ 118,140
GRAND TOTAL	\$ 7,226,332	\$ 3,984,929	\$ 980,500	\$ 12,191,761	\$ 2,785,300	\$ 2,178,337	\$ -	\$ 17,155,398

MEASURE C – 1% SALES TAX (2016-2026)

In June 2016, Marysville voters passed a one percent sales tax increase called, Measure C. The following ballot question identified examples of the types of operational activities and services that could be funded should the measure pass:

“Shall the City of Marysville enact a 1% sales tax (Transactions and Use Tax) for general municipal purposes, such as fire safety, police protection and emergency response services, traffic safety, streets and sidewalks repair, park improvements and maintenance, reducing debt and rebuilding financial reserves, with the following restrictions? This tax shall expire after ten years, on October 31, 2026. Annually, the City shall publish a report of how much tax revenue was received and how that money was used.”

In its first year of enactment, the fiscal year 2016-2017 budget projected revenues of \$1,080,000 over the 9-month period the tax would be collected starting in October 2016. In fiscal year 2017-2018, based on a complete fiscal year of collection, the budget projected \$1.4 million of 1% sales tax.

However, according to the Fiscal Year 2016-2017 Adopted Audit and Fiscal Year 2017-18 Draft Audit, \$1,500,924 and \$2,674,433 million, respectively, were generated from the Measure C sales tax – \$1.1 million more than projected. As a result, the City’s 2018 Ending Fund Balance was \$1,236,875 and the 2019 Ending Fund Balance is projected to be \$2,456,504 – considerably more than the 2016 Ending Fund Balance of \$269,731 and before Measure C was enacted.

MEASURE C REVENUE			
	2016-2017	2017-2018	2018-2019
Original Budget	\$1,080,000	\$1,400,000	\$2,542,000
Actual Budget	\$1,500,924	\$2,674,433	\$2,700,000 *
Difference	\$420,924	\$1,274,433	\$158,000
Ending Fund Balance	\$269,731	\$1,236,875	\$2,456,504

*\$2,700,000 in FY 2018-19 is projected as only 10 months of sales tax have been collected to date.

In fiscal year 2016-2017, the first year the Measure C sales tax was collected, the only significant increase to the budget and use of Measure C funds was to discontinue furloughs of all city employees and reinstate the 15% salary cuts and associated benefits. In fiscal years 2018 and 2019, both ongoing and one-time expenses were added to the budget (Table 1).

The total proposed Measure C expenditures for fiscal year 2018-19 were \$1,522,734; and the total actual Measure C expenditures for projects was \$2,542,000, including \$1,196,800 to balance the General Fund. When compared with the actual Measure C revenue that was generated, there is an

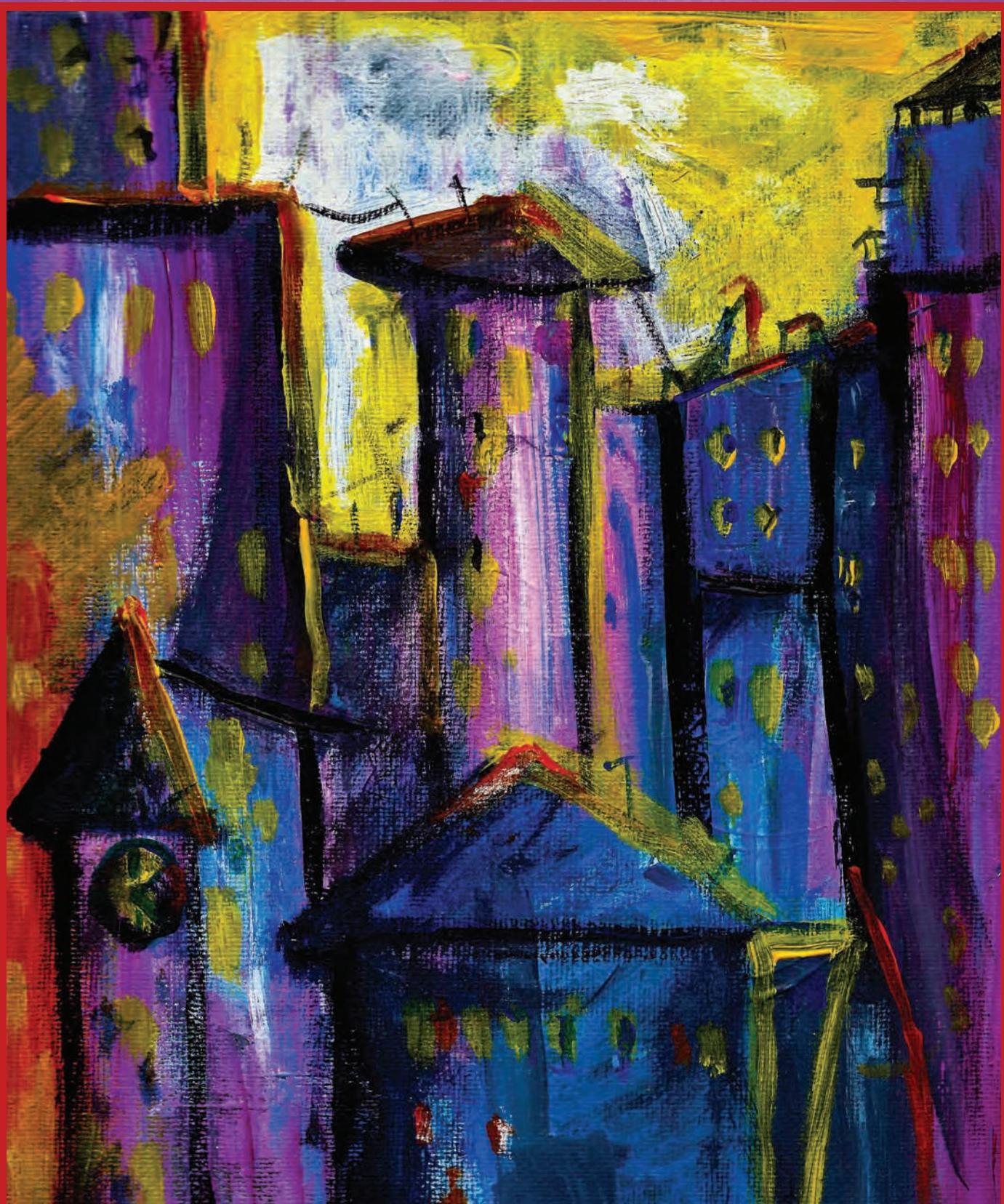
excess of approximately \$1,853,357, which explains why the ending fund balance for fiscal year 2017 was \$1,236,875 and is shaping up to be approximately \$2,456,504 for fiscal year 2018.

A detailed annual Measure C performance report and presentation for both fiscal year's 2018 and 2019, including revenue generated and expended, will be forthcoming in the fall of 2019.

Table 1: Measure C Expenditures for Fiscal Year 2018-2019		
Project/Activity	Original Budget	Actual Budget
Parks & Open Space Master Plan	\$50,000	\$49,998
Maintenance of Effort (MOE) match for Gas Tax Fund*	\$220,000	\$220,000
Hire Assistant Community Development & Services Director*	\$115,000	\$66,816
Continuance of Code Enforcement after CDBG expired in September 20	\$39,203	\$39,024
Parks & Facilities position*	\$59,372	\$31,028
Fire Department maintains positions (three firefighters)*	\$327,414	\$332,837
New Fire Inspector hire*	\$45,245	\$10,920
Support Services Manager hire (PD)*	\$100,072	\$102,878
Police Lieutenant hire*	\$143,852	\$80,402
Full-time Animal Control Officer hire (PD)*	\$53,334	\$37,505
Police Officers hire (two officers)*	\$165,944	\$165,301
Vehicle Fleet Replacement - Police Department*	\$203,298	\$208,511
To balance the General Fund	\$0	\$1,196,800
Total Measure C Expenitures	\$1,522,734	\$2,542,000

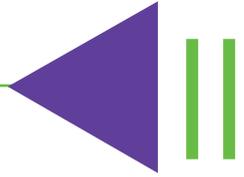
* These items are an ongoing expense paid from the City's General Fund and will continue to be funded in Fiscal Year 2019-2020.

Department Budget SUMMARIES



CITY
Attorney





MISSION

The office of the City Attorney's mission is to advance the City's and Community's welfare in the interests of equality, justice and fairness by:

- providing high level legal representation that is ethical, efficient and cost effective;
- advising City officials and staff;
- providing timely and comprehensive assistance;
- representing the City and its employees vigorously and fairly; and
- as a prosecutor, diligently and justly enforcing the law on behalf of the citizens of Marysville.

SERVICES

The City Attorney provides the following services:

Legal Agreements – Prepares and reviews legal contracts and agreements between the City and other legal entities.

Real Estate Transactions – Prepares and reviews legal documents to acquire or sell property, as well as other real estate related transactions (e.g., acquire an easement).

Litigation – Defends the City harmless of any and all potential or real litigation against the City and/or its employees.

Personnel – Prepares and reviews Memorandum of Understanding and other labor agreements between the City and its bargaining units and/or other employees.

Legal Advice – Provides legal advice to the City Council and City Manager on any and all legal matters.

Enforce City Laws – Promotes public safety by enforcing all City laws and the City's Municipal Code.

LOOKING BACK – FY 2018-2019

This past year, the City Attorney's Office has focused on assisting the City Manager negotiate and execute several new contracts and agreements; negotiate complex legal issues related to the State mandated sewage connection between the City of Marysville and the Linda County Water District; negotiate and avert litigation; assist with responding to several code enforcement violations on private properties; and provide legal opinion on personnel related issues and other city related matters.

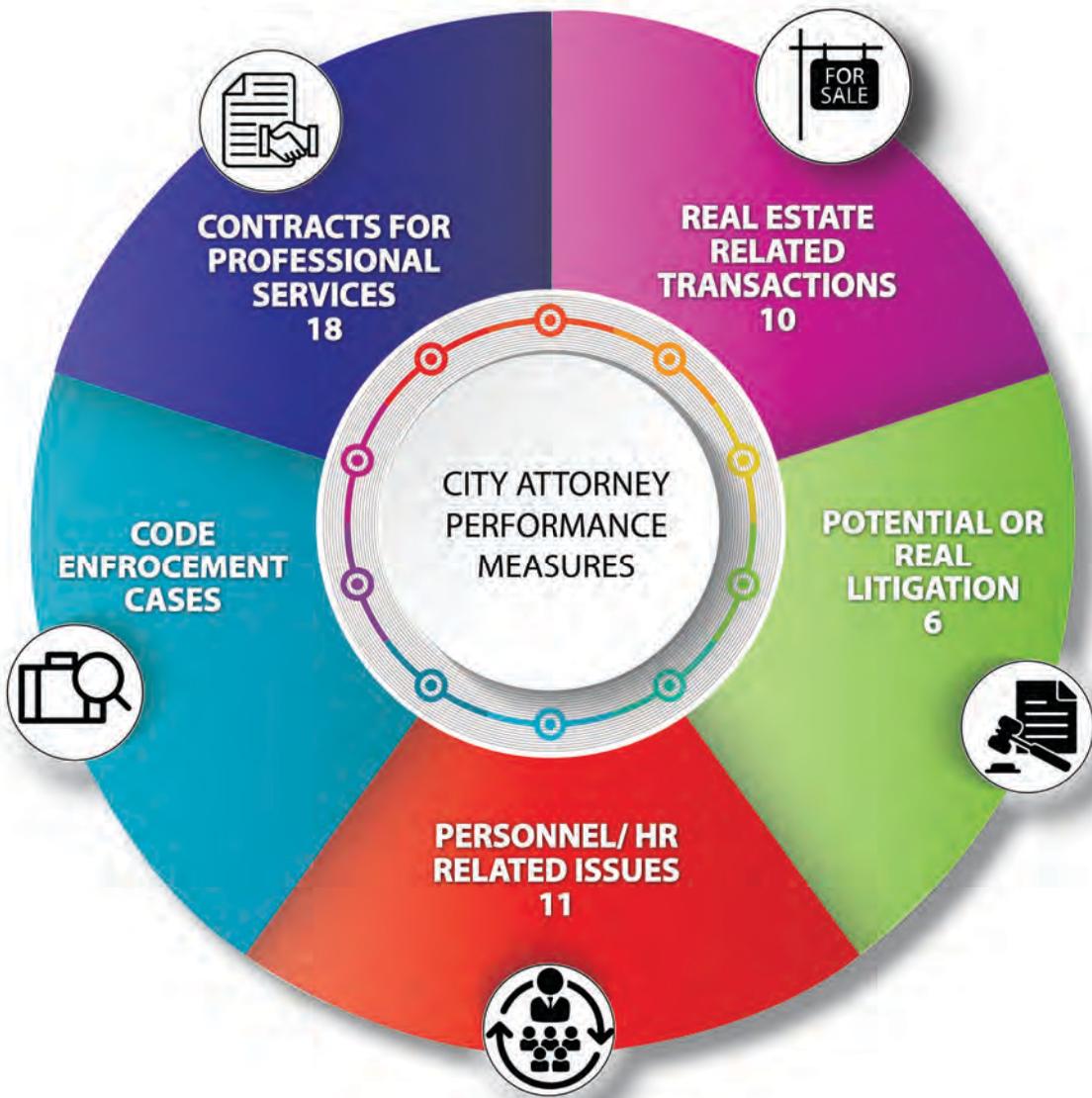
BUDGET DATA SUMMARY

There are no changes to the City Attorney's contract with the City of Marysville from last fiscal year. However, starting with Fiscal Year 2019-20, fees for "outside counsel" are now included in the City Attorney's budget instead of in the General Services Department budget (as in prior years). As a result, an additional \$25,000 was budgeted in the City Attorney's budget for "outside counsel" on an as need basis. The budgeted amount was projected based on last fiscal year's actual expenditure.

	2018-2019	2019-2020	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$85,000	\$125,000	\$40,000
Total Employees	2	2	0

PERFORMANCE MEASURES

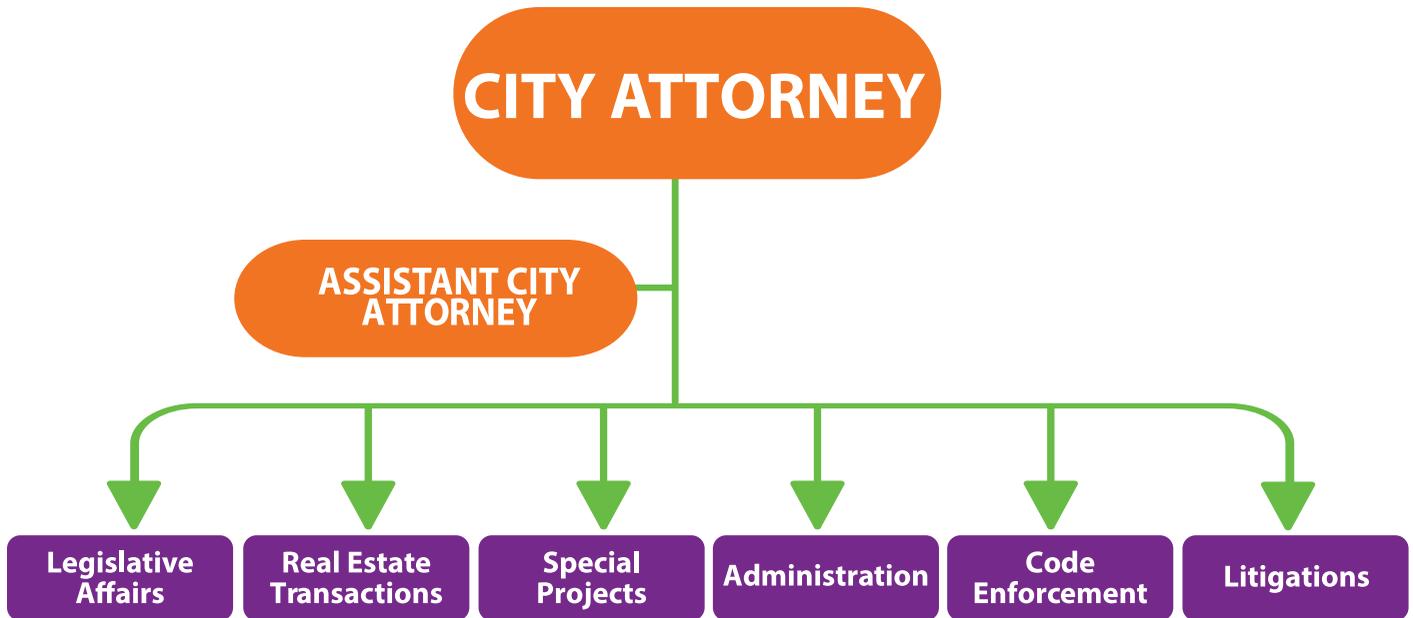
Over the past year, the City Attorney’s Office has prepared and executed several employee contracts, professional service agreements, and real estate transactions, as well as defended the City in potential and/or real litigation pursuits.



LOOKING AHEAD - FY 2019-2020

This next year, The City Attorney's Office will continue to focus on providing legal advice and opinions related to the City's Municipal Code, real or potential litigation, contracts and agreements, real estate transactions and personnel matters.

ORGANIZATIONAL STRUCTURE



CITY *Council*



MISSION

To adopt legislation, provide administrative direction and promote the best interests of the community locally and with other governmental agencies.

SERVICES

The City Council provides:

- Leadership in establishing policies for the conduct of municipal affairs while acting as the principal policymakers of the City;
- Oversees the delivery of basic City services;
- Formulates community priorities for allocation of City resources; and
- Holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct City business in a public forum.

BUDGET DATA SUMMARY

The change in budget from Fiscal Year 2018-19 to 2019-20 reflects an increase in the Council and Planning Commission's budget for travel and conference/training attendance.

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$34,865	\$55,390	\$20,525

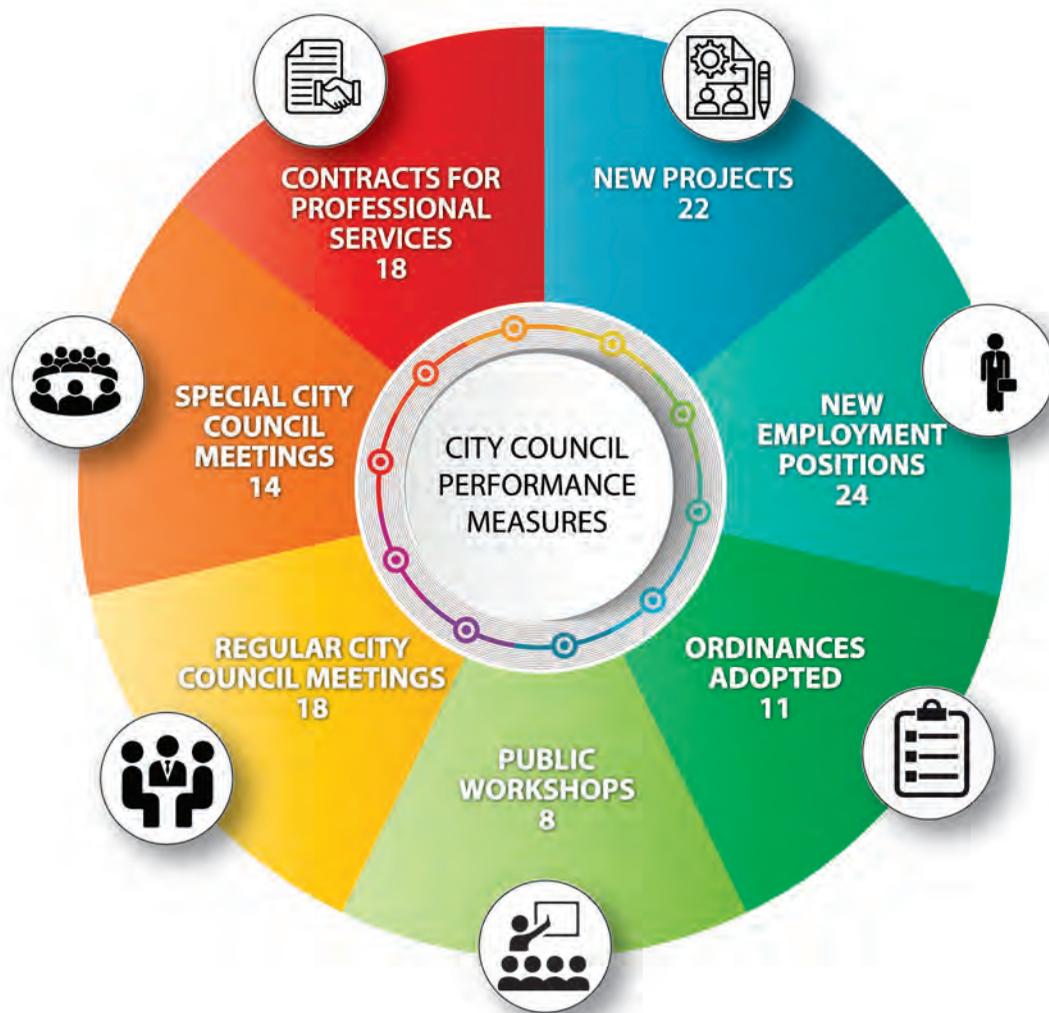
LOOKING BACK – FY 2018-2019

Over the past fiscal year, the City Council has been very busy hiring new staff, establishing new agreements and ordinances, as well as chartering new policy initiatives and direction. Past Council accomplishments include:

- Held several special meetings and adopted ordinances regulating the commercial sale and cultivation of cannabis.
- Established a Memorandum of Understanding with other local public agencies to create a single entity for the purpose of “devising, proposing, conducting, evaluating, and administering public social service programs serving homeless individuals and families.”
- Approved establishing an Animal Care Services division and hiring an Animal Control officer.
- Approved local funding match to ensure the City receives its share of SB1 funds.

- Held Strategic Planning and Goal-Setting Workshops in March 2018 and April 2018; and established Council goals for upcoming fiscal year.
- Approved preparation of a Parks & Open Space Master plan.
- Approved new employee benefit structure for Executive and Mid-Level Management.

PERFORMANCE MEASURES



LOOKING AHEAD – FY 2019-2020

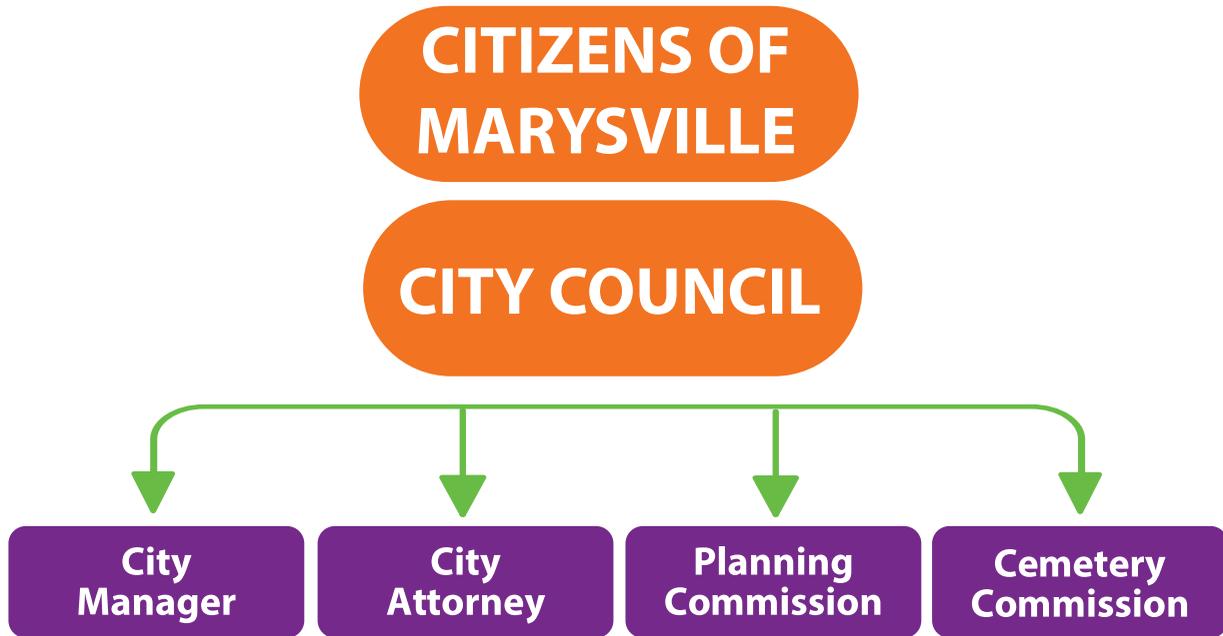
This next year, the Council's work will focus on several high-level policy initiatives, including:

- Seek funding for and adopt policies to improve the City's infrastructures, including streets.
- Adopt projects to implement the City's new Cannabis Ordinance and increase revenue.
- Adopt policies that promote economic development and private investment.
- Seek and approve policies that bring greater efficiency and cost-effectiveness to the delivery of city services and projects, as well as drive down the cost of the City's long-term debt.
- Seek and adopt policies that increase city revenue such as automated systems for both on-street parking and parking lots at Riverfront Park.

NEW BUDGET ITEMS

This year's budget moved the Planning Commission's budget from the Community Development & Services Department to the City Council's budget. In addition, the conference and travel budget was increased to allow for up to two Councilmembers to attend the 2020 Capital-to-Capital Program in Washington DC through the Sacramento Metro Chamber

ORGANIZATIONAL STRUCTURE



CITY Manager



CITY MANAGER'S OFFICE

MISSION

To provide leadership and supervision to the organization to carry out the City Council's policies and priorities in the most equitable, effective and efficient manner that benefits the community. The Office provides professional management guidance to the organization, the City Council and citizens in accordance with ICMA standards.

SERVICES

The City's organizational structure is comprised of five departments and the City Manager's Office is responsible for the day-to-day administration and operation of city government including ultimate responsibility for the Police, Fire, Community Development & Services, Finance, and Administration Departments and their functions, as well as the City Clerk's Office. Examples of the organization's functions include public safety, capital planning, financial management, Council agenda and packets, building, engineering, code enforcement, economic development and civic engagement.

The City Manager's Office includes the positions of the City Manager, Assistant to the City Manager/City Clerk and Administrative Assistant. Examples of specific Office responsibilities include:

- With the support of the Finance Department, prepare the City's annual Operating and Capital Investment Budget;
- Oversee preparation and distribution of Council agendas and packets;
- Attend to personnel matters;
- Execute and administer agreements and contracts;
- Coordinate and collaborate with the Council to initiate new policies, address policy and program issues, and respond to community concerns;
- Oversee the effective and efficient administration and operation of all City Departments;
- Promote economic development and private investment in the city; and
- Adopt and implement organizational policies that facilitate the effective and efficient operation of the overall organization.



BUDGET DATA SUMMARY

In Fiscal Year 2019-20, the payroll for the Assistant to the City Manager/City Clerk was moved to the City Manager's Office and the City Clerk Department budget was removed. Otherwise, there are no new increases in the budget of the City Manager's Office.

	2018-19	2019-2020	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$209,530	\$267,926	\$58,396
Total Full-Time Employees (FTE)	3	3	0

LOOKING BACK – FY 2018-19

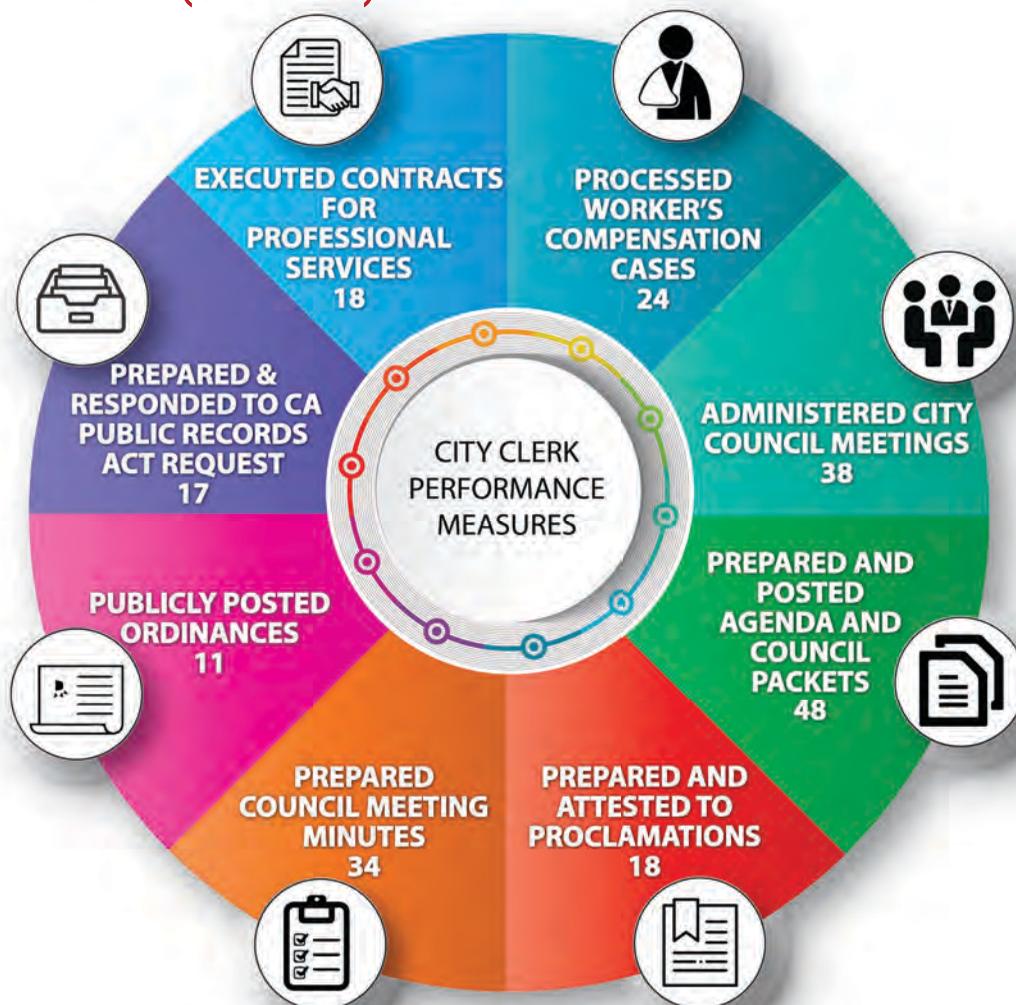
Over the past fiscal year, the City Manager's Office has worked with all the City's Department Heads and mid-level managers on a variety of structural changes and clean up tasks to bring greater efficiency and effectiveness to City Hall. In addition, considerable time and effort has been spent to catch up on City financial documents and filings with the State and other financial institutions. Other accomplishments also include:

- Hired a new Fire Chief, Finance Director and Assistant to the City Manager/City Clerk;
- Contracted with a municipal finance consultant to assist with labor negotiations, long range financial planning, and managing the FY 2017-18 Audit;
- Prepared the narrative and designed the Fiscal Year 2018-19 Budget
- Prepared the first annual Measure C Report (FY 2016-17);
- Designed, prepared and assisted consultant to execute Council Goal Setting and Project Prioritization Workshop and follow up;
- Secured additional funding for and oversaw the \$15 million Linda Main Connection to the Linda County Water District (a six year long project);
- After seven years, contracted with a new City Auditor resulting in major upgrades to the City's financial policies, especially relating to controls and oversight;
- Facilitated Council approval of a new Recology Franchise Agreement;
- Assisted with and awarded Caltrans regional planning grant along with other jurisdictions in the Bi-County region;
- Working with the City's Bond and Financial Advisor, recommended to Council to re-issue the 'B Street Property' bond for a savings of approximately \$75,000 per year; and issue Pension Obligation Bonds (POB) to pay off the City's unfunded pension liability for an annual savings of approximately \$275,000 per year starting in Fiscal Year 2020-21;
- Managed the development and approval of the City's first General Fund Reserve Policy;
- Because of the operating deficit of the Wastewater/Enterprise Fund, recommended to Council to undergo a sewage rate study and increase;

- Coordinated efforts to ensure the timely opening of the City's first two new Cannabis dispensaries, as well as a Cannabis testing lab;
- Launched the City's first "Open City Hall" event opening city facilities to the public;
- Hired Sapphire Marketing Group to coordinate and execute the 20th Annual Peach Festival;
- Executed contract to conduct land use disposition analysis of the 'B Street Property';
- Executed a new Facilities Use Agreement with the Yuba-Sutter Gold Sox; and
- Planned and executed the following Special Council Study Sessions: Long Range Financial Forecasting and Modeling, Issuing and Reissuing Bonds, Status of the Wastewater/Enterprise Fund and Sewage Rate Study, potentially amending the Cannabis Ordinance to include 'Adult Use' and delivery, Status of the Fire Department and Emergency Services, Status of the City's General Plan, and Fire Recovery – insurance reimbursement for emergency services.

Meanwhile, the City Clerk's Office has worked diligently and effectively to clean up and archive more than 20 years of documents and other ephemera in the City Clerk's Office and City Hall, including catching up on a backlog of City Council minutes, resolutions and contracts. In addition, the Office of the City Clerk also regularly updates and maintains online and hardcopy versions of the Marysville Fee Schedule and the Municipal Code, as well as maintain accurate and up-to-date records of Resolutions, Ordinances, and City Council Meeting Minutes for Fiscal Year 2018-19. Another key function of the City Clerk's Office includes responding to California Public Records Act requests.

PERFORMANCE MEASURES (CITY CLERK)



LOOKING AHEAD – FY 2019-2020

In this upcoming Fiscal Year, the City Manager's Office will work closely with the City Council and Department Heads to implement and initiate policies that are consistent with the Council's adopted 2019-20 strategic goals. In particular, the Office will focus on:

- Amending and implementing the Cannabis Ordinance;
- Disposing of the City's "B Street Property;"
- Hiring a new Assistant to the City Manager/City Clerk and Community Development & Services Director;
- Seeking capital for additional infrastructure and street improvements;
- Continuing to restructure the organization and "how we do business" to bring greater efficiency, effectiveness and cost-savings to the delivery of city services and projects;
- Launching the City's new Code Enforcement Task Force;
- Seeking and implement revenue-generating projects, service delivery and ventures;
- Leveraging public-private partnerships that benefit the city and improve service and project delivery;
- Beginning comprehensively updating the City's 32-year old General Plan;
- Seeking funds to partner with Adventist Health in developing the Medical Arts District Specific Plan;
- Partnering with the Yuba Water Agency to develop and implement the Ellis Lake Master Plan;
- Completing Council approved and currently underway capital projects;
- Updating the City's Master Fee Schedule; and
- Complete labor negotiations with all three City bargaining units – Marysville Police Officers Association, International Association of Fire Fighters and Teamsters.

Concurrently, the City Clerk's Office will continue to support the City Council's work by maintaining an accurate record of Council meetings and meeting minutes, as well as efficiently distribute and prepare agenda materials. Other 2019-20 activities will include:

- Implementing the Newly Approved Laserfiche Records Management Software;
- Administering the transition from full paper packets to iPads and paperless agenda systems;
- Regularly updating online and hardcopy versions of the Marysville Municipal and Administrative Codes;
- Attending trainings and workshops in an effort to secure Municipal Clerk Certification;
- Improving the City's archival system and structure, and ensure all documents are being archived properly, especially the City's most historic and fragile documents;
- Updating and maintaining a Social Media Policy for the City of Marysville;
- Reaching out to local historic resources to properly preserve our City's most historical documents;

- Working with the Administrative Assistant, update the records management policy and retention schedule; and
- Recording all documents in the new records management software and starting an electronic document management system.

TOTAL BUDGET - HISTORICAL COMPARISON

TOTAL CITY MANAGER BUDGET - HISTORICAL COMPARISON				
	2017-18	2018-19	2019-20	
	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET	CHANGE FROM 18-19
AUTHORIZED POSITIONS				
Total Authorized	1.0	3.0	3.0	0.0
SOURCES - Total Operating Budget				
	177,045	209,530	267,926	58,396
USES - OPERATING EXPENDITURES				
Salaries & Wages	135,867	121,410	184,039	62,629
Other Benefits	20,428	32,925	41,502	8,577
Retirement Benefits	31,733	28,895	12,155	(16,740)
Service & Supplies	34,426	26,300	30,230	3,930
Other Charges	-	-	-	-
Interfund Transfers	(45,409)	-	-	-
Uses - Operating Expenditures Total	177,045	209,530	267,926	58,396
USES - PROJECT EXPENDITURES				
Capital Outlay	-	-	-	-
Uses - Project Expenditures Total	-	-	-	-
USES BY PROGRAM TOTAL	177,045	209,530	267,926	58,396

ORGANIZATIONAL STRUCTURE



COMMUNITY DEVELOPMENT
AND SERVICES

Department



MISSION

To plan, build and care for the City.

SERVICES

The Community Development & Services Department provides and is concerned with the following services and functions:

- Community planning;
- Zoning and building safety;
- Enforcement of building codes and neighborhood health and safety standards;
- Maintenance, operation and repair of city streets, traffic signs and signals, street lights, storm drains, parks and municipal buildings;
- Maintenance of the City’s wastewater treatment emergency holding ponds and ensuring function and connectivity to the Linda County Water District;
- Economic development and promoting private investment;
- Renting city facilities for special events; and
- Community Sponsorship Fund.

BUDGET DATA SUMMARY

The decrease in CD&S Department’s operating budget is primarily a result of the completion of the City’s final connection to the Linda County Water District.

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from 2018-2019 Adopted Budget
Total Expenditure	\$8,747,537	\$6,459,318	(\$2,288,219)
Total Full-Time Employees (FTE)	15.75	13.75	-2

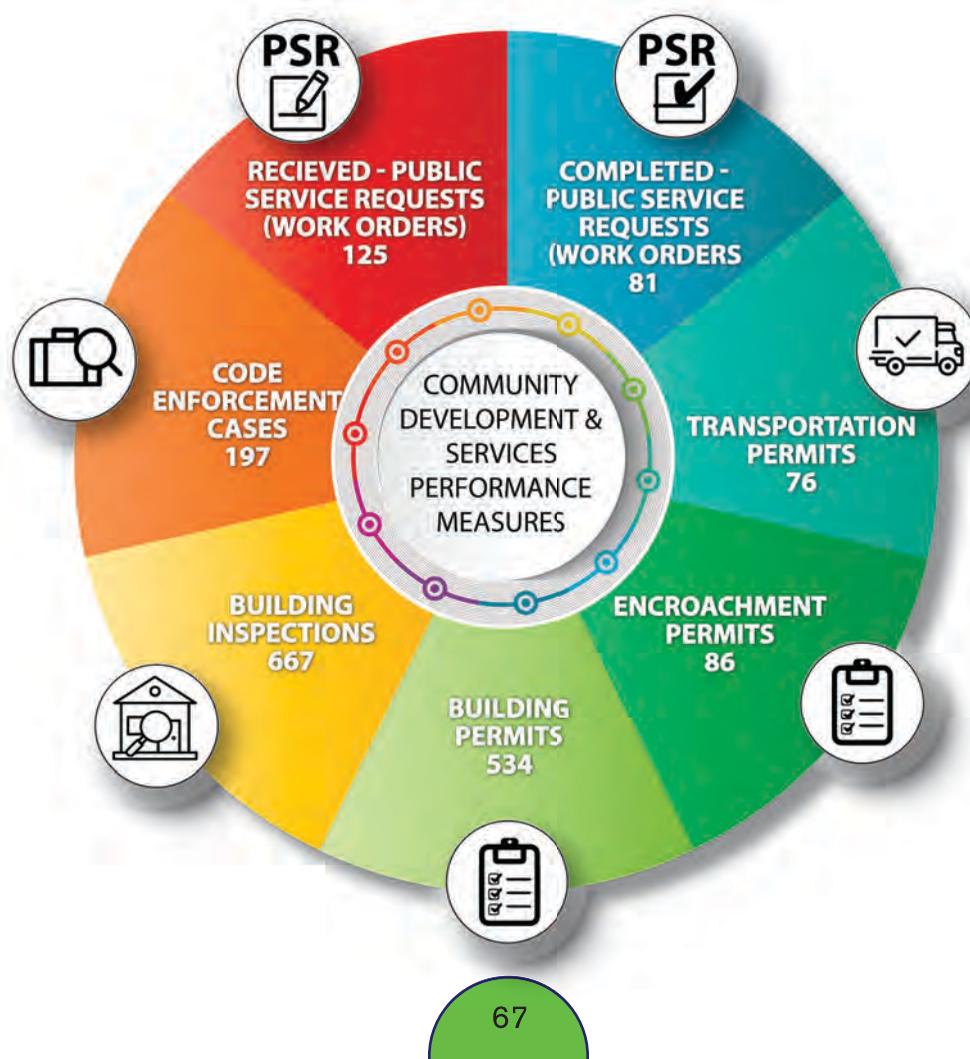
LOOKING BACK – FY 2018-19

In reviewing this past fiscal year, some of the department's key accomplishments and highlights include:

- Completed the wastewater/sewage connection to the Linda County Water District – a six-year and \$15 million project;
- Completed the 12th Street Streetscape Improvement Project;
- Completed the Parks & Open Space Master Plan;
- Completed solar project at City Hall, Corporation Yard and Fire Station;

- Designed and received Council approval for 5th Street Improvement Project;
- Launched the Ellis Lake aeration project;
- Continued to assist with the Ring Levee Construction Initiative;
- Drafted and received Council approval for a new Special Events and Fee Waiver policy;
- Started Parking Management Plan for City's commercial districts;
- Amended and updated the Cannabis Ordinance;
- Completed and received approval for major planning projects: Emergency Shelter, Surf Thru Car Wash and Paragon Collegiate Academy;
- Completed approval process for two Cannabis dispensaries and a Cannabis testing lab;
- Started decommissioning wastewater treatment ponds;
- Launched design and construction of Park Irrigation Well Project;
- Completed design and construction of restrooms at Beckwourth River Front Park and Boat Dock area;
- Prepared and submitted Annual Reports for City's General Plan and Housing Element;
- Resolved several long standing public nuisance and code enforcement violations;
- With dedicated volunteers, authorized installation of an informational kiosk at the Marysville Cemetery; and
- Designed and presented three City Council Study Sessions/workshops: the City's General Plan Update, Parks & Open Space Master Plan and the Cannabis Ordinance.

PERFORMANCE MEASURES – FISCAL YEAR 2018-19



LOOKING AHEAD – FY 2019-2020

As we look to the coming year, there are many projects underway scheduled for completion and/or gearing up for launch, including:

- Decommission the City's Wastewater Ponds (by December 2021);
- Amend the City's Cannabis Ordinance to include 'adult use' and delivery;
- Working with the Yuba Water Agency, undertake Ellis Lake Master Planning Project;
- Launch Comprehensive General Plan Update;
- Lease and administer new Public Works fleet vehicles;
- Complete City's Park Irrigation Well Project;
- Complete Ellis Lake Aeration Project;
- Implement Pavement Management Plan with SB1 and General Fund monies;
- Complete 100% construction drawings for 5th Street Improvement Project;
- Complete 'Small Town Downtown Turnaround' economic development project;
- Complete design of and implement the Caltrans Active Transportation Program Grant;
- Design and implement Parking Management Plan;
- Launch Medical Arts District Specific Plan;
- Develop Americans with Disabilities Act (ADA) Transitional Plan;
- Seek funding for and develop a Sewer/Wastewater Master Plan; and
- Seek funding and implement Army Corps Mandatory Flood Improvement Project.

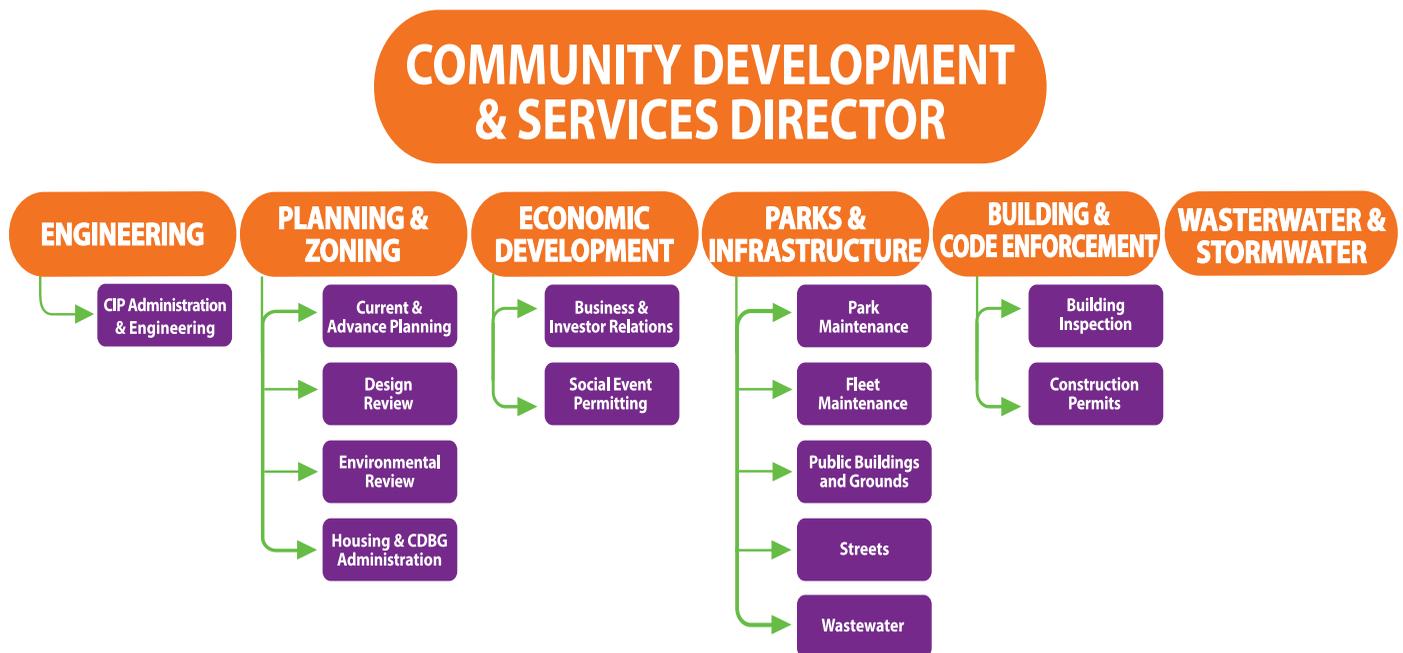
NEW BUDGET ITEMS

This year's budget proposes to:

- Develop an Americans with Disabilities Act (ADA) Transitional Plan (\$80K);
- Provide matching funds for the Caltrans Active Transportation Program (ATP) Grant for bicycle and pedestrian improvements (\$68K);
- Design and construct Park Irrigation Well Project (100% reimbursable grant);
- Pursue California Parks and Water Bond Act grant funding for design and construction of improvements in Gavin, Miner and Veterans Parks (\$79K);
- Prepare grant application for SB2 Building Homes and Jobs Act (\$10K);
- Prepare Community Development Block Grant (CDBG) application for 2020 (\$10K);
- Contract for consultant services to update the City's Housing Element (\$40K);

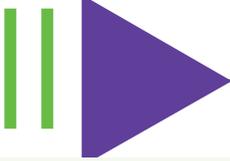
- Contract for a part-time Project Manager to manage the Comprehensive General Plan Update (\$40K);
- Contract to develop a Parking Management Plan (\$30K);
- Install a new kiosk to collect boat dock fees (\$20K);
- Upgrade City Hall’s failing air condition system (\$30K);
- Contract to conduct land use disposition analysis of the City-owned ‘B Street Property’ (\$23K);
- Fund a full-time Wastewater Collections Operator position (\$70K); and
- NEW Community Sponsorship Fund (\$82.5K).

ORGANIZATIONAL STRUCTURE



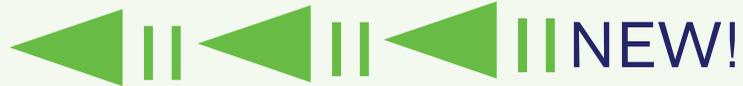
COMMUNITY
Sponsorship





COMMUNITY SPONSORSHIP

COMMUNITY SPONSORSHIP FUND



For the first time in Fiscal Year 2019-20, the City Council established a Community Sponsorship Fund in the amount of \$67,500 to support special events and local non-governmental organizations. This new fund allows the City to accurately and transparently monitor and track its sponsorship of various community events, including Legacy Special Events* approved by the Council in the spring of 2019.

In addition, a modest “first-come, first-serve” Community Sponsorship Funding Pool of \$10,000 was established for other community-sponsored special events, as well as a \$5,000 fund to sponsor community organizations in and/or serving the City of Marysville. For Fiscal Year 2019-20, the City Council provided a \$2,500 sponsorship to the Yuba-Sutter Arts Council and the Mary Aaron Museum, respectively, using the community organization sponsorship fund.

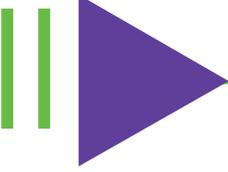
*Legacy Special Events include: Bok Kai Parade & Festival, Fishing Derby, Historical Faire, Old Fashioned Picnic, Stand Down, Veteran’s Day Parade, Music in the Park, and Scarysville.

BUDGET DATA SUMMARY

Item	Budget
Legacy Special Events – Staff Time	\$52,439
Community Sponsorship Funding Pool	\$10,000
Community Organization Sponsorship	\$5,000
Total Expenditures	\$67,439

FINANCE
Department





FINANCE DEPARTMENT

MISSION

To ensure the City's financial integrity and promote timely, effective, accountable, and transparent government; to be a model of good governance and municipal finance management; provide ongoing support to other City departments; and to make the City a better place to live and work.

SERVICES

The Finance Department is responsible for directing the City's budget and financial management services, including:

- Prepare the annual Operating and Capital Investments Budget on behalf of the City Manager
- Provide financial guidance and support to the City Manager and the City's Department Heads
- Forecast long-range revenues;
- Manage short- and long-term debt;
- Manage grants (e.g., CDBG);
- Administer treasury functions;
- Maintain accurate accounting and complete financial reporting activities;
- Manage aspects of the City's personnel and human resources services;
- Oversee risk management and claims against the City; and
- Disposition of remaining outstanding obligations of the former Redevelopment Agency.

BUDGET DATA SUMMARY

The increase to the Finance Department's 2019-20 budget is in large part due to moving the cost of the City's Annual Audit from the General Services Department budget to the Finance Department budget. In addition, the cost of Cannabis consulting services were also allocated to this year's Finance Department budget.

	2018-19	2019-2020	
	Adopted Budget	Proposed Budget	Change from Adopted Budget 2018-2019
Total Expenditure	\$287,221	\$312,985	\$25,764
Total Full-Time Employees (FTE)	3	3	0

LOOKING BACK – FY 2018-2019

Fiscal Year 2018-19 was another watershed year for dealing with several overdue financial reports, including a three month late FY 2018-19 budget and delayed 2016-17 Audit. As the year progressed and due in large part to a vacant or provisional Finance Director position, staff continued to learn of several late filings of State mandated financial statements, deferred financial

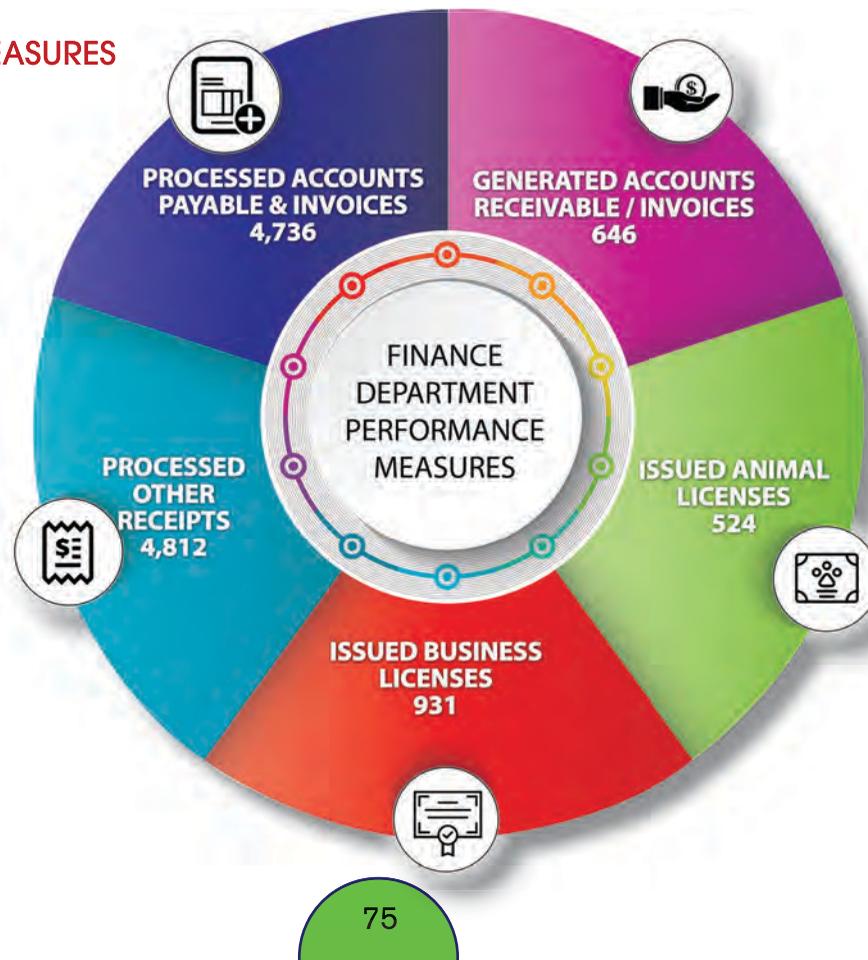
maintenance at all levels of the Finance Department, and historically an overall lack of financial controls and oversight.

Fast forward to today, the Finance Department is back on schedule with its Audits; the Council approved FY 2019/20 budget on time; financial filing requirements are complete and up-to-date; considerable headway has been made to clean up and catch up on all of the Department's long deferred financial maintenance; and recommended internal controls and oversight have been instituted.

Other important department highlights and accomplishments include:

- Completed the Fiscal Year 2016-17 Audit;
- Entered into a new 10 year agreement with Recology for solid waste, recycling, and street sweeping services;
- After seven years, contracted with a new auditor for the next several fiscal years;
- Sponsored Special Study Sessions on the following topics: Long Range Financial Forecasting and Modeling, Issuing and Reissuing Bonds, and Status of the Wastewater/ Enterprise Fund and Sewage Rate Study;
- Completed and presented to Council the 2018-19 Mid-year Budget Review;
- Working with the City's Bond and Financial Advisor, started re-issuing the 'B Street Property' bond for a savings of approximately \$75,000 per year; and issuing a new Pension Obligation Bonds (POB) to pay off the City's unfunded pension liability for an annual savings of approximately \$275,000 per year starting in Fiscal Year 2020-21;
- Presented and received Council approval for the City's first General Fund Reserve Policy; and
- Presented and received Council approval on schedule for the FY 2019/2020 budget.

PERFORMANCE MEASURES



SPECIAL REPORT: HOME PROGRAM

For the past several years, the City of Marysville has been fortunate to receive funds from the Federal HOME Program (via the Regional Housing Authority) to assist low-income families with owner-occupied home repairs. This Housing Rehab Program allows home owners to make repairs that address health and safety issues, improve energy conservation, update the structure to current building codes and standards, repair external damage, and extend the buildings useful life.

During Fiscal Years 2017-18 and 2018-19, the City assisted eight families with home repairs via the HOME Program (Table 1). As of July 1, 2019, HOME Program funds have been exhausted. The City plans to seek additional Federal funding in Fiscal Year 2019-20 to continue assisting low-income owner-occupied residential property owners to repair and maintain their homes.

Table 1: Marysville Housing Rehab Program

FY 2017-2018		FY 2018-2019	
Number of Homes	Total Cost	Number of Homes	Total Cost
4	\$167,061	4	\$315,557

As of Fiscal Year 2018-19, household size and income eligibility requirements and limits to participate in the HOME Program were as follows:

Household Size	Household Income
1 Person	\$33,600
2 Persons	\$38,400
3 Persons	\$43,200
4 Persons	\$48,000
5 Persons	\$51,850
6 Persons	\$55,700
7 Persons	\$59,550
8 Persons	\$63,400

LOOKING AHEAD - FY 2019-2020

Looking ahead, the Finance Department will continue to recommend disciplined spending while working with all City departments to seek and employ revenue generating opportunities and initiatives. In addition, the department will strive to file financial reports in advance of deadlines, continue to streamline the budget process, institute state-of-the-art finance management, and improve internal controls and financial oversight. In particular, the Finance Department will focus on:

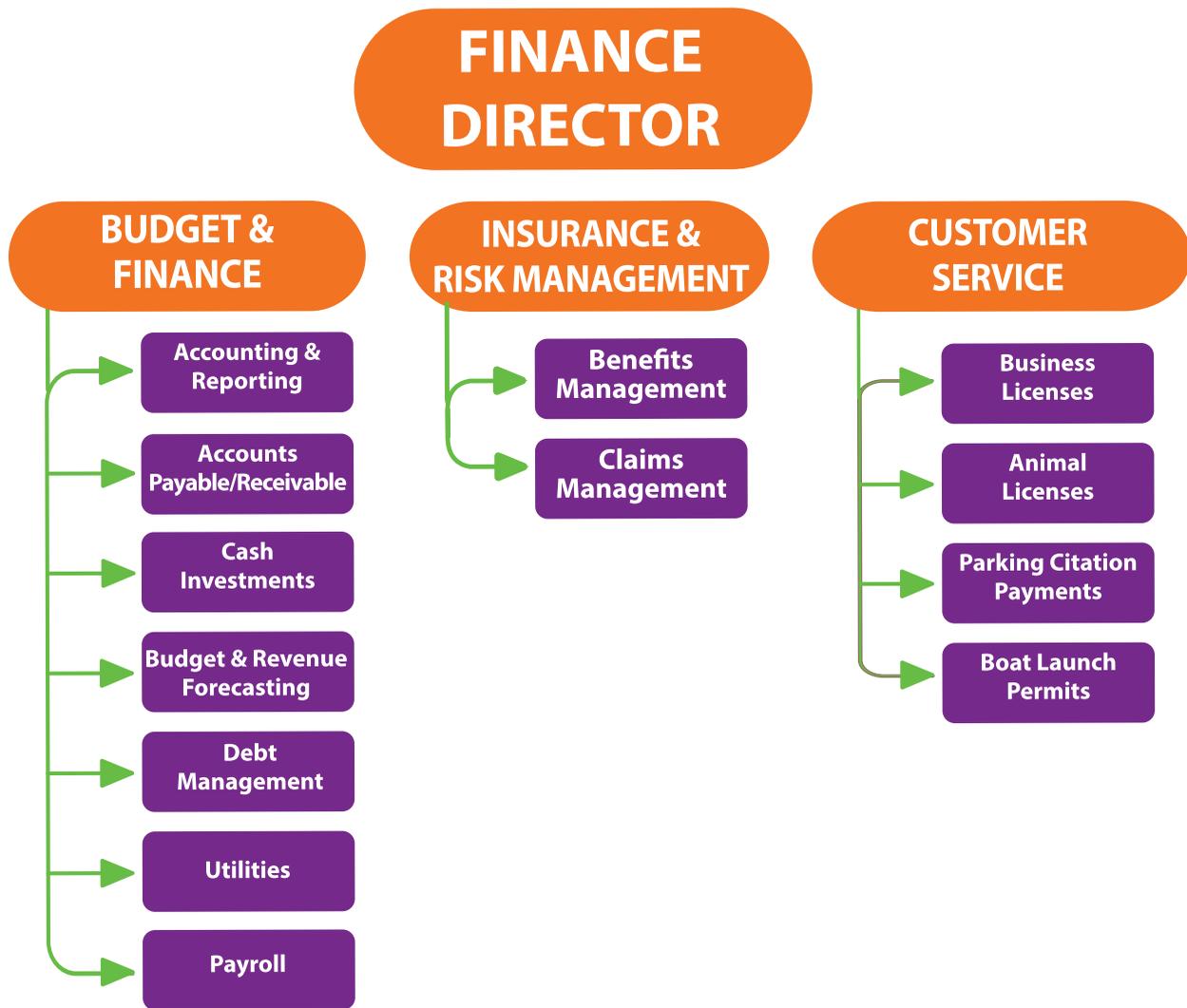
- Instituting the Auditor's recommended internal controls and oversight systems;
- Implementing the City's new long range financial forecasting and modeling tool;
- Reviewing and re-evaluating processes and procedures in an effort to institute greater cost-savings and efficiencies;
- Seeking and securing collection agency services in order to recapture delinquent service, user and citation fees;

- Completing the refunding of the 2011 COP bond and issuing a new Pension Obligation Bond (POB) for the City's current CalPERS unfunded liability obligation;
- Assisting with labor negotiations and labor agreements;
- Developing and instituting a revenue and expense tracking system to consistently monitor Measure C (1%) and Measure F (Cannabis) revenues and expenses;
- Assisting the City Manager in cost-benefit analysis of a variety of potential revenue generating and cost-saving initiatives;
- Working with the City Manager's Office and Community Development & Services Department, dispose of former Redevelopment Agency-owned properties; and
- Update and implement the City's Risk Management Program.

TOTAL BUDGET - HISTORICAL COMPARISON

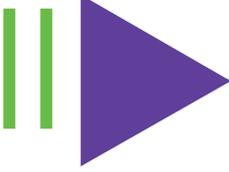
TOTAL FINANCE BUDGET - HISTORICAL COMPARISON				
	2017-18	2018-19	2019-20	
	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET	CHANGE FROM 18-19
AUTHORIZED POSITIONS				
Total Authorized	2.00	3.00	3.00	0.00
SOURCES - Total Operating Budget	190,991	287,221	312,985	25,764
USES - OPERATING EXPENDITURES				
Salaries & Wages	84,950	160,110	162,155	2,045
Other Benefits	60,063	45,476	31,801	(13,675)
Retirement Benefits	29,180	37,035	10,674	(26,361)
Service & Supplies	158,725	111,100	142,355	31,255
Other Charges	-	-	-	-
Interfund Transfers	(141,927)	(66,500)	(34,000)	32,500
Uses - Operating Expenditures Total	190,991	287,221	312,985	25,764
USES - PROJECT EXPENDITURES				
Capital Outlay	-	-	-	-
Uses - Project Expenditures Total	-	-	-	-
USES BY PROGRAM TOTAL	190,991	287,221	312,985	25,764

ORGANIZATIONAL STRUCTURE



FIRE *Department*





FIRE DEPARTMENT

MISSION

With available resources and to the best of the Department's ability, serve the Marysville community by providing protection of life, property, and the environment through emergency response, public education, and fire prevention; and engage the community in preventative action and progressive community outreach.

OPERATIONS

Focuses on day-to-day activities, responding to emergency calls, providing mutual aid to neighboring agencies and the State of California, and delivering specialized services including Hazardous Material (Hazmat) Team Response, Swift Water Rescue, and Training.

SUPPORT SERVICES

Includes all essential services to Department fleet and facilities including repairs, maintenance and purchases.

PREVENTION

Includes plan review, construction inspections, public education, fire code enforcement, weed and hazard abatement, annual building inspections and fire investigation.

ADMINISTRATION

Responsible for program management, finance and accounting of the annual budget, emergency reporting systems, data collection, payroll, grants management, and information technology.

BUDGET DATA SUMMARY

The increase in this fiscal year's proposed budget includes equipment (e.g., radios, Self-Contained Breathing Apparatus), uniforms for reserve firefighters, additional professional services, and a slight increase in projected overtime and salaries.

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$1,945,431	\$2,153,085	(\$207,654)
Total Full-Time Employees (FTE)	11.0	12.75	1.75

LOOKING BACK – FY 2018-2019

Over the two calendar years, the Department's concurrent calls have increased substantially. In calendar year 2017, the Department received 3,251 calls for service and 268 concurrent calls for service. In calendar year 2018, the Department received 2,991 calls and 374 concurrent calls for service – that's nearly a 40% increase in concurrent calls from 2017 to 2018.

A concurrent call is defined as a second emergency incident occurring while the single staffed engine is already committed to an emergency incident. With only a single engine and Fire Department team on duty at any given time, the Department anticipates that concurrent call volumes will continue to be a pressing matter in Fiscal Year 2019-20. In addition to the challenges with responding to concurrent calls, the Department also experienced three vacancies this past year. With only an 11-person department, the high vacancy rate further fatigued staff and led to considerable overtime for the remaining employees.

Other Department highlights and accomplishments include:

- Completed rehabilitation of the fire station;
- Moved back in to the fire station after 18 months of living in trailers;
- Received Council approval to purchase a new fire engine and Quick Attack;
- Purchased new portable radios to communicate with law enforcement agencies;
- Purchased new battery operated suction unit for EMS calls;
- Reinstated the Internship Program;
- Rejuvenated the Volunteer and Reserve Programs;
- Acquired a used UTV vehicle capable of maneuvering in the 'river bottoms', open space areas and during special events.
- Launched proactive approach to weed abatement by sending out early notification letters to all property owners of vacant lots;
- Initiated a mandatory fire inspection program for all new business license applicants;
- Completed the Department's strategic plan establishing year-round goals and priorities; and
- Replaced one-time equipment such as specialized air bags for lifting heavy equipment.

PERFORMANCE MEASURES



LOOKING AHEAD – FY 2019-2020

The three vacant positions from last year have since been filled, including the Fire Inspector/Engineer position. As a result, the Department can turn its attention to more fire prevention activities focusing on education, inspections and enforcement. In addition, the Department will also continue to focus on the priorities outlined in its strategic plan, as well as increase department revenue and apply for grants. Highlights of these efforts include: budget exceeded \$100K. For this fiscal year, the budget proposes a slight reduction in regular overtime and a separate line item for “Strike Team” overtime.

- Seek Staffing for Adequate Fire and Emergency Response (SAFER) Grant funding to hire three additional Fire Engineers in order to provide a second, backup emergency response vehicle;
- Purchase and build new fire engine (\$750K) and Quick Attack (\$200K);
- Replace outdated apparatus with modernized safety features and capabilities;
- Replace antiquated and expired equipment such as radios (\$235K), Self-Contained Breathing Apparatus (\$224K), fire hoses, and small tools;
- Improve and increase the Vegetation Management Program to reduce vegetation in open space areas including Thorn Tree, Hollywood Park and the Cemetery areas;
- Establish a Yuba County Technical Rescue Task Force that includes multi-jurisdictional training and equipment acquisition;
- Improve information technology for administration and emergency response;
- Increase Reserve Firefighter staffing levels;
- Establish shared service and/or consolidation agreements where appropriate; and
- Purchase ballistic vests and “Active Shooter” gear for protection while responding to a violent incidents;
- Institute Fire Cost Recovery Program to recoup expenses incurred for emergency medical responses;
- Offer fee-based fire prevention services to other public agencies in the region;
- Increase fee for service agreement with the D-10/Hallwood Fire District.

FLEET MAINTENANCE DIVISION



In Fiscal Year 2019-20, the Fleet Maintenance Division was moved from the Community Development & Services (CD&S) Department to the Fire Department. With new Public Works vehicles on order, it is anticipated that the Fire Department will use the services of the Fleet Maintenance Division at least 75% of the time and CD&S will use the Division’s services more on the order of 25%. As a result, the budget and reporting structure was moved to the Fire Department and the Fleet Maintenance Mechanic will report to the Fire Chief.

NEW BUDGET ITEMS

For Fiscal Year 2019-20, the following adjustments to the Fire Department budget were adopted:

- Allocate matching funds to the budget in the event the Department receives a SAFER grant that it applied for in the previous fiscal year (\$65K);
- Replace half of the Department's Self Contained Breathing Apparatus (\$68.5K);
- Repair the Department's training tower (behind the fire station) (\$7K);
- Institute fire station security measures, including surveillance cameras, gate controller upgrades and door locks (\$4.2K); and
- Replace fire station roll up doors (\$5K).

PENDING GRANT APPLICATIONS

The Marysville Fire Department has applied for the following pending grants totaling more than \$1.5 million:

- Staffing for Adequate Firefighter & Emergency Response (SAFER) Grant- 3 Fire Engineer positions (\$265K);
- Assistance to Firefighters Grant- Replacement fire engine (\$750K);
- Assistance to Firefighters Grant- Replacement Self Contained Breathing Apparatus (\$224K);
- Regional Assistance to Firefighters Grant- Replacement of radio equipment (\$235K);
- OES Homeland Security Grant - Replacement of Self Contained Breathing Apparatus (\$39K);
- OES Homeland Security Grant- Replacement of portable radios (\$15K) and laptop (\$4K) on the Hazardous Materials (Haz Mat) Vehicle; and
- Yuba County Water Agency - Replacement of technical rescue equipment (\$10K).

TOTAL BUDGET – HISTORICAL COMPARISON

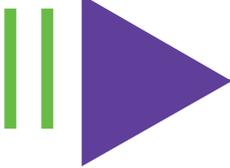
TOTAL FIRE BUDGET - HISTORICAL COMPARISON				
	2017-18	2018-19	2019-20	
	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET	CHANGE FROM 18-19
AUTHORIZED POSITIONS				
Total Authorized	10.00	11.00	12.75	1.75
SOURCES - Total Operating Budget				
	2,241,015	1,945,431	2,153,085	207,654
USES - OPERATING EXPENDITURES				
Salaries & Wages	1,047,820	954,704	1,156,803	202,099
Other Benefits	238,587	283,212	298,836	15,624
Retirement Benefits	281,557	315,615	117,529	(198,086)
Service & Supplies	264,491	310,400	545,910	235,510
Other Charges	-	-	-	-
Interfund Transfers	83,645	39,000	34,007	(4,993)
Uses - Operating Expenditures Total	1,916,100	1,902,931	2,153,085	250,154
USES - PROJECT EXPENDITURES				
Capital Outlay	324,915	42,500	-	(42,500)
Uses - Project Expenditures Total	324,915	42,500	-	(42,500)
USES BY PROGRAM TOTAL				
	2,241,015	1,945,431	2,153,085	207,654

ORGANIZATIONAL STRUCTURE



GENERAL SERVICES *Department*





GENERAL SERVICES DEPARTMENT

PURPOSE/MISSION

General Services is a departmental designation for General Funds received or expended that are not directly a function of any single department and expenses usually cross multiple departments. Some examples include, the cost of general city communications, rentals, vehicles, liability insurance, and office supplies.

BUDGET DATA SUMMARY

In an effort to provide greater budgeting transparency, the Finance Department conducted a detailed review and analysis of the City's ongoing expenses in each department, as well as in General Services. As a result of the analysis and after consulting with City's Financial Advisors, all City insurance coverages (e.g., liability, property, vehicle, crime, flood, and fraud) were moved from individual departments to General Services. By reallocating these expenses to General Services, it will be easier and more transparent to track and monitor the City's insurance coverages and liabilities.

	2018-19	2019-2020	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$143,800	\$530,690	\$386,890

LOOKING BACK – FY 2018-19

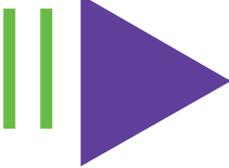
Last fiscal year, the budget to pay for financial auditing services was accounted for in the General Services Department. This expense has been moved and is now accounted for in the Finance Department budget.

LOOKING AHEAD – FY 2019-20

In an effort to improve tracking and transparency, the Finance Department and City Manager's Office will continue to review and analyze ongoing and/or new City expenses to evaluate whether they should be allocated to a single department or to the General Services Department.

HUMAN *Resources*





HUMAN RESOURCES DEPARTMENT

MISSION

To hire, develop, support and retain a highly-qualified workforce using fair and equitable practices.

SERVICES

The Human Resources Department provides a host of employee-related services including:

ADMINISTRATION provides internal administrative support to ensure department operations are efficient, as well as job classifications, consulting to internal clients, provides client services, equal employment opportunity (EEO), leave management, and recruitment and assessment.

WORKFORCE DEVELOPMENT is committed to the professional and personal development of the City's workforce through training, educational workshops, symposiums and conferences.

PAYROLL & BENEFITS processes payroll and orientates employees regarding their total benefits compensation package.

WORKERS' COMPENSATION administers benefits and all other benefits related to work injuries and illnesses, in compliance with state and local laws and regulations, and coordinates citywide safety and prevention efforts.

EMPLOYEE RELATIONS negotiates and administers the provisions of collective bargaining agreements between the City and labor organizations representing city employees. Employee Relations interprets contract provisions, manages and reviews grievances related to contract interpretation and disciplinary action, determines bargaining unit assignments of city classifications, and conducts meet and confer sessions within the scope of representation.

BUDGET DATA SUMMARY

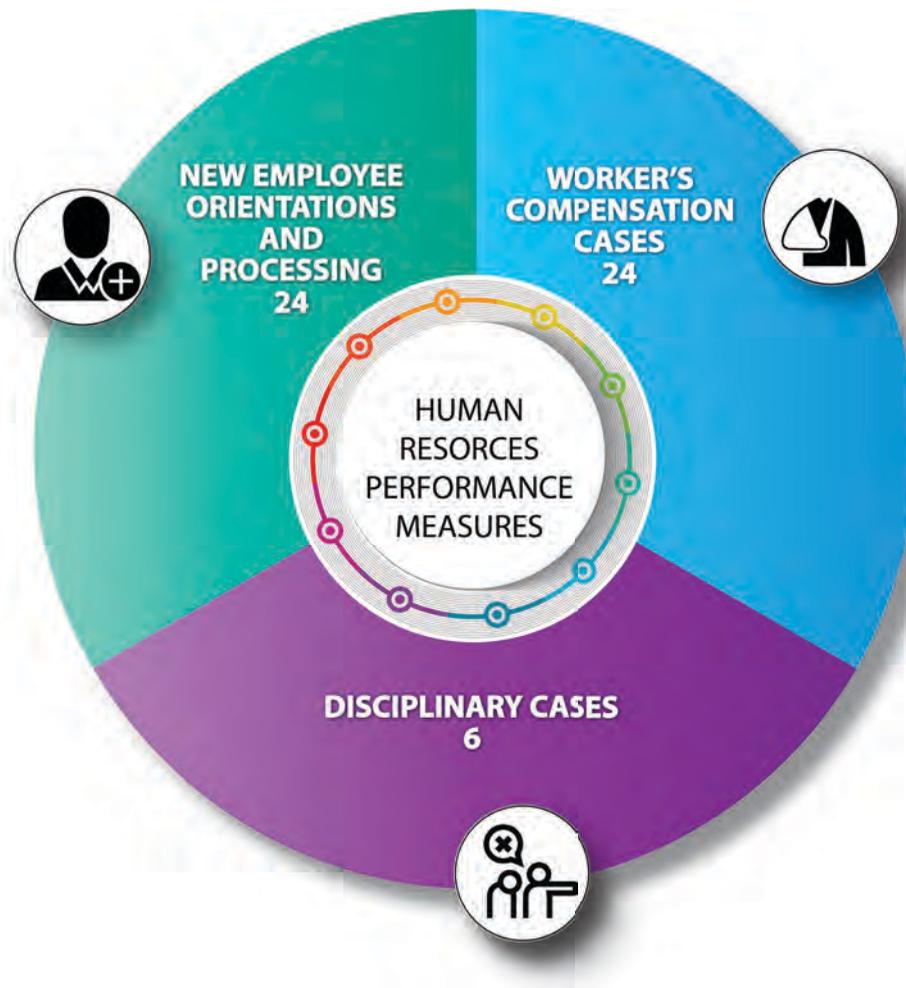
In an effort to bring greater budgeting transparency to the City's overall finances, unemployment costs, workers compensation insurance, and unfunded pension liabilities were moved this fiscal year from individual departments and re-allocated to the Human Resources Department (as these items are a function of Personnel).

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$53,500	\$1,287,546	\$1,234,046

LOOKING BACK – FY 2018-2019

All three Memorandums of Understanding (MOUs) with the City’s bargaining units—Marysville Police Officer’s Association (MPOA), International Association of Fire Fighters (IAFF) and Teamsters—were scheduled to expire on June 30, 2019. As a result, labor negotiations began in February of 2019 and were not complete at the time the City’s 2019-20 budget was approved.

PERFORMANCE MEASURES

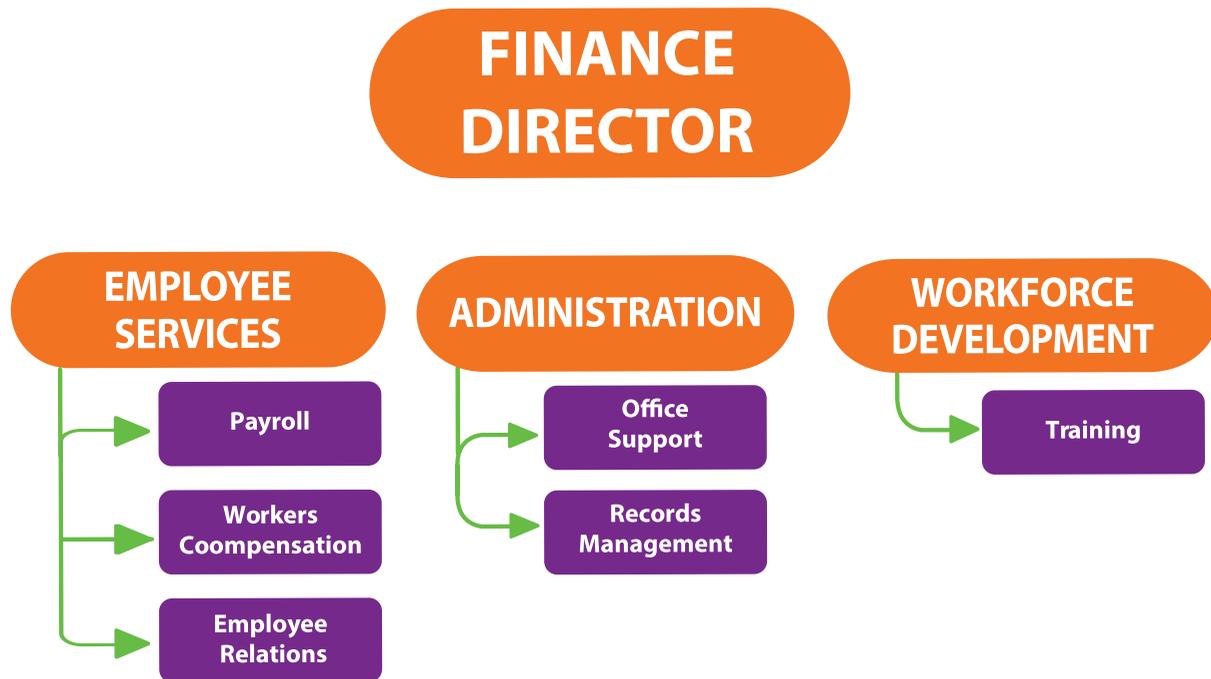


LOOKING AHEAD – FY 2019-2020

As of June 30, 2019, the City negotiated a signed side letter with the MPOA and IAFF extending the existing MOU until December 31, 2019 while negotiations continue. The City is currently in active negotiations with all three bargaining units.

During this fiscal year, the Human Resources (HR) Department will continue to seek additional HR consulting to address labor negotiations and personnel matters, as well as revise HR policies and documents (e.g., MOUs, Personnel Rules, HR forms) in an effort to bring greater consistency and continuity among HR policies and documents.

ORGANIZATIONAL STRUCTURE



INFORMATION
Technology



MISSION

To keep the City connected to the community; offer innovative and cost-effective solutions to solve tough technology problems and deliver intelligently designed systems; and empower the City of Marysville through technical expertise, leadership, responsive service, and partnership.

SERVICES The IT Department provides a variety of Information Technology related functions including:

TECHNICAL SUPPORT provides daily and ongoing technical assistance to all city employees to solve a variety of technology, software and network problems.

NETWORKING SERVICES manages users and user activity, file sharing, and security.

INFRASTRUCTURE & DATABASE SUPPORT provides for hardware upgrades and replacement, manages the City’s firewall and backups, and monitors the server and endpoint security.

BUDGET DATA SUMMARY

Prior to Fiscal Year 2018-2019, Information Technology (IT) was accounted for in General Services (formerly known as “Non-Departmental Special Accounts”). As a result, it has been historically challenging to account for the City’s information technology expenses. In Fiscal Year 2019-2020, the IT budget was moved from General Services to its own Information Technology Department. Moving forward, the City will be able to more effectively track IT’s year-to-year expense trends and comparisons.

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from 2018-2019
Total Expenditure	\$165,000	\$217,782	\$52,782

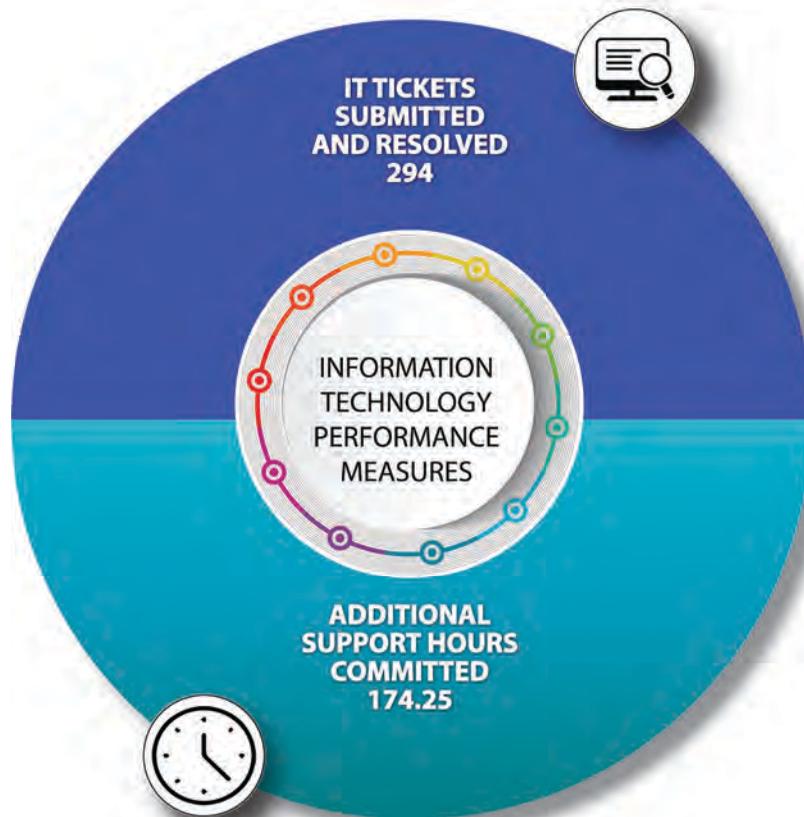
LOOKING BACK – FY 2018-2019

Over the past fiscal year, the IT Department has provided the Police and Fire Departments with specific project assistance, including:

- Provided the Fire Department with additional IT support at its temporary facility;
- Configured eight new Homeland Security Grant laptops for the Police Department;
- Installed a new server for Computer Automated Dispatch (CAD);
- Upgraded 10 Windows 10 department computers;
- Configured four desktop computers for the Police Department, as well as installed one new desktop for a non-sworn Police Department employee;
- Completed IT technical support and installation for the Fire Department’s recent fire station rehabilitation;

- Upgraded four new laptops with docking stations for the City Manager, two Department heads, and the Assistant to the City Manager/City Clerk;
- Provided all city departments and employees with technical support; and
- Developed and implemented Department of Justice Software policies for the California Law Enforcement Telecommunication System (CLETS) compliance and access.

PERFORMANCE MEASURES

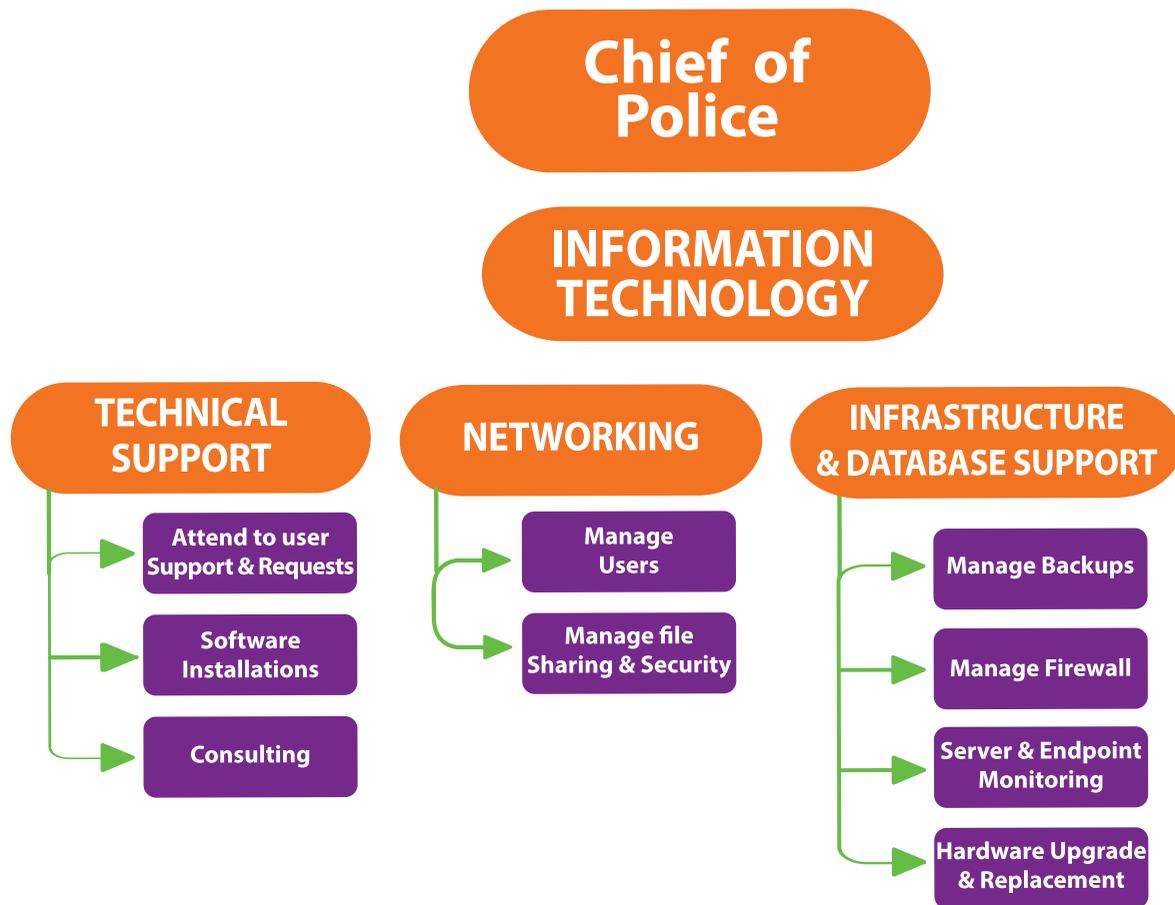


LOOKING AHEAD - FY 2019-2020

Moving forward, IT will seek the resources and opportunities to replace aging workstations and network equipment, including:

- Install OptiPlex for dispatch call monitoring;
- Install Barracuda Back-up for City-Wide server system;
- Replace ten desktops in City Hall, Community Development & Services, and Public Works;
- Replace ten desktops in Police Department;
- Complete Windows 10 conversions on Police Department computers;
- Provide IT support and installation for fire station rehabilitation;
- Transition to Dark-Net Fiber;
- Install and setup Police Department scheduling software;
- Upgrade LiftOff 365 Licensing;
- Install and setup Laserfiche document management software;
- Install five computers in the Fire Department;
- Install new city-wide telephone and conferencing systems;
- Order and issue ipads for City Council; and
- Provide ongoing support to all departments for software and licensing maintenance.

ORGANIZATIONAL STRUCTURE



POLICE *Department*



POLICE DEPARTMENT

MISSION

To protect life and property; enhance the safety, trust and quality of life in our community; and to serve with compassion and courage.

SERVICES

OPERATIONS focuses on day-to-day police patrol, investigations, SWAT, K-9 unit, police cadet training program, and the Community Partnership Initiative. Investigations include homicide and the gang unit.

ADMINISTRATION includes parking and traffic enforcement, School Resources Program, volunteers, training programs, field training, cannabis compliance, grants management, internal affairs, recruitment, and policies and procedures.

SUPPORT SERVICES provides for public safety dispatch, homeless outreach services, records bureau, animal care services, property and evidence bureau, and information technology.

RESERVE PROGRAM provides additional police support to the Police Department for special city events, background investigations, crime investigation assistance, and additional patrol shift coverage on an as-needed basis.

BUDGET DATA SUMMARY

	2018-19	2019-20	
	Adopted Budget	Proposed Budget	Change from Adopted 2018-2019
Total Expenditure	\$4,217,633	\$3,123,351	-\$1,094,282
Total Full-Time Employees	29	29	0.00

LOOKING BACK - FY 2018-2019

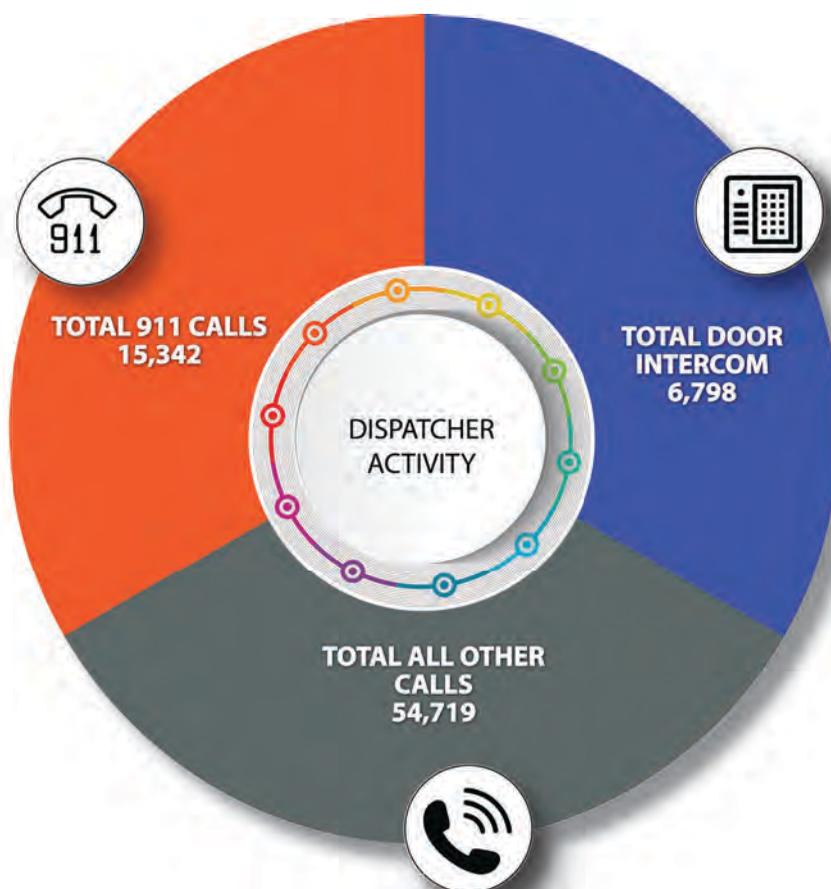
Over the past year, the Department experienced positive structural change and increased services while managing a high volume of employee turnover and calls for service. In particular, it has been challenging to fill Patrol Officer and Dispatch vacancies, as well as keep the positions filled. This year's Department highlights and accomplishments include:

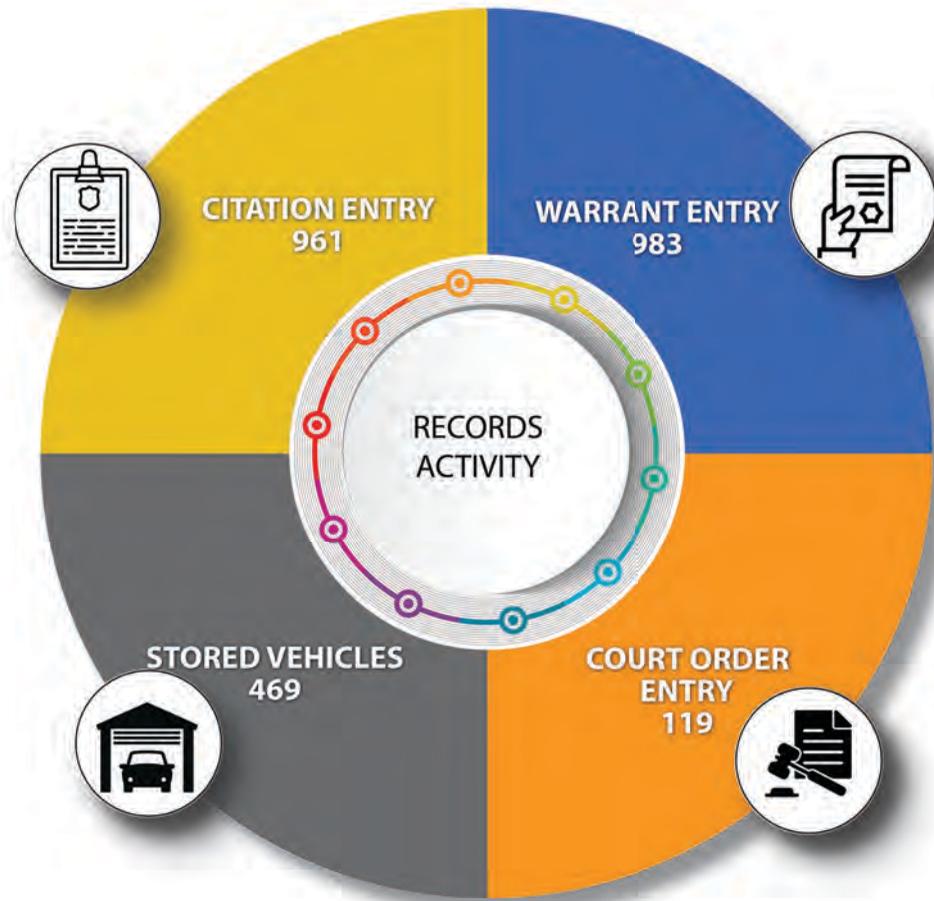
Other efforts and accomplishments include:

- Promoted two personnel to rank of Lieutenant;

- Created a permanent Animal Care Services Program and Division, and hired a full time Animal Care Services Officer;
- Turned the part-time Parking Enforcement Officer into a full-time position;
- Received State Tobacco Grant for enforcement and education (\$84,269 over 2 years);
- Championed Breast Cancer Awareness Month via the Pink Patch Program;
- Received Yuba Water Agency Grant and developed Police Drone Program (\$5,000);
- Received United States Office of Justice Programs Ballistic Vest Partnership Grant (\$6,800);
- Hosted Annual California Law Enforcement Torch Run/Special Olympics with a record turn-out of 55 participants;
- Developed B Street Parking program to assist “Camp Fire” trucks with parking accommodations;
- Secured grant funding from Joint Terrorism Task Force to update Mobile Data Terminals for patrol units (\$23,000);
- Prepared and auctioned outdated citywide apparatus and equipment;
- Provided Force Option Simulator training to the Yuba County Grand Jury;
- Provided one week of mutual aid assistance to Paradise for ‘Camp Fire’ disaster;
- Awarded one officer the County’s Victim Services Award;
- Awarded three officers Life-Saving Awards;
- Hired two new cadets to join the Cadet program;
- Transitioned to less lethal shotguns in patrol units;
- Converted patrol firearms from Sig Sauer to Glock 17;
- Outfitted patrol officers with new rifles in patrol units;
- Remodeled Department’s interior;
- Partnered with Yuba-Sutter Behavioral Health to hire a new Homelessness Outreach Coordinator;
- Increased parking enforcement activities and secured contract with Complus Data Innovations for parking citation revenue recovery and data;
- Developed Bicycle Registration Program;
- Hosted 12 Coffee with a Cop events in addition to National Night Out;
- Appointed four officers to the Bi-County Officer Involved Shooting Team;
- Hosted three Animal Care Services vaccination clinics;
- Amended three ordinances to improve operations and efficiencies;
- Hired four Patrol Officers to backfill vacant positions; and
- Supervised Cannabis compliance activities of two recently opened dispensaries.

PERFORMANCE MEASURES





LOOKING AHEAD – FY 2019-2020

In 2018-19, MPD has several irons already in the fire and it is gearing up to further improve upon and augment existing service delivery throughout the City, including:

- In 2019-2020, MPD has several projects already underway and it is gearing up to further improve upon and augment existing service delivery throughout the City, including:
- Increasing radio communication capabilities / repeater, VOTR Project;
- Begin three year program to transition portable radios from HT1250 to Apex 4000;
- Development and maintain Cannabis Ordinance Compliance Program;
- Identify Problem Oriented Policing Projects and work with community partners to complete projects;
- Sponsor one full time officer and one part time reserve through Police Academies to invest in the future of the Department;
- Hire Part Time Records clerk to assist with records purge, registrants, and court reports;
- Update City Multi-Hazard Plan;
- Update City Slow-Rise Flood Plan;
- Update Police Department and Animal Care Services Policy Manuals;
- Continue to improve Animal Care Services program and public outreach, including expanding continuing the partnership with Fieldhaven to expand TNR and Feline outreach throughout the city;

- Remodel Emergency Operations Center – Radio Communications;
- Replace Emergency radios for police / fire in Mobile Incident Command Trailer;
- Hire two new dispatchers to fill current vacant positions;
- Hire new police officer to fill current vacant position;
- Continue the implementation for paperless records initiative;
- Receive Office of Traffic Safety Grant Award for Selective Traffic Enforcement Program;
- Remodel Department’s Evidence Facility;
- Develop and implement a Community Court Program to assist homeless in navigating the court system, partnerships with Yuba County DA, Sheriff’s Department, and Court staff;
- Continue COPPS Programs including the Community Partnership Initiative, Coffee with a Cop, National Night Out, and Community Outreach;
- Secure grant funding through Joint Terrorism Task Force for UTV Emergency Response Vehicle; and
- Secure grant funding through Yuba County Water Agency for ATV Patrol / Rescue Program.

NEW BUDGET ITEMS

For this fiscal year, the budget recommends the following changes/additions to the Police Departments budget:

- Hire a part time Records Clerk (\$13,000);
- Hire a part time reserve dispatcher (\$17,000)
- Lease one new vehicle – K9 “Rocky” (\$12,000)

In addition to these proposed changes and increases, increasing PD’s budget for overtime (\$32K). Last year, the overtime budget was inadequately underfunded and the Department exceeded its budget by more than \$60K due in large part to a high volume of ongoing vacancies in the department. This year’s proposed increase offers a balanced compromise that is less than last year’s actual budget and yet provides a sufficient cushion for backfilling vacancies, handling emergencies and responding to other unforeseen events.

DIVISION OF HOMELESS SERVICES – NEW!



In 2006, the Sutter-Yuba Homeless Consortium (‘Consortium’) – a group of concerned nonprofit organizations, public agencies and individuals – was established and started working on homeless issues in the bi-county region. Fast forward to today and the Consortium, in partnership with Habitat for Humanity and Hands of Hope, has been instrumental in establishing the Life Center Building in Marysville and Hands of Hope facility in Yuba City. Concurrently, Yuba County established its 14 Forward center also offering homeless services. Together, these three facilities offer an array of emergency and transitional housing, as well as ‘wrap around’ services including:

- Employment Training (Yuba County’s One-Stop);
- Network 2 Success – Employment Development Department helping the unemployed find work;

- Medical benefits enrollment assistance (Harmony Health, Yuba County Health and Human Services);
- Legal assistance (California Rural Legal Assistance);
- Yuba Works – a Yuba County Health and Human Services program offering job, life and housing skills, public health classes and Naloxone training;
- 'Healthy Habits' class (Yuba County Environmental Health);
- Alcoholics (AA) and Narcotics Anonymous (NA) meetings; and
- Nutrition & Budgeting Classes (University of California Agriculture and Natural Resources).

Since 2017, the City of Marysville has played a key role in helping to improve the quality of life for both the homeless and Marysville residents by coordinating efforts with Yuba County's 14 Forward, the Life Building Center, offering one respite site – one in North Marysville, and securing funding to staff a part-time Homeless Outreach Coordinator solely dedicated to the City of Marysville. In addition to these City efforts, the Chief of Police has been president of the Consortium Board since early 2018 and recently launched the Community Court Program established to assist the affected homeless population in navigating the court system and guiding them to community assistance resources. Under the Chief's leadership, the Consortium has been instrumental in securing more than \$2 million for the Bi-County region in an effort to address the systemic causes of homelessness.

As a result of the increased funding allocations, several programs are being developed and implemented and projects are being constructed to provide better Bi-County services to the homeless, including:

- Development of the Salvation Army Transitional Housing Program;
- Addition of shelter beds at the Life Building Center;
- Addition of shelter structures at 14 Forward;
- Construction of 14 Forward model in Sutter County;
- Bi-County support of Regional Housing Authority's affordable housing projects;
- Development of Street Nursing Program at Life Building Center in partnership with Adventist Health - Rideout Hospital; and
- Support one respite site with outdoor restrooms.

In January 2018, the City of Marysville entered into a Memorandum of Understanding (MOU) with multiple regional public agencies and jurisdictions to comprehensively address homelessness in Marysville and the Bi-County region. This regional coalition and partnership, known as the 'Bi-County MOU Group,' began quickly setting and prioritizing goals, fundraising efforts, and collaboratively harnessing political influence to facilitate the increased development of programs and services for the homeless community. Currently, the Bi-County MOU Group is in the process of developing a comprehensive Bi-County ordinance to address code enforcement issues related to homelessness.

As the “Homeless Services Map” below illustrates, there is a strong growing coalition and regional partnership to address the underlying and systemic issues that face the homeless in the City of Marysville and the region.

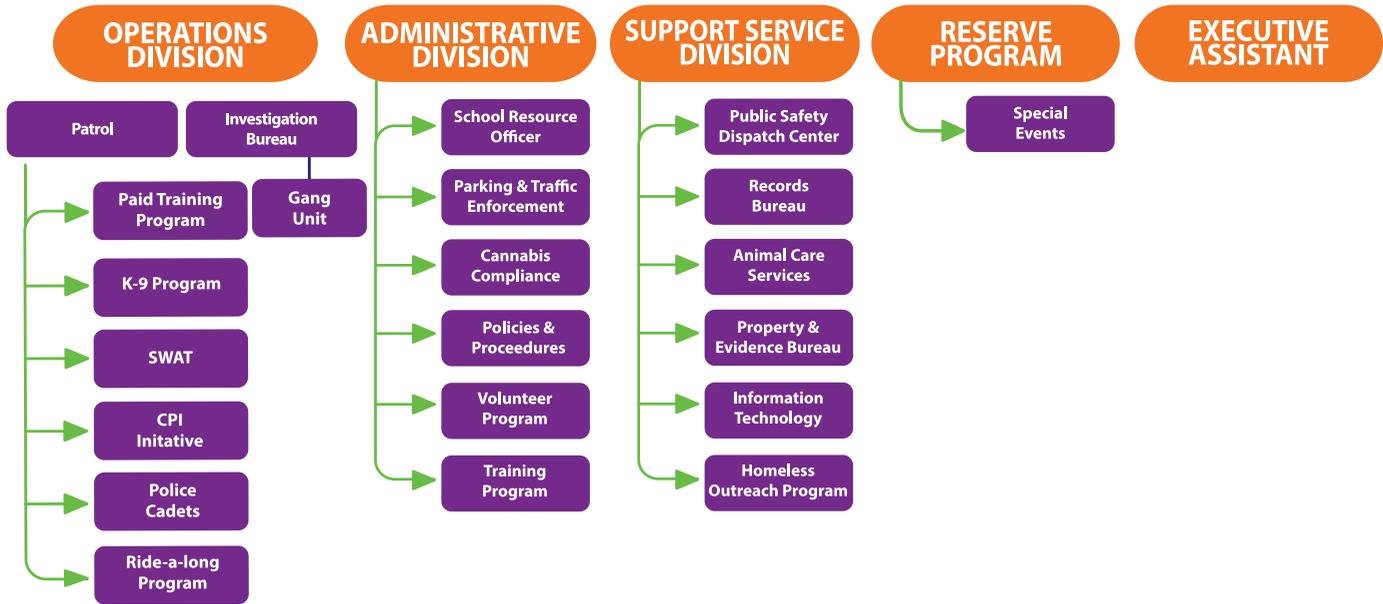


TOTAL BUDGET – HISTORICAL COMPARISON

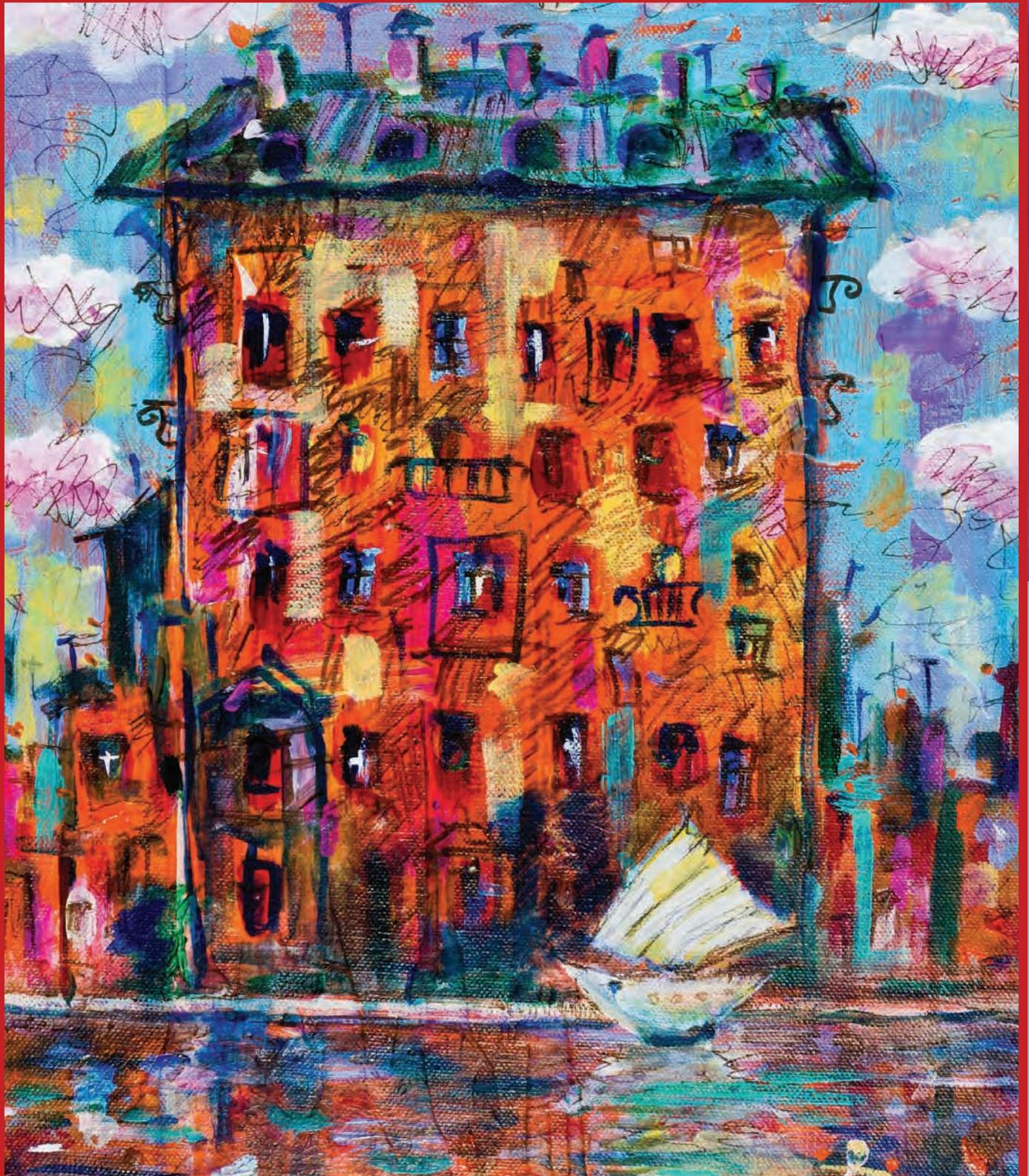
TOTAL POLICE BUDGET - HISTORICAL COMPARISON				
	2017-18	2018-19	2019-20	
	ACTUAL	ADOPTED BUDGET	ADOPTED BUDGET	CHANGE FROM 18-19
AUTHORIZED POSITIONS				
Total Authorized	23.00	29.00	29.00	0.00
SOURCES - Total Operating Budget	3,796,139	4,217,633	3,123,351	(1,094,282)
USES - OPERATING EXPENDITURES				
Salaries & Wages	1,801,749	1,942,145	1,986,185	44,040
Other Benefits	651,618	764,039	591,597	(172,442)
Retirement Benefits	641,882	807,726	209,866	(597,860)
Service & Supplies	659,933	739,223	405,172	(334,051)
Other Charges	-	-	-	-
Interfund Transfers	40,957	(39,000)	(102,469)	(63,469)
Uses - Operating Expenditures Total	3,796,139	4,214,133	3,090,351	(1,123,782)
USES - PROJECT EXPENDITURES				
Capital Outlay	-	3,500	33,000	29,500
Uses - Project Expenditures Total	-	3,500	33,000	29,500
USES BY PROGRAM TOTAL	3,796,139	4,217,633	3,123,351	(1,094,282)

ORGANIZATIONAL STRUCTURE

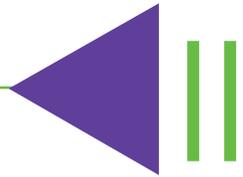
CHIEF OF POLICE



Bonded Debt &
LONG TERM
OBLIGATIONS



BONDED DEBT & LONG-TERM OBLIGATIONS



BACKGROUND

Typically, cities rely on four principal types of municipal debt obligations to finance long-term capital projects: general obligation (G.O.) bonds, lease revenue bonds, certificates of participation, and long-term loans.

In the case of Marysville, the City is currently relying on Lease Revenue Bonds, Certificates of Participation (COPs) and long-term loans to finance capital projects and a past real estate acquisition. The Wastewater Enterprise Fund and General Fund receipts (such as local taxes, fees, and charges) are used to pay for these debts. Debt service payments for lease revenue bonds and certificates of participation are typically paid from revenues of the related project or fees, taxes, or surcharges imposed on users of the project.

RATINGS

In the spring of 2018, Standard & Poor's (S&P) raised Marysville's bond rating to "A-" from its long standing low of "BBB-". The positive ratings increase was in large part due to the 2016 voter approved Measure C, 1% sales tax. Bond Rating Agencies viewed this as a long-term benefit to the city's finances giving it a "stable outlook" for the immediate future.

Why should taxpayers care about the City's bond rating? Because it's the City's credit score and ensures investors that their money is safe, the City is under sound fiscal management and will be able to pay off any long-term debt obligations. In addition, higher bond ratings mean lower interest rates when the City does decide to issue debt. Lower interest rates can save the taxpayers hundreds of thousands of dollars over the life of a new bond or other long-term debt. Higher bond ratings also create a more favorable environment for refinancing existing bonds and debt.

CURRENT DEBT

Currently, the City has one COP, three Lease Revenue Bonds and two long-term loans. With the exception of the COPs and one of the bonds, most of the debt is to pay for the wastewater treatment connection to the Linda County Water District. This long-term capital improvement project is the result of a State mandate to remove the wastewater treatment facility and ponds from the City's flood plain and connect to the Linda County Water District's facility south of Marysville. The project was started in 2012 and was completed in November 2018.

COPS – 'B STREET PROPERTY':

Issued in 2012, the COPs were used to refinance the prior 2006 taxable COPs, the proceeds of which were used to finance the acquisition of additional property to expand the lot at 1515 B Street Marysville and to provide some improvements. The 2012 COPs also funded a reserve, a capitalized interest fund, paid delivery cost of the issuance, and provided funds to assist in the sale and lease of the property.

Note: In the spring of 2019, the City Council authorized the City Manager to refinance the COPs at a lower interest rate. The new bond reissuance will be complete by December 2019 and is anticipated to save the City approximately \$75,000 per year.

2001 SERIES A LEASE REVENUE BOND:

The lease revenue Bond was issued by ABAG (Association of Bay Area Governments) to refinance two outstanding COPs from 1992. Four other cities participated in the issuance and the City of Marysville is responsible for its share of the obligation. The debt service payments are subordinate to the 2012 sewer revenue bonds and the payments are split between the sewer enterprise fund and the general fund. These proceeds were used for capital improvements to the sewer system, including the wastewater collection system, and covered the cost of the project that was not funded by the State Water Resources Control Board under the State Revolving Fund Loan Program. None of the funds from the ABAG refunding or the original COPs in 1992 were used for the Linda Main Connection.

CITY'S SHARE OF LCWD PHASE 1 LOAN:

This is a pro rata share of a loan incurred by the Linda County Water District (LCWD) to construct Phase 1 improvements to LCWD's regional treatment plant so that the City of Marysville can connect its wastewater treatment to LCWD's facility.

SERIES 2012 SEWER REVENUE BONDS:

Issued in 2012, these bonds were issued to finance a pumping facility at the city's existing treatment plant, to provide additional improvements at the LCWD treatment plant and to finance the cost of a transmission pipeline to convey sewage to the LCWD treatment facility.

Note: Staff anticipates recommending to the City Council in Fiscal Year 2019-20 to refinance the 2012 Sewer Revenue Bonds and roll the LCWD Loan into the new bond for greater fiscal security and reliability.

2018 LEASE FINANCING - CLEAN RENEWABLE ENERGY BONDS (CREB):

Issued in 2018, the lease financing was to fund a solar energy savings projects on three city properties. Federal subsidies resulted in low interest rates (2.90%). These solar improvements will partially replace current utility energy costs with approximate savings between \$600,000 and \$700,000 over the 25-year estimated life of the City facilities.

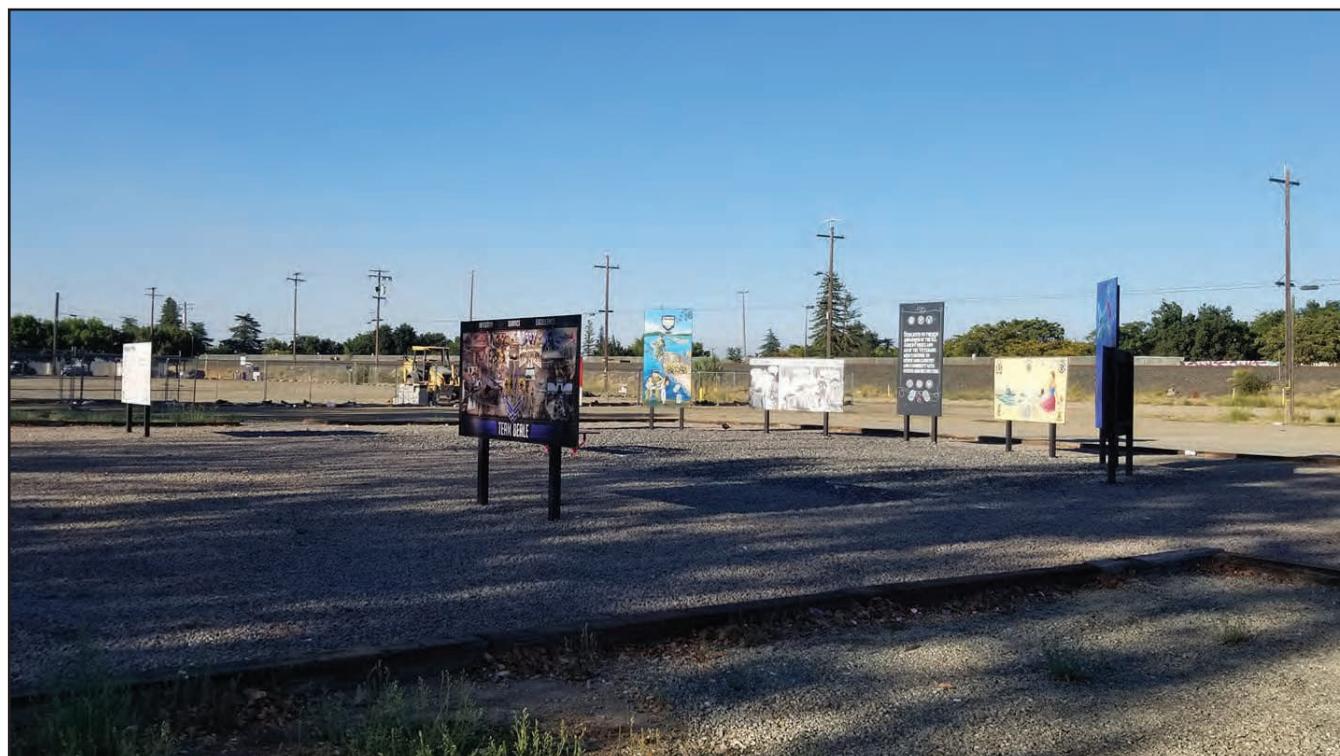
LINDA COUNTY WATER DISTRICT (LCWD) LOAN:

In the spring of 2018, it was discovered that there was a \$2 million funding shortfall in the Linda Main Connection project budget – the final phase of connecting the City's wastewater treatment facilities to the Linda County Water District (LCWD). In the interest of time and rather than seek another bond, it was more efficient and cost-effective to seek a loan from the City's new wastewater treatment partner, LCWD, in order to close the funding gap and complete the connection by the State's December 2018 mandated deadline.

NEW DEBT

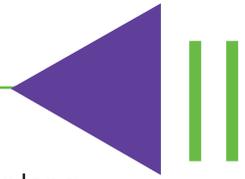
In the spring of 2019, the City Council approved issuing a Pension Obligation Bond (POB) to pay off the City's CalPERS unfunded pension liability. The POB is anticipated to be issued by December 2019 and provide the City with approximately \$275,000 per year savings starting in Fiscal Year 2021.

Name of Bond/Loan	Total Debt Service	Interest Rate	Annual Average Payment	Total Remaining Debt	Funding Source	Maturity Date
Certificate of Participation (COP) 'B Street	\$15,539,102	7.5%	\$640,156	\$11,674,238	General Fund	2036
2001 Series A Lease Revenue Bond	\$3,886,954	5%	\$115,000	\$344,500	Enterprise/ Fiduciary Funds	2021
City's Share of LCWD Phase 1 Loan	\$13,830,808	1%	\$476,625	\$10,971,058	Enterprise Fund	2042
Series 2012 Sewer Revenue Bonds	\$25,792,744	3.8%	\$771,038	\$21,162,145	Enterprise Fund	2045
2018 Lease Financing CREB	\$1,758,026	5.6%	\$67,533	\$1,699,940	General Fund	2038
LCWD Loan	\$2,000,000	Variable - LAIF + 1%	\$83,000	\$2,000,000	Enterprise Fund	2043



Long Range Planning
& CAPITAL PROJECTS





LONG-RANGE PLANNING

Long range Master Plans provide the planning documents, prioritization tools and criteria for long-term and incremental capital investment planning. According to the Government Finance Officers Association (GFOA), Master Plans should play a key role in developing a municipality's Capital Improvement Plan or Program. The GFOA identifies the following four considerations for Capital Improvement Planning:

- Master Plans should provide a vision for capital project plans and investments;
- Governments should make capital project investment decisions that are aligned to their long-range Master Plans;
- The finance officer should play an active role in the early planning process; and
- Financial factors should be considered as part of the development of Master Plans.

Using the principles outlined above, staff identified the following master plans and sub-plans that either require a comprehensive update or recommend preparing for the first time. In addition, carryover projects from prior years have been appropriately categorized with the listed Master Plan documents that would guide their implementation. Moving forward, City staff recommend updating and, where appropriate, creating new Master Plans and sub-plans first to better guide the CIP process and developing new capital projects based on updated and approved planning documents.

General Plan & Municipal Code – (\$1.5 Million; December 2021)

- Housing Element Update (\$40K; 2020)
- SB2 Building Homes & Jobs Act Funding (\$10K; Underway)
- Community Development Block Grant Funding (\$10K; 2020)
- 'B Street Property' – Land Use Disposition Analysis (\$23K; 2019)
- Municipal Service Review
- Evaluate Annexation Opportunities including service capacity
- ADA Transitional Plan Update – ADA Ramps and Compliance (\$80K; December 2020)
- Complete Implementation of Bounce Back Plan
- Union Pacific Railroad Track – Reroute and Decommission
- Pedestrian Crossing at RR and other Locations throughout the City
- Sidewalk Repairs

Waste Water/Sewer Study & Master Plan – (\$500K; TBD)

- Major Sewer Line Rehabilitation – 7th, 8th and Yuba Streets
- Sewer Outfall Repairs – 17th and Hall Streets
- Relocate Rear Yard Sewer Lines – Various Locations

- Reline Sewer Line – Blue Street at SR 20
- Sewer and Storm Drain Repairs – 12th and J Streets

Pavement Management Study – (COMPLETED Fall 2018)

- Street Construction – 2nd Street from E to J Streets

Parks & Recreation Master Plan – (COMPLETED Spring 2019)

- California Parks & Water Bond Act grant funding (\$79K; Underway)
- Community Center
- City Hall Annex – Demolish or Renovate
- Rehabilitate the ‘River District’ for Recreation & Eco-Tourism
- Ellis Lake Restoration (\$TBD; Underway)
- Bicycle Lane Striping - Various Locations (TBD)
- Regional “Bike Hub”
- Sidewalks at Parks – Various Locations (Ongoing)

Parking Management Plan – (\$30K; 2020)

- Parking Management Plan for the Civic, Downtown and Medical Arts District areas

CAPITAL IMPROVEMENT PLANNING AND PROGRAMMING

A Capital Improvement Plan and Program (CIP) is a multi-year planning instrument that identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan. It is not a “wish list” of future projects. Capital projects include a realistic estimated budget with credible and near-future funding source(s). Capital Improvement Planning is a “rolling” process tied to the City’s Master Plans. Each fiscal year and as appropriate, new projects are added to the “Capital Project,” which is incorporated into the Adopted Budget that appropriates funds for specific project improvements.

Projects slated for subsequent years in the program are approved on a planning basis and do not receive ultimate expenditure authority until they are eventually incorporated in a Capital Budget.

DEFINITION – CAPITAL IMPROVEMENT PROJECT

A Capital Improvement Projects can include the acquisition, expansion or rehabilitation of land, buildings and other major infrastructure (e.g., roads, sewage pipelines).

RECENT CAPITAL IMPROVEMENT ACCOMPLISHMENTS

Over the past year, the City has focused on completing construction of the Linda Main Connection to the Linda County Water District, rehabilitating the City’s only Firehouse, repairing a variety of city sidewalks and traffic light signals, and completing the reconstruction of the 12th and J Streets intersection, including sewage lines and stormwater drainage (Table 1).

Table 1: Capital Improvement Projects Completed or Underway, 2018-19

Project Name	Budgeted	Funding Source	Estimated Completion
Fire House - Rehabilitation	\$2.2 Million	Insurance	June 2019 (Completed)
Sidewalk Repairs & ADA Ramps	~\$70,000	Gas Tax Fund	Ongoing
Reconstruct Sewer & Storm Drainage - 12th & J Streets	\$1.3 Million	CDBG	September 2018 (Completed)
Traffic Signal Refurbish	\$50,000	Gas Tax Fund	Ongoing
Parks & Open Space Master Plan	\$50,000	General Fund, Measure C	April 2019 (Completed)
Wastewater Treatment Plant - Linda Main Connection	\$4,200,000	Bonds & LCWD Loan	December 2018 (Completed)

FISCAL YEAR 2019-20 PROJECTS & BUDGET

Capital improvement projects in fiscal year 2019-20 (Table 2) will focus on installing water wells in various city parks for irrigation, decommissioning the wastewater treatment ponds, starting construction drawings for the 5th Street Improvement Project between J and E Streets, preparing an American's with Disabilities Transitional Plan, and implementing the City's Active Transportation Program grant (Caltrans) to include pedestrian and sidewalk improvements, bicycle lane striping and bike racks.

Table 2: Upcoming Capital Improvement Projects – FY 2019-20

Project Name	Budgeted	Funding Source	Estimated Completion
ADA Transition Plan	\$80,000	General Fund	2020
Bicycle & Pedestrian Improvement Project	\$583,000	ATP Grant & General Fund	2020
Decommission Wastewater Treatment Plant	TBD	Grant or Sewage Fund (TBD)	2019 and 2020



NEW PARK IMPROVEMENTS



NEW STREET IMPROVEMENTS

APPENDIX



Detailed Revenue
SUMMARY



DETAIL OF REVENUE BY FUND & ACCOUNT

ALL FUNDS

FISCAL YEAR 2019-20

CLASSIFICATION		FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20
		Actual	Budget	Estimated	Adopted
GENERAL FUND (10)					
TAXES:					
4001	PROPERTY TAX-SECURED	974,659	1,069,000	1,069,000	1,112,000
4005	PROPERTY TAX-UNSECURED	35,853	5,000	5,000	39,500
4010	PROPERTY TAX-SUPPLEMENTAL	51,197	40,000	40,000	25,000
4015	PROPERTY TAX IN LIEU OF VLF	868,511	906,000	911,020	955,000
4017	PROPERTY TAX-AB8	-	-	-	42,800
4020	SALES & USE TAXES	1,792,264	1,900,000	1,900,000	1,940,000
4025	TRANSACTIONS & USE TAX (MEASURE C)	2,674,433	2,542,000	2,542,000	2,600,000
4027	CANNABIS BUSINESS TAX (MEASURE F)	-	-	23,000	50,000
4030	PROP 172 PUBLIC SAFETY AUGMENTATION	108,761	101,000	106,000	124,000
4035	DOCUMENTARY (TRANSFER) STAMP TAX	27,461	25,000	25,000	25,000
4040	TRANSIENT OCCUPANCY TAX	120,603	105,000	145,000	120,000
4045	FRANCHISE-AT&T	7,081	11,000	11,000	12,000
4050	FRANCHISE-COMCAST	123,451	125,000	125,000	120,000
4055	FRANCHISE-PG&E	116,347	116,000	116,000	110,000
4060	FRANCHISE-RECOLOGY	306,899	295,000	270,000	268,000
TOTAL TAXES		\$ 7,207,520	\$ 7,240,000	\$ 7,288,020	\$ 7,543,300
LICENSES & PERMITS:					
4101	BUSINESS LICENSE	144,480	146,000	146,000	145,000
4105	REFUSE TIPPING FEES	568,309	505,000	505,000	530,000
4110	ALARM PERMITS & FEES	6,776	8,000	8,500	8,000
4115	GAMING LICENSE FEES	2,055	1,000	1,000	918
4120	MEDICAL MARIJUANA LICENSE FEES	15,443	30,000	39,000	15,000
4121	COMMERCIAL MARIJUANA LICENSE FEES	-	30,000	-	10,000
4125	ANIMAL LICENSE FEES	5,673	6,500	7,000	8,000
4130	FIRE PREVENTION PERMITS	11,175	35,000	7,000	20,000
4131	FIRE HAZARDOUS MATERIALS FEES	-	6,000	-	-
4132	FIRE OTHER SERVICES	15,214	8,000	15,000	8,000
4135	CONSTRUCTION PERMITS	140,552	130,000	170,000	110,000
4136	PLAN REVIEW	-	-	-	10,000
4140	ENCROACHMENT & EXCAVATION PERMITS	17,143	17,000	20,000	17,000
4145	TRANSPORTATION PERMITS	5,802	5,000	6,000	5,000
4150	ZONING USE PERMITS	1,850	3,000	5,000	3,000
4155	ENVIRONMENTAL IMPACT REVIEWS	-	1,000	1,000	1,000
4160	SUBDIVISION PERMITS	-	1,000	-	-
4165	VARIANCE PERMITS	100	1,000	4,300	1,000
4170	DESIGN REVIEW FEES	4,049	3,000	3,000	3,000
4175	STATE CASP FEES	2,673	1,500	3,000	1,500
4180	TECHNOLOGY FEES	12,074	10,000	14,000	10,000
4185	GREEN STANDARDS FEES	211	200	200	200
4190	REFUSE LIEN FEES	(30,745)	7,000	7,000	7,000
4191	COMMUNITY PARTNERSHIP FEE - RECOLOGY	-	-	34,970	34,970
4195	LAB REVENUE DA AGREEMENT	-	-	-	10,000
4205	OTHER LICENSES & PERMITS	1,080	1,000	1,000	1,000
TOTAL LICENSES & PERMITS		\$ 923,914	\$ 956,200	\$ 997,970	\$ 959,588

DETAIL OF REVENUE BY FUND & ACCOUNT

ALL FUNDS

FISCAL YEAR 2019-20

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
<u>GENERAL FUND (10)</u>					
<u>TAXES:</u>					
4001	PROPERTY TAX-SECURED	974,659	1,069,000	1,069,000	1,112,000
4005	PROPERTY TAX-UNSECURED	35,853	5,000	5,000	39,500
4010	PROPERTY TAX-SUPPLEMENTAL	51,197	40,000	40,000	25,000
4015	PROPERTY TAX IN LIEU OF VLF	868,511	906,000	911,020	955,000
4017	PROPERTY TAX-AB8	-	-	-	42,800
4020	SALES & USE TAXES	1,792,264	1,900,000	1,900,000	1,940,000
4025	TRANSACTIONS & USE TAX (MEASURE C)	2,674,433	2,542,000	2,542,000	2,600,000
4027	CANNABIS BUSINESS TAX (MEASURE F)	-	-	23,000	50,000
4030	PROP 172 PUBLIC SAFETY AUGMENTATION	108,761	101,000	106,000	124,000
4035	DOCUMENTARY (TRANSFER) STAMP TAX	27,461	25,000	25,000	25,000
4040	TRANSIENT OCCUPANCY TAX	120,603	105,000	145,000	120,000
4045	FRANCHISE-AT&T	7,081	11,000	11,000	12,000
4050	FRANCHISE-COMCAST	123,451	125,000	125,000	120,000
4055	FRANCHISE-PG&E	116,347	116,000	116,000	110,000
4060	FRANCHISE-RECOLOGY	306,899	295,000	270,000	268,000
TOTAL TAXES		\$ 7,207,520	\$ 7,240,000	\$ 7,288,020	\$ 7,543,300
<u>LICENSES & PERMITS:</u>					
4101	BUSINESS LICENSE	144,480	146,000	146,000	145,000
4105	REFUSE TIPPING FEES	568,309	505,000	505,000	530,000
4110	ALARM PERMITS & FEES	6,776	8,000	8,500	8,000
4115	GAMING LICENSE FEES	2,055	1,000	1,000	918
4120	MEDICAL MARIJUANA LICENSE FEES	15,443	30,000	39,000	15,000
4121	COMMERCIAL MARIJUANA LICENSE FEES	-	30,000	-	10,000
4125	ANIMAL LICENSE FEES	5,673	6,500	7,000	8,000
4130	FIRE PREVENTION PERMITS	11,175	35,000	7,000	20,000
4131	FIRE HAZARDOUS MATERIALS FEES	-	6,000	-	-
4132	FIRE OTHER SERVICES	15,214	8,000	15,000	8,000
4135	CONSTRUCTION PERMITS	140,552	130,000	170,000	110,000
4136	PLAN REVIEW	-	-	-	10,000
4140	ENCROACHMENT & EXCAVATION PERMITS	17,143	17,000	20,000	17,000
4145	TRANSPORTATION PERMITS	5,802	5,000	6,000	5,000
4150	ZONING USE PERMITS	1,850	3,000	5,000	3,000
4155	ENVIRONMENTAL IMPACT REVIEWS	-	1,000	1,000	1,000
4160	SUBDIVISION PERMITS	-	1,000	-	-
4165	VARIANCE PERMITS	100	1,000	4,300	1,000
4170	DESIGN REVIEW FEES	4,049	3,000	3,000	3,000
4175	STATE CASP FEES	2,673	1,500	3,000	1,500
4180	TECHNOLOGY FEES	12,074	10,000	14,000	10,000
4185	GREEN STANDARDS FEES	211	200	200	200
4190	REFUSE LIEN FEES	(30,745)	7,000	7,000	7,000
4191	COMMUNITY PARTNERSHIP FEE - RECOLOGY	-	-	34,970	34,970
4195	LAB REVENUE DA AGREEMENT	-	-	-	10,000
4205	OTHER LICENSES & PERMITS	1,080	1,000	1,000	1,000
TOTAL LICENSES & PERMITS		\$ 923,914	\$ 956,200	\$ 997,970	\$ 959,588

FINES, FORFEITURES & PENALTIES:

4301	VEHICLE CODE FINES	14,627	20,000	25,000	30,000
4305	PARKING CITATION FINES	27,879	58,000	35,000	60,000
4310	CODE ENFORCEMENT FINES & PENALTIES	3,010	2,000	14,500	2,000
4315	WEED ABATEMENT FEES	500	500	500	500
4320	ANIMAL CONTROL CORRECTION VIOLATION	-	-	-	1,000
	TOTAL FINES, FORFEITURES & PENALTIES	\$ 46,016	\$ 80,500	\$ 75,000	\$ 93,500

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	3,105	10,000	10,000	15,000
4402	UNREALIZED GAIN/LOSS	(1,375)	-	-	-
4405	PLUMAS LAKE GOLF COURSE LEASE REVENUE	-	-	-	-
4410	OFF HIGHWAY VEHICLE LEASE REVENUE	54,410	67,000	67,000	65,000
4415	COMMUNICATION TOWER RENTS	75,207	72,000	72,000	74,000
4420	USPS PARKING PERMITS	16,580	16,500	16,500	16,500
4425	PARKING PERMITS & METER COLLECTIONS	3,820	5,000	5,000	3,000
4426	B ST PERMIT PARKING	-	-	-	10,000
4430	BASEBALL/SOFTBALL LEASE REVENUE	76,615	10,000	12,000	6,000
4431	BRYANT FIELD LEASE REVENUE	-	-	-	-
4435	FACILITY USER FEES	2,758	2,500	8,000	6,000
4440	BOAT LAUNCH FEES	7,632	4,000	8,000	7,000
4445	SIGN USER FEES	2,320	3,500	2,100	3,500
4450	OTHER RENTS & CONCESSIONS	3,899	3,700	4,500	3,900
	TOTAL USE OF MONEY & PROPERTY	\$ 244,971	\$ 194,200	\$ 205,100	\$ 209,900

INTERGOVERNMENTAL:**STATE:**

4501	MOTOR VEHICLE IN LIEU FEES	6,355	2,000	5,800	5,000
4510	HOMEOWNER PROPERTY TAX RELIEF	14,050	14,600	14,600	14,300
4515	STATE MANDATED COST REIMBURSEMENT	16,312	8,000	8,000	10,000
4530	POLICE OFFICER STANDARDS TRAINING (POST)	9,616	8,000	1,500	-
4565	STATE HIGHWAY REIMBURSEMENT	31,352	29,000	29,000	29,000

FEDERAL:

4580	DEPT OF JUSTICE BODY VEST PROGRAM	727	2,500	7,800	4,000
4581	DEPT OF HOMELAND SECURITY POLICE	23,241	17,250	17,250	24,750
4582	DEPT OF HOMELAND SECURITY FIRE	-	50,000	32,464	-
4584	SAFER GRANT REVENUE RESERVE	-	-	-	121,700
4585	SAFER GRANT REVENUE	-	-	-	197,250
4586	DEPT OF TREASURY CREB SUBSIDY	22,587	27,751	27,751	27,751
4587	AFG REGIONAL RADIO REPLACEMENT GRANT	-	-	-	-
4588	STATE OES GRANT REVENUE HAZMAT RADIOS	-	-	-	15,000
4589	STATE OES GRANT REVENUE HAZMAT LAPTOP	-	-	-	4,000
4590	STATE OES GRANT REVENUE SCBA REPLACEMENT	-	-	-	39,000

OTHER:

4655	COUNTY-CORRECTIONS PARTNERSHIP GRANT	-	25,000	25,000	-
4660	COUNTY-MEASURE D REVENUE	-	-	-	-
4665	COUNTY-VEHICLE ABATEMENT REVENUE	16,747	4,000	12,000	15,000
4667	COUNTY-OES FIRE EQUIPMENT GRANT REVENUE	-	-	5,000	-
4675	YUBA COUNTY WATER AGENCY GRANT REVENUE	37,463	15,000	4,198	20,000
4681	SCBA GRANT	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ 178,450	\$ 203,101	\$ 190,363	\$ 526,751

CHARGES FOR SERVICES:

4701	POLICE OTHER SERVICES	104,406	110,000	115,000	10,000
4702	LIVESCAN REVENUE	-	-	-	3,500

4703	CONTRACT SERVICES (SCHOOL RESOURCE OFFICER)	-	-	-	100,000
4705	DISTRICT 10/HALLWOOD CONTRACT REVENUE	119,460	115,000	115,000	115,000
4710	FIRE STRIKE TEAM REVENUE	156,406	150,000	90,700	120,000
4720	PUBLIC WORKS SERVICES	143	1,000	-	500
4725	COST RECOVERY - PLANNING	-	-	-	10,000
4730	COST RECOVERY - FIRE	-	-	-	-
TOTAL CHARGES FOR SERVICES		\$ 380,415	\$ 376,000	\$ 320,700	\$ 359,000
<u>OTHER REVENUES:</u>					
4801	MISCELLANEOUS REVENUE	118,773	20,000	12,700	10,000
4802	INSURANCE REIMBURSEMENTS	-	39,000	10,000	-
4805	PEACH FESTIVAL BOOTH REVENUE	27,545	30,000	30,000	30,000
4810	PEACH FESTIVAL SPONSORSHIP REVENUE	9,450	6,000	6,000	6,000
4812	CITY PARADE PARTICIPATION REVENUE	3,475	6,000	2,000	2,000
4813	CITY PARADE SPONSORSHIP REVENUE	2,400	6,000	600	600
4815	DONATIONS FOR PUBLIC SAFETY	17,300	2,000	10,510	2,000
4835	VEHICLE RELEASE FEES	23,849	24,000	13,000	15,000
4840	TOWING COMPANY FEES	17,750	18,000	12,000	12,000
4845	POLICE REPORT COPIES	7,297	6,000	6,500	6,000
4846	POST/CCW TRAINING	-	-	-	4,000
4850	SALE OF DUPLICATED MATERIALS	225	300	300	300
4855	SALE OF SURPLUS PROPERTY	35,500	10,000	19,000	500
4856	PROPERTY/EVIDENCE CURRENCY	-	-	3,000	500
4860	OES/FEMA REIMBURSEMENTS	404,943	-	49,436	18,561
4861	FIRE INSURANCE RECEIVED	276,372	-	-	-
4865	HARD ROCK CASINO	-	-	-	250,000
TOTAL OTHER REVENUES		\$ 944,879	\$ 167,300	\$ 175,046	\$ 357,461
TOTAL REVENUE-GENERAL FUND(10)		\$ 9,926,165	\$ 9,217,301	\$ 9,252,199	\$ 10,049,500

CODE ENFORCEMENT NUISANCE ABATEMENT (11)

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	244	200	200	100
4402	UNREALIZED GAIN/LOSS	(33)	-	-	-
TOTAL USE OF MONEY & PROPERTY		\$ 211	\$ 200	\$ 200	\$ 100
TOTAL - CODE ENFORCEMENT NUISANCE ABATEMENT (11)		\$ 211	\$ 200	\$ 200	\$ 100

SIDEWALK IMPROVEMENT FUND (20)

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	91	100	100	50
4402	UNREALIZED GAIN/LOSS	(12)	-	-	-
TOTAL USE OF MONEY & PROPERTY		\$ 79	\$ 100	\$ 100	\$ 50
TOTAL REVENUE-SIDEWALK IMPROVEMENT FUND		\$ 79	\$ 100	\$ 100	\$ 50

STREETS HIGHWAY USERS TAX FUND(21)

LICENSES & PERMITS:

4200	ROAD MAINTENANCE FEES/RECOLOGY	30,973	24,000	24,000	24,000
TOTAL LICENSES & PERMITS		\$ 30,973	\$ 24,000	\$ 24,000	\$ 24,000

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	1,160	4,000	1,000	1,000
4402	UNREALIZED GAIN/LOSS	(119)	-	-	-
TOTAL USE OF MONEY & PROPERTY		\$ 1,041	\$ 4,000	\$ 1,000	\$ 1,000

INTERGOVERNMENTAL:

STATE:

4540 STATE HIGHWAY USERS TAX - SECTION 2103	47,011	46,200	46,200	102,959
4545 STATE HIGHWAY USERS TAX - SECTION 2105	65,511	70,637	70,637	67,159
4550 STATE HIGHWAY USERS TAX - SECTION 2106	42,906	43,084	43,084	42,591
4555 STATE HIGHWAY USERS TAX - SECTION 2107	85,258	87,688	87,688	88,190
4560 STATE HIGHWAY USERS TAX - SECTION 2107.5	3,000	3,000	3,000	3,000
4566 ROAD MAINTENANCE & REHABILITATION	70,737	201,989	201,989	199,811
4567 ROAD REPAIR & ACCOUNTABILITY ACT	13,724	13,724	13,724	13,614

OTHER:

4660 COUNTY – MEASURE D FUNDS	27,218	17,000	17,000	17,000
TOTAL INTERGOVERNMENTAL	\$ 355,365	\$ 483,322	\$ 483,322	\$ 534,324

OTHER REVENUES:

4801 MISCELLANEOUS REVENUE	83,944	-	8,400	-
TOTAL OTHER REVENUES	\$ 83,944	\$ -	\$ 8,400	\$ -
TOTAL - STREETS HIGHWAY USERS TAX FUND(21)	\$ 471,323	\$ 511,322	\$ 516,722	\$ 559,324

STREETS TRANSPORTATION DEV ACT FUND(22)

USE OF MONEY & PROPERTY:

4401 INTEREST EARNINGS	713	-	-	-
4402 UNREALIZED GAIN/LOSS	(60)	-	-	-
TOTAL USE OF MONEY & PROPERTY	\$ 653	\$ -	\$ -	\$ -
TOTAL - STREETS TRANSPORTATION DEV ACT FUND(22)	\$ 653	\$ -	\$ -	\$ -

CITIZEN OPTION FOR PUBLIC SAFETY (23)

USE OF MONEY & PROPERTY:

4401 INTEREST EARNINGS	1,433	1,000	1,000	1,000
4402 UNREALIZED GAIN/LOSS	(204)	-	-	-
TOTAL USE OF MONEY & PROPERTY	\$ 1,229	\$ 1,000	\$ 1,000	\$ 1,000

INTERGOVERNMENTAL:

FEDERAL:

4520 COPS/SLESF	213,144	100,000	100,000	100,000
TOTAL INTERGOVERNMENTAL	\$ 213,144	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL REVENUE - CITIZEN OPTION FOR PUBLIC SAFETY (23)	\$ 214,373	\$ 101,000	\$ 101,000	\$ 101,000

AVOID THE 9 DUI GRANT FUND(24)

INTERGOVERNMENTAL:

FEDERAL:

4531 OTS - AVOID THE NINE GRANT	-	-	-	-
TOTAL INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE - AVOID THE 9 DUI GRANT FUND(24)	\$ -	\$ -	\$ -	\$ -

SELECTIVE TRAFFIC ENFORCEMENT PROGRAM FUND(25)

INTERGOVERNMENTAL:

FEDERAL:

4532 OTS - SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GI	-	-	-	-
TOTAL INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE - SELECTIVE TRAFFIC ENFORCEMENT PROGR	\$ -	\$ -	\$ -	\$ -

ASSET SEIZURE FUND(26)

USE OF MONEY & PROPERTY:

4401 INTEREST EARNINGS	2	-	-	-
4402 UNREALIZED GAIN/LOSS	-	-	-	-

TOTAL USE OF MONEY & PROPERTY	\$	2	\$	-	\$	-	\$	-
INTERGOVERNMENTAL:								
FEDERAL:								
4575 ASSET SEIZURE REVENUE		-		-		-		-
TOTAL INTERGOVERNMENTAL	\$	-	\$	-	\$	-	\$	-
TOTAL REVENUE - ASSET SEIZURE FUND(26)	\$	2	\$	-	\$	-	\$	-

NARCOTICS ENFORCEMENT FUND(27)								
USE OF MONEY & PROPERTY:								
4401 INTEREST EARNINGS		8		-		-		-
4402 UNREALIZED GAIN/LOSS		-		-		-		-
TOTAL USE OF MONEY & PROPERTY	\$	8	\$	-	\$	-	\$	-
INTERGOVERNMENTAL:								
FEDERAL:								
4533 NARCOTICS ENFORCEMENT REVENUE		-		-		-		-
TOTAL INTERGOVERNMENTAL	\$	-	\$	-	\$	-	\$	-
TOTAL REVENUE - NARCOTICS ENFORCEMENT FUND(27)	\$	8	\$	-	\$	-	\$	-

TOBACCO GRANT FUND(29)								
USE OF MONEY & PROPERTY:								
4401 INTEREST EARNINGS		-		-		-		-
4402 UNREALIZED GAIN/LOSS		-		-		-		-
TOTAL USE OF MONEY & PROPERTY	\$	-	\$	-	\$	-	\$	-
INTERGOVERNMENTAL:								
FEDERAL:								
4537 TOBACCO GRANT REVENUE		-		-		-		43,935
TOTAL INTERGOVERNMENTAL	\$	-	\$	-	\$	-	\$	43,935
TOTAL REVENUE - TOBACCO GRANT FUND(29)	\$	-	\$	-	\$	-	\$	43,935

CDBG PROGRAM INCOME FUND(35)								
USE OF MONEY & PROPERTY:								
4401 INTEREST EARNINGS		(344)		-		-		-
4402 UNREALIZED GAIN/LOSS		101		-		-		-
TOTAL USE OF MONEY & PROPERTY	\$	(243)	\$	-	\$	-	\$	-
INTERGOVERNMENTAL:								
FEDERAL:								
4535 GRANT REVENUE		248,755		-		-		-
4590 CDBG PROGRAM INCOME		(6,277)		-		12,800		13,000
4595 88-STBG-287		-		-		-		-
OTHER:								
4610 92-STBG-649		9,250		-		550		650
4615 96-STBG-1019		5,459		-		24,164		4,800
TOTAL INTERGOVERNMENTAL	\$	257,187	\$	-	\$	37,514	\$	18,450
TOTAL REVENUE - CDBG PROGRAM INCOME FUND	\$	256,944	\$	-	\$	37,514	\$	18,450

HOME PROGRAM INCOME FUND(36)								
USE OF MONEY & PROPERTY:								
4401 INTEREST EARNINGS		(918)		-		-		-
4402 UNREALIZED GAIN/LOSS		49		-		-		-
TOTAL USE OF MONEY & PROPERTY	\$	(869)	\$	-	\$	-	\$	-
INTERGOVERNMENTAL:								
FEDERAL:								

4625	HOME PROGRAM INCOME	-	-	-	-
4635	07-HOME-242	-	-	-	-
	TOTAL INTERGOVERNMENTAL	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE - HOME PROGRAM INCOME FUND(36)	\$ (869)	\$ -	\$ -	\$ -

15-CDBG-10562 FUND(40)

INTERGOVERNMENTAL:

FEDERAL:

4535	GRANT REVENUE	457,210	-	1,067,076	-
	TOTAL INTERGOVERNMENTAL	\$ 457,210	\$ -	\$ 1,067,076	\$ -
	TOTAL REVENUE - 15-CDBG-10562 FUND(40)	\$ 457,210	\$ -	\$ 1,067,076	\$ -

15-HOME-10900 FUND(45)

INTERGOVERNMENTAL:

FEDERAL:

4535	GRANT REVENUE	80,631	-	265,449	-
	TOTAL INTERGOVERNMENTAL	\$ 80,631	\$ -	\$ 265,449	\$ -
	TOTAL REVENUE - 15-HOME-10900 FUND(45)	\$ 80,631	\$ -	\$ 265,449	\$ -

WASTEWATER OPERATING FUND(50)

LICENSES & PERMITS:

4195	SEWER CONNECTION FEES	2	5,000	-	-
	TOTAL LICENSES & PERMITS	\$ 2	\$ 5,000	\$ -	\$ -

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	18,022	11,000	20,000	20,000
4402	UNREALIZED GAIN/LOSS	(1,306)	-	-	-
	TOTAL USE OF MONEY & PROPERTY	\$ 16,716	\$ 11,000	\$ 20,000	\$ 20,000

CHARGES FOR SERVICES:

4725	SEWER SERVICE CHARGES	2,988,490	2,800,000	2,650,000	3,550,000
	TOTAL CHARGES FOR SERVICES	\$ 2,988,490	\$ 2,800,000	\$ 2,650,000	\$ 3,550,000

OTHER REVENUES:

4801	MISCELLANEOUS REVENUE	54,029	15,000	28,500	15,000
	TOTAL OTHER REVENUES	\$ 54,029	\$ 15,000	\$ 28,500	\$ 15,000
	TOTAL REVENUE - WASTEWATER OPERATING FUND(50)	\$ 3,059,237	\$ 2,831,000	\$ 2,698,500	\$ 3,585,000

WASTEWATER CAPITAL PROJECTS FUND(51)

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	13,191	5,000	10,000	5,000
4402	UNREALIZED GAIN/LOSS	(1,775)	-	-	-
	TOTAL USE OF MONEY & PROPERTY	\$ 11,416	\$ 5,000	\$ 10,000	\$ 5,000

OTHER REVENUES:

4885	PROCEEDS OF LOANS	-	2,000,000	1,250,000	-
	TOTAL OTHER REVENUES	\$ -	\$ 2,000,000	\$ 1,250,000	\$ -
	TOTAL REVENUE - WASTEWATER CAPITAL PROJECTS FUND(51)	\$ 11,416	\$ 2,005,000	\$ 1,260,000	\$ 5,000

CAPITAL PROJECTS FUND(60)

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	5,778	2,000	2,000	2,000
4402	UNREALIZED GAIN/LOSS	(731)	-	-	-
4450	OTHER RENTS & CONCESSIONS	-	-	-	-
	TOTAL USE OF MONEY & PROPERTY	\$ 5,047	\$ 2,000	\$ 2,000	\$ 2,000

INTERGOVERNMENTAL:

STATE:

4536	CALTRANS - SAFE ROUTES TO SCHOOL GRANT	33,726	-	6,105	-
4537	CALTRANS - REGIONAL/LOCAL GRANT - 2ND & 5TH STREE	13,108	-	11,605	672,600
4538	DOT/APT 2019 - BIKE/PED IMPROVEMENT PLAN	-	-	-	515,000
4539	DWR GRANT - CITY'S PARK IRRIGATION WELL	-	-	-	379,500

OTHER:

4681	SACOG - 2014 PLANNING GRANT - BIKE/PED MASTERPLAI	-	-	-	-
4682	SACOG - 2015 PLANNING GRANT - PARKING & PAVEMENT	40,032	-	5,368	-

TOTAL INTERGOVERNMENTAL

\$	86,866	\$	-	\$	23,078	\$	1,567,100
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CHARGES FOR SERVICES:

4706	HALLWOOD CONTRACT/APPARATUS REPLACEMENT	58,499	-	-	-
4711	OES STRIKE TEAM/ENGINE REIMBURSEMEN	68,204	-	20,767	40,000

TOTAL CHARGES FOR SERVICES

\$	126,703	\$	-	\$	20,767	\$	40,000
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OTHER REVENUES

4880	SERIES A LEASE PMTS - PROJECT COSTS	994,828	-	-	-
4881	SERIES A LEASE PMTS - CAPITALIZED INT - SERIES A	14,434	-	-	-
4882	SERIES B LEASE PMTS - PROJECT COSTS	80,000	-	-	-
4883	SERIES B LEASE PMTS - CAPITALIZED INT - SERIES A	15,005	-	-	-
4884	SERIES B LEASE PMTS - CAPITALIZED INT - SERIES B	9,402	-	-	-

TOTAL OTHER REVENUES

\$	1,113,669	\$	-	\$	-	\$	-
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TOTAL REVENUE - CAPITAL PROJECTS FUND(60)

\$	1,332,285	\$	2,000	\$	45,845	\$	1,609,100
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MARY AARON MUSEUM FUND(70)

USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	71	-	-	-
4402	UNREALIZED GAIN/LOSS	(11)	-	-	-

TOTAL USE OF MONEY & PROPERTY

\$	60	\$	-	\$	-	\$	-
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OTHER REVENUES:

4450	OTHER RENTS & CONCESSIONS	-	-	-	-
4830	OTHER DONATIONS & CONTRIBUTIONS	10,800	-	10,800	10,800

TOTAL OTHER REVENUES

\$	10,800	\$	-	\$	10,800	\$	10,800
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TOTAL REVENUE - MARY AARON MUSEUM FUND(70)

\$	10,860	\$	-	\$	10,800	\$	10,800
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RDA SUCCESSOR AGENCY FUND(71)

TAXES:

4001	PROPERTY TAX-SECURED	109,054	113,000	113,000	113,000
4005	PROPERTY TAX-UNSECURED	1,345	-	-	-

TOTAL TAXES

\$	110,399	\$	113,000	\$	113,000	\$	113,000
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USE OF MONEY & PROPERTY:

4401	INTEREST EARNINGS	1,919	2,000	2,000	2,000
4402	UNREALIZED GAIN/LOSS	(393)	-	-	-

TOTAL USE OF MONEY & PROPERTY

\$	1,526	\$	2,000	\$	2,000	\$	2,000
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OTHER REVENUES:

4855	SALE OF SURPLUS PROPERTY	-	-	-	-
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TOTAL OTHER REVENUES

\$	-	\$	-	\$	-	\$	-
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TOTAL REVENUE - RDA SUCCESSOR AGENCY FUND(71)

\$	111,925	\$	115,000	\$	115,000	\$	115,000
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TOTAL REVENUES - ALL FUNDS

\$	15,932,453	\$	14,782,923	\$	15,370,405	\$	16,097,259
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CITY ATTORNEY BUDGET

Detailed Summary



CITY ATTORNEY BUDGET DETAIL

FUND - 10

BUDGET UNIT - 111

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SERVICES & SUPPLIES				
5165 PROFESSIONAL & SPECIALIZED SERVICES	1,039	120,000	150,000	145,000
TOTAL SERVICES & SUPPLIES	1,039	120,000	150,000	145,000
GROSS TOTAL	1,039	120,000	150,000	145,000
INTERFUND TRANSFERS (IN)/OUT				
5515 INTERFUND TRANSFER--SEWER FUND	-	(30,000)	(30,000)	(15,000)
5520 INTERFUND TRANSFER--STREET FUND	-	(5,000)	(5,000)	(5,000)
TOTAL INTERFUND TRANSFERS (IN)/OUT	-	(35,000)	(35,000)	(20,000)
NET TOTAL	1,039	85,000	115,000	125,000
NET FUND OBLIGATION	1,039	85,000	115,000	125,000
BUDGETED POSITIONS (FTE)	-	-	-	-

CITY COUNCIL

Budget Detail Summary



CITY COUNCIL BUDGET DETAIL

FUND - 10

BUDGET UNIT - 100

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5010 SALARIES--ELECTED	15,300	18,000	18,300	18,000
5011 SALARIES--STIPEND	-	960	960	960
5035 MEDICARE	222	275	275	275
5045 WORKERS COMPENSATION INSURANCE	1,060	450	1,137	-
5070 RETIREMENT--PARS CITY	184	270	270	270
TOTAL SALARIES & EMPLOYEE BENEFITS	16,766	19,955	20,942	19,505
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	-	1,600	-	-
5140 INSURANCE--CASUALTY & LIABILITY	800	810	821	-
5150 INSURANCE--FIDELITY	8	-	-	-
5155 OFFICE SUPPLIES	124	100	100	100
5165 PROFESSIONAL & SPECIALIZED SERVICES	-	-	-	1,260
5170 PROFESSIONAL DEVELOPMENT	4,105	2,000	2,000	15,375
5210 PRINTING & BINDING	91	300	300	300
5235 TRAVEL, LODGING & MEALS	2,410	10,000	10,000	18,350
5250 COMMUNITY FUNCTIONS & PROMOTIONS	69	100	100	500
TOTAL SERVICES & SUPPLIES	7,607	14,910	13,321	35,885
GROSS TOTAL	24,373	34,865	34,263	55,390
NET TOTAL	24,373	34,865	34,263	55,390
NET FUND OBLIGATION	24,373	34,865	34,263	55,390
BUDGETED POSITIONS (FTE)	-	-	-	-

CITY MANAGER

Budget Detail Summary



CITY MANAGER BUDGET DETAIL

FUND - 10

BUDGET UNIT - 105

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	130,770	121,410	115,006	183,540
5015 SALARIES--OVERTIME	-	-	111	500
5030 ACCRUED LEAVE PAYOUT	5,097	-	722	-
5035 MEDICARE	2,036	1,760	1,756	2,671
5040 UNEMPLOYMENT INSURANCE	-	429	-	-
5045 WORKERS COMPENSATION INSURANCE	6,870	3,035	9,026	-
5050 HEALTH INSURANCE	9,576	24,108	17,560	31,696
5051 DENTAL INSURANCE	531	2,027	782	4,633
5052 VISION INSURANCE	56	238	135	408
5055 LIFE & DISABILITY INSURANCE	1,359	1,328	1,273	2,094
5060 RETIREMENT--PERS CITY	9,698	7,952	7,399	12,155
5065 RETIREMENT--PERS RETIREMENT	5,775	-	-	-
5067 RETIREMENT--PERS UNFUNDED LIABILITY	16,260	20,943	21,628	-
TOTAL SALARIES & EMPLOYEE BENEFITS	188,028	183,230	175,398	237,696
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	1,285	1,600	1,600	2,000
5115 DUES & SUBSCRIPTIONS	1,954	-	1,000	1,500
5140 INSURANCE--CASUALTY & LIABILITY	6,914	7,000	7,091	-
5150 INSURANCE--FIDELITY	70	-	-	-
5155 OFFICE SUPPLIES	355	300	300	1,000
5165 PROFESSIONAL & SPECIALIZED SERVICES	18,446	10,000	5,000	9,500
5170 PROFESSIONAL DEVELOPMENT	1,230	2,000	2,000	7,830
5210 PRINTING & BINDING	67	100	100	100
5220 INFORMATION TECHNOLOGY EQUIPMENT	177	-	-	-
5230 SPECIAL DEPARTMENTAL EXPENSE	-	-	-	-
5235 TRAVEL LODGING & MEALS	3,669	5,000	5,000	8,000
5250 COMMUNITY FUNCTIONS & PROMOTION	259	300	300	300
TOTAL SERVICES & SUPPLIES	34,426	26,300	22,391	30,230
GROSS TOTAL	222,454	209,530	197,789	267,926
INTERFUND TRANSFERS (IN)/OUT				
5515 INTERFUND TRANSFER--SEWER FUND	(47,150)	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	(47,150)	-	-	-
INTRAFUND TRANSFERS (IN)/OUT				
5601 INTRAFUND TRANSFER--IT SERVICE	1,741	-	-	-
TOTAL INTRAFUND TRANSFERS (IN)/OUT	1,741	-	-	-
NET TOTAL	177,045	209,530	197,789	267,926
NET FUND OBLIGATION	177,045	209,530	197,789	267,926
BUDGETED POSITIONS (FTE)	1.0	1.75	2.0	3.0

COMMUNITY DEVELOPMENT & SERVICES

Budget Detail Summary



ECONOMIC SUSTAINABILITY BUDGET DETAIL

FUND - 10

BUDGET UNIT - 110

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4435 FACILITY USER FEES	2,758	2,500	8,000	6,000
4805 PEACH FESTIVAL BOOTH REVENUE	27,545	30,000	30,000	30,000
4810 PEACH FESTIVAL SPONSORSHIP REVENUE	9,450	6,000	6,000	6,000
TOTAL REVENUE	39,753	38,500	44,000	42,000
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES-PERMANENT	42,852	45,000	5,635	-
5015 SALARIES-OVERTIME	2,656	-	4,018	-
5030 ACCRUED LEAVE PAYOUT	-	-	5,230	-
5035 MEDICARE	557	653	238	-
5040 UNEMPLOYMENT INSURANCE	-	245	-	-
5045 WORKERS COMPENSATION INSURANCE	2,776	1,125	2,981	-
5050 HEALTH INSURANCE	24,083	11,608	3,539	-
5051 DENTAL INSURANCE	1,283	1,006	363	-
5052 VISION INSURANCE	188	94	32	-
5055 LIFE & DISABILITY INSURANCE	482	584	137	-
5060 RETIREMENT-PERS CITY	2,744	2,948	495	-
5065 RETIREMENT-PERS EMPLOYEE	8	-	-	-
5067 RETIREMENT-PERS UNFUNDED ACCRUED LIABILITY	4,866	7,763	9,956	-
TOTAL SALARIES & EMPLOYEE BENEFITS	82,495	71,026	32,624	-
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	440	480	156	-
5115 DUES & SUBSCRIPTIONS	(4)	200	350	200
5140 INSURANCE-CASUALTY & LIABILITY	2,095	2,100	2,125	-
5150 INSURANCE-FIDELITY	21	-	23	-
5155 OFFICE SUPPLIES	451	400	-	400
5165 PROFESSIONAL & SPECIALIZED SERVICES	33	19,000	12,505	10,000
5170 PROFESSIONAL DEVELOPMENT	906	1,000	850	3,000
5210 PRINTING & BINDING	139	2,000	17	500
5230 SPECIAL DEPARTMENTAL EXPENSE	10,000	5,000	5,000	5,000
5235 TRAVEL, LODGING & MEALS	1,100	4,000	349	4,000
5250 COMMUNITY FUNCTIONS & PROMOTION	121	-	-	-
5255 PEACH FESTIVAL EXPENSES	25,010	25,000	25,000	26,752
5260 HOLIDAY FESTIVAL EXPENSES	2,497	2,600	2,467	4,352
TOTAL SERVICES & SUPPLIES	42,809	61,780	48,842	54,204
GROSS TOTAL	125,304	132,806	81,466	54,204
INTRAFUND TRANSFERS (IN)/OUT				
5601 INTRAFUND TRANSFER-IT SERVICE	1,741	-	-	-
TOTAL INTRAFUND TRANSFERS (IN)/OUT	1,741	-	-	-
NET TOTAL	127,045	132,806	81,466	54,204
NET FUND OBLIGATION	87,292	94,306	37,466	12,204
BUDGETED POSITIONS (FTE)	1.0	1.0	1.0	-

PLANNING & ZONING BUDGET DETAIL

FUND - 10

BUDGET UNIT - 150

CLASSIFICATION	FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20
	Actual	Budget	Estimated	Adopted
REVENUE DETAIL				
4150 ZONING USE PERMITS	1,850	3,000	5,000	3,000
4155 ENVIRONMENTAL IMPACT REVIEWS	-	1,000	1,000	1,000
4160 SUBDIVISION PERMITS	-	1,000	-	-
4165 VARIANCE PERMITS	100	1,000	4,300	1,000
4170 DESIGN REVIEW FEES	4,049	3,000	3,000	3,000
4205 OTHER LICENSES & PERMITS	1,080	1,000	1,000	1,000
4445 SIGN USER FEES	2,320	3,500	2,100	3,500
4725 COST RECOVERY - PLANNING	-	-	-	10,000
TOTAL REVENUE	9,399	13,500	16,400	22,500
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES-PERMANENT	146,343	88,861	136,057	148,288
5012 SALARIES-ONETIME STIPEND	-	2,000	2,000	-
5015 SALARIES-OVERTIME	-	-	-	375
5030 ACCRUED LEAVE PAYOUT	14,677	2,000	4,349	-
5035 MEDICARE	1,750	1,288	2,391	2,156
5040 UNEMPLOYMENT INSURANCE	-	306	-	-
5045 WORKERS COMPENSATION INSURANCE	12,462	2,222	9,049	-
5050 HEALTH INSURANCE	17,092	15,452	29,807	28,585
5051 DENTAL INSURANCE	1,062	2,042	3,735	3,269
5052 VISION INSURANCE	260	190	300	284
5055 LIFE & DISABILITY INSURANCE	1,445	966	1,617	1,594
5060 RETIREMENT-PERS CITY	11,222	7,283	11,469	13,506
5065 RETIREMENT-PERS EMPLOYEE	6,864	-	788	-
5067 RETIREMENT-PERS UNFUNDED ACCRUED LIABILITY	17,419	15,329	13,256	-
TOTAL SALARIES & EMPLOYEE BENEFITS	230,596	137,939	214,818	198,057
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	175	600	698	300
5115 DUES & SUBSCRIPTIONS	1,182	1,000	1,494	2,000
5135 HOUSEHOLD EXPENSES-OTHER	147	1,000	500	500
5140 INSURANCE-CASUALTY & LIABILITY	7,678	8,000	7,895	-
5150 INSURANCE-FIDELITY	746	-	-	-
5155 OFFICE SUPPLIES	3,531	1,000	1,265	2,000
5160 POSTAGE & DELIVERY	-	200	200	200
5165 PROFESSIONAL & SPECIALIZED SERVICES	140,892	117,000	69,600	255,000
5170 PROFESSIONAL DEVELOPMENT	575	2,000	45	4,000
5175 RENTS & LEASES-VEHICLES & EQUIPMENT	462	2,100	-	-
5195 REPAIR & MTC-OFFICE EQUIPMENT	1,013	900	128	500
5200 REPAIR & MTC-BUILDINGS & GROUNDS	4	-	-	-
5205 ADVERTISING & LEGAL NOTICES	1,758	1,400	6,500	4,000
5210 PRINTING & BINDING	179	500	300	500
5225 SOFTWARE LICENSING & FEES	324	4,000	-	-
5235 TRAVEL, LODGING & MEALS	-	2,000	-	2,000
5250 COMMUNITY FUNCTIONS & PROMOTIONS	221	-	600	-
TOTAL SERVICES & SUPPLIES	158,887	141,700	89,225	271,000

GROSS TOTAL	389,483	279,639	304,043	469,057
INTERFUND TRANSFERS (IN)/OUT				
5515 INTERFUND TRANSFER-SEWER FUND	(97,757)	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	(97,757)	-	-	-
INTRAFUND TRANSFERS (IN)/OUT				
5601 INTRAFUND TRANSFER-IT SERVICE	5,222	-	-	-
TOTAL INTRAFUND TRANSFERS (IN)/OUT	5,222	-	-	-
NET TOTAL	296,948	279,639	304,043	469,057
NET FUND OBLIGATION	287,549	266,139	287,643	446,557
BUDGETED POSITIONS (FTE)	3.0	1.25	3.0	3.0

BUILDING & DEVELOPMENT ENGINEERING BUDGET DETAIL

FUND - 10

BUDGET UNIT - 155

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
4135	CONSTRUCTION PERMITS	140,552	130,000	170,000	110,000
4136	PLAN REVIEW	-	-	-	10,000
4140	ENCROACHMENT & EXCAVATION PERMITS	17,143	17,000	20,000	17,000
4145	TRANSPORTATION PERMITS	5,802	5,000	6,000	5,000
4175	STATE CASP FEES	2,673	1,500	3,000	1,500
4180	TECHNOLOGY FEES	12,074	10,000	14,000	10,000
4185	GREEN STANDARDS FEES	211	200	200	200
4310	CODE ENFORCEMENT FINES & PENALTIES	3,010	2,000	14,500	2,000
4720	PUBLIC WORKS SERVICES	143	1,000	-	500
TOTAL REVENUE		181,608	166,700	227,700	156,200
EXPENDITURE/APPROPRIATIONS					
SALARIES & EMPLOYEE BENEFITS					
5001	SALARIES--PERMANENT	80,257	67,362	37,288	39,100
5005	SALARIES--TEMPORARY	-	-	27,840	81,313
5012	SALARIES--ONETIME STIPEND	-	2,000	2,000	-
5015	SALARIES--OVERTIME	489	-	-	300
5020	UNIFORM ALLOWANCE	300	-	300	300
5030	ACCRUED LEAVE PAYOUT	2,833	3,000	-	-
5035	MEDICARE	1,157	977	998	1,755
5040	UNEMPLOYMENT INSURANCE	-	490	-	-
5045	WORKERS COMPENSATION INSURANCE	15,208	2,971	16,332	-
5050	HEALTH INSURANCE	39,984	27,068	9,311	9,656
5051	DENTAL INSURANCE	2,040	2,703	1,713	752
5052	VISION INSURANCE	271	255	68	67
5055	LIFE & DISABILITY INSURANCE	883	845	522	448
5060	RETIREMENT--PERS CITY	5,310	4,412	2,445	2,587
5065	RETIREMENT--PERS EMPLOYEE	17	-	-	-
5067	RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	23,457	11,620	11,759	-
5070	RETIREMENT--PARS CITY	42	-	-	381
TOTAL SALARIES & EMPLOYEE BENEFITS		172,248	123,703	110,576	136,658
SERVICES & SUPPLIES					
5105	CLOTHING & PROTECTIVE GEAR	23	-	-	-
5110	COMMUNICATIONS	3,077	1,000	300	500
5115	DUES & SUBSCRIPTIONS	384	650	350	650
5120	FUEL & OIL	893	950	200	300
5135	HOUSEHOLD EXPENSES--OTHER	50	500	-	-
5140	INSURANCE--CASUALTY & LIABILITY	11,482	12,000	11,647	-
5145	INSURANCE--VEHICLE	62	-	78	-
5150	INSURANCE--FIDELITY	116	-	128	-
5155	OFFICE SUPPLIES	478	1,000	300	-
5160	POSTAGE & DELIVERY	-	100	-	100
5165	PROFESSIONAL & SPECIALIZED SERVICES	22,833	119,000	50,000	40,000
5170	PROFESSIONAL DEVELOPMENT	225	2,000	1,000	2,000
5175	RENTS & LEASES--VEHICLES & EQUIPMENT	719	300	-	-

5190	REPAIR & MTC--VEHICLES & EQUIPMENT	137	1,000	200	-
5200	REPAIR & MTC--BUILDINGS & GROUNDS	(85)	-	-	-
5205	ADVERTISING & LEGAL NOTICES	188	-	-	-
5210	PRINTING & BINDING	54	500	100	500
5220	INFORMATION TECHNOLOGY EQUIPMENT	774	2,000	200	-
5225	SOFTWARE LICENSING & FEES	3,033	-	-	-
5235	TRAVEL, LODGING & MEALS	533	500	500	500
5250	COMMUNITY FUNCTIONS & PROMOTIONS	78	-	-	-
	TOTAL SERVICES & SUPPLIES	45,054	141,500	65,003	44,550
GROSS TOTAL		217,302	265,203	175,579	181,208
INTERFUND TRANSFERS (IN)/OUT					
5515	INTERFUND TRANSFER--SEWER FUND	(55,711)	-	-	-
5530	INTERFUND TRANSFER (IN)/OUT	-	(30,000)	(8,649)	-
5550	ENGINEERING COST ALLOCATION TRANSFER	(7,923)	-	-	-
	TOTAL INTERFUND TRANSFERS (IN)/OUT	(63,634)	(30,000)	(8,649)	-
INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	3,481	-	-	-
5605	INTRAFUND TRANSFER--FLEET SERVICE	5,124	-	-	-
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	8,605	-	-	-
NET TOTAL		162,273	235,203	166,930	181,208
NET FUND OBLIGATION		(19,335)	68,503	(60,770)	25,008
BUDGETED POSITIONS (FTE)		2.0	2.0	2.0	1.5

PARK MAINTENANCE BUDGET DETAIL

FUND - 10

BUDGET UNIT - 160

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2018-19 Adopted
REVENUE DETAIL					
4410	OFF HIGHWAY VEHICLE LEASE REVENUE	54,410	67,000	67,000	65,000
4430	BASEBALL/SOFTBALL LEASE REVENUE	76,615	10,000	12,000	6,000
4431	BRYANT FIELD LEASE REVENUE	-	-	-	-
4440	BOAT LAUNCH FEES	7,632	4,000	8,000	7,000
TOTAL REVENUE		138,657	81,000	87,000	78,000
EXPENDITURE/APPROPRIATIONS					
SALARIES & EMPLOYEE BENEFITS					
5001	SALARIES--PERMANENT	37,487	47,586	59,794	63,147
5010	SALARIES--TEMPORARY	-	-	-	15,178
5012	SALARIES--ONETIME STIPEND	-	2,000	2,000	-
5015	SALARIES--OVERTIME	2,582	350	3,000	2,500
5020	UNIFORM ALLOWANCE	500	950	1,000	1,000
5035	MEDICARE	542	705	841	1,330
5040	UNEMPLOYMENT INSURANCE	-	343	-	-
5045	WORKERS COMPENSATION INSURANCE	5,240	2,918	5,256	-
5050	HEALTH INSURANCE	18,521	28,836	25,850	28,969
5051	DENTAL INSURANCE	69	2,249	500	2,255
5052	VISION INSURANCE	67	209	209	316
5055	LIFE & DISABILITY INSURANCE	439	575	675	858
5060	RETIREMENT--PERS CITY	2,443	3,946	3,700	4,890
5065	RETIREMENT--PERS EMPLOYEE	7	-	-	-
5067	RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	7,717	8,286	10,450	-
5070	RETIREMENT--PERS CITY	-	-	-	228
TOTAL SALARIES & EMPLOYEE BENEFITS		75,614	98,953	113,275	120,442
SERVICES & SUPPLIES					
5101	CHEMICALS & FERTILIZERS	1,118	10,000	1,500	10,000
5105	CLOTHING & PROTECTIVE GEAR	827	1,000	500	1,000
5110	COMMUNICATIONS	480	500	960	1,000
5120	FUEL & OIL	1,350	2,000	2,000	2,000
5125	HOUSEHOLD EXPENSES--CUSTODIAL SERVICES	1,118	8,000	5,000	15,000
5135	HOUSEHOLD EXPENSES--OTHER	4,982	3,000	5,000	3,000
5140	INSURANCE--CASUALTY & LIABILITY	7,313	8,800	9,270	-
5145	INSURANCE--VEHICLES	991	-	1,242	-
5150	INSURANCE--FIDELITY	40	-	44	-
5155	OFFICE SUPPLIES	389	500	500	500
5165	PROFESSIONAL & SPECIALIZED SERVICES	16,087	20,000	3,000	84,000
5175	RENTS & LEASES--VEHICLES & EQUIP	2,432	2,500	-	5,000
5190	REPAIR & MTC--VEHICLES & EQUIPMENT	12,791	15,000	5,000	10,000
5200	REPAIR & MTC--BUILDINGS & GROUNDS	319,095	55,000	268,000	54,000
5210	PRINTING & BINDING	36	-	-	-
5215	SMALL TOOLS & INSTRUMENTS	1,973	1,000	1,000	2,000
5230	SPECIAL DEPARTMENTAL EXPENSE	871	-	-	-
5240	UTILITIES--WATER SERVICE	80,043	70,000	70,000	70,000
5245	UTILITIES--GAS & ELECTRIC	61,244	65,000	65,000	70,000
TOTAL SERVICES & SUPPLIES		513,180	262,300	438,016	327,500

CAPITAL OUTLAY					
5405	CAPITAL OUTLAY & EQUIPMENT	-	20,000	18,018	-
	TOTAL CAPITAL OUTLAY	-	20,000	18,018	-
GROSS TOTAL		588,794	381,253	569,309	447,942
INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	1,741	-	-	-
5605	INTRAFUND TRANSFER--FLEET SERVICE	10,249	-	-	-
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	11,990	-	-	-
NET TOTAL		600,784	381,253	569,309	447,942
NET FUND OBLIGATION		462,127	300,253	482,309	369,942
BUDGETED POSITIONS (FTE)		1.0	1.0	2.0	2.0

PUBLIC BUILDINGS & GROUNDS BUDGET DETAIL

FUND - 10

BUDGET UNIT - 165

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SERVICES & SUPPLIES				
5125 HOUSEHOLD EXPENSES--CUSTODIAL SERVICES	20,620	21,600	21,600	21,600
5130 HOUSEHOLD EXPENSES--PEST CONTROL SERVICES	632	1,000	1,000	1,000
5135 HOUSEHOLD EXPENSES--OTHER	3,333	5,000	4,500	22,100
5165 PROFESSIONAL & SPECIALIZED SERVICES	2,390	-	-	6,900
5200 REPAIR & MTC--BUILDINGS & GROUNDS	23,653	40,000	42,000	168,000
5240 UTILITIES--WATER SERVICE	4,906	6,000	5,000	6,000
5245 UTILITIES--GAS & ELECTRIC	57,661	51,000	45,000	51,000
TOTAL SERVICES & SUPPLIES	113,195	124,600	119,100	276,600
GROSS TOTAL	113,195	124,600	119,100	276,600
NET TOTAL	113,195	124,600	119,100	276,600
NET FUND OBLIGATION	113,195	124,600	119,100	276,600
BUDGETED POSITIONS (FTE)	-	-	-	-

STREET MAINTENANCE (MOE) BUDGET DETAIL

FUND - 10

BUDGET UNIT - 185

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
<u>REVENUE DETAIL</u>				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
<u>EXPENDITURE/APPROPRIATIONS</u>				
CAPITAL OUTLAY				
5405 CAPITAL PROJECTS	-	220,000	220,000	220,000
TOTAL CAPITAL OUTLAY	-	220,000	220,000	220,000
GROSS TOTAL	-	220,000	220,000	220,000
NET TOTAL	-	220,000	220,000	220,000
NET FUND OBLIGATION	-	220,000	220,000	220,000
BUDGETED POSITIONS (FTE)	-	-	-	-

STREETS - HIGHWAY USER TAX BUDGET DETAIL

FUND - 21

BUDGET UNIT - 210

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
LICENSES & PERMITS:				
4200 ROAD MAINTENANCE FEES/RECOLOGY	30,973	24,000	24,000	24,000
TOTAL LICENSES & PERMITS	30,973	24,000	24,000	24,000
USE OF MONEY & PROPERTY:				
4401 INTEREST EARNINGS	1,160	4,000	1,000	1,000
4402 UNREALIZED GAIN/LOSS	(119)	-	-	-
TOTAL USE OF MONEY & PROPERTY	1,041	4,000	1,000	1,000
INTERGOVERNMENTAL:				
STATE:				
4540 STATE HIGHWAY USERS TAX - SECTION 2103	47,011	46,200	46,200	102,959
4545 STATE HIGHWAY USERS TAX - SECTION 2105	65,511	70,637	70,637	67,159
4550 STATE HIGHWAY USERS TAX - SECTION 2106	42,906	43,084	43,084	42,591
4555 STATE HIGHWAY USERS TAX - SECTION 2107	85,258	87,688	87,688	88,190
4560 STATE HIGHWAY USERS TAX - SECTION 2107.5	3,000	3,000	3,000	3,000
4566 ROAD MAINTENANCE & REHABILITATION	70,737	201,989	201,989	199,811
4567 ROAD REPAIR & ACCOUNTABILITY ACT	13,724	13,724	13,724	13,614
OTHER:				
4660 COUNTY - MEASURE D FUNDS	27,218	17,000	17,000	17,000
TOTAL INTERGOVERNMENTAL	355,365	483,322	483,322	534,324
OTHER REVENUES:				
4801 MISCELLANEOUS REVENUE	83,944	-	8,400	17,000
TOTAL OTHER REVENUES	83,944	-	8,400	17,000
TOTAL REVENUE	471,323	511,322	516,722	576,324
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	170,147	142,117	142,844	144,212
5005 SALARIES--TEMPORARY	17,285	-	1,665	-
5012 SALARIES--ONETIME STIPEND	-	6,000	6,000	-
5015 SALARIES--OVERTIME	5,495	900	12,000	6,000
5020 UNIFORM ALLOWANCE	2,000	1,500	2,000	1,750
5025 AUTO ALLOWANCE	3,600	-	-	-
5030 ACCRUED LEAVE PAYOUT	4,161	-	-	-
5035 MEDICARE	2,681	2,095	2,466	2,203
5040 UNEMPLOYMENT INSURANCE	1,351	858	590	205
5045 WORKERS COMPENSATION INSURANCE	7,560	8,671	6,020	10,231
5050 HEALTH INSURANCE	64,666	66,609	67,667	66,997
5051 DENTAL INSURANCE	7,620	5,751	1,955	6,163
5052 VISION INSURANCE	505	538	538	538
5055 LIFE & DISABILITY INSURANCE	2,021	1,694	2,009	1,718
5060 RETIREMENT--PERS CITY	10,047	9,672	9,765	10,755
5065 RETIREMENT--PERS EMPLOYEE	22	-	-	-
5067 RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	11,960	24,688	11,043	-
5070 RETIREMENT--PERS CITY	247	-	50	-
TOTAL SALARIES & EMPLOYEE BENEFITS	311,368	271,093	266,612	250,772

SERVICES & SUPPLIES

5101	CHEMICALS & FERTILIZERS	-	1,000	1,000	-
5105	CLOTHING & PROTECTIVE GEAR	766	2,000	1,000	2,000
5110	COMMUNICATIONS	1,840	1,900	1,900	1,900
5120	FUEL & OIL	6,041	8,000	10,000	10,000
5135	HOUSEHOLD EXPENSES--OTHER	1,586	500	500	1,000
5140	INSURANCE--CASUALTY & LIABILITY	6,495	6,900	7,021	10,041
5145	INSURANCE--VEHICLE	1,338	1,400	1,676	1,264
5150	INSURANCE--FIDELITY	58	-	64	97
5160	POSTAGE AND DELIVERY	74	-	-	-
5165	PROFESSIONAL & SPECIALIZED SERVICES	16,832	15,000	15,000	30,000
5170	PROFESSIONAL DEVELOPMENT	1,118	1,500	1,400	1,500
5175	RENTS & LEASES-VEHICLES & EQUIPMENT	453	-	-	22,905
5190	REPAIR & MTC--VEHICLES & EQUIPMENT	10,690	10,000	6,000	5,000
5200	REPAIR & MTC--BUILDING & GROUNDS	2,102	-	3,000	-
5205	ADVERTISING & LEGAL NOTICES	180	-	-	-
5210	PRINTING & BINDING	44	-	-	-
5215	SMALL TOOLS & INSTRUMENTS	1,327	1,000	1,000	1,000
5230	SPECIAL DEPARTMENTAL EXPENSE	42,734	60,000	60,000	80,000
5240	UTILITIES--WATER SERVICE	-	200	-	-
5245	UTILITIES--GAS & ELECTRIC	99,771	104,000	104,000	104,000
5250	COMMUNITY FUNCTIONS & PROMOTIONS	69	-	-	-
	TOTAL SERVICES & SUPPLIES	193,518	213,400	213,561	270,707
GROSS TOTAL		504,886	484,493	480,173	521,479
INTERFUND TRANSFERS (IN)/OUT					
5505	INTERFUND TRANSFER--FLEET SERVICE	21,407	21,000	21,000	7,000
5510	INTERFUND TRANSFER--IT SERVICE	6,962	7,000	7,000	7,000
5515	INTERFUND TRANSFER--SEWER FUND	45,946	-	-	-
5530	INTERFUND TRANSFER (IN)/OUT	-	-	-	132,200
5535	FINANCE COST ALLOCATION TRANSFER	1,267	-	-	-
5540	GENERAL GOVERNMENT COST ALLOCATION TRANSFER	8,472	14,000	14,000	-
5545	LEGAL COST ALLOCATION TRANSFER	4,438	5,000	5,000	5,000
5550	ENGINEERING COST ALLOCATION TRANSFER	835	-	-	-
	TOTAL INTERFUND TRANSFERS (IN)/OUT	89,327	47,000	47,000	151,200
NET TOTAL		594,213	531,493	527,173	672,679
NET FUND OBLIGATION		122,890	20,171	10,451	96,355
BUDGETED POSITIONS (FTE)		4.0	3.50	3.5	3.50

CDBG PROGRAM INCOME BUDGET DETAIL

FUND - 35

BUDGET UNIT - 350

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
USE OF MONEY & PROPERTY:					
4401	INTEREST EARNINGS	(344)	-	-	-
4402	UNREALIZED GAIN/LOSS	101	-	-	-
TOTAL USE OF MONEY & PROPERTY		(243)	-	-	-
INTERGOVERNMENTAL:					
FEDERAL:					
4535	GRANT REVENUE	248,755	-	-	-
4590	CDBG PROGRAM INCOME	(6,277)	-	12,800	13,000
4595	88-STBG-287	-	-	-	-
OTHER:					
4598	92-STBG-649	9,250	-	550	650
4599	96-STBG-1019	5,459	-	24,164	4,800
TOTAL INTERGOVERNMENTAL		257,187	-	37,514	18,450
TOTAL REVENUE		256,944	-	37,514	18,450
EXPENDITURE/APPROPRIATIONS					
GROSS TOTAL					
		-	-	-	-
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER (IN)/OUT	335,659	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT		335,659	-	-	-
CDBG/HOME GRANT PROJECTS					
5701	GENERAL ADMINISTRATION	19,138	-	924	-
5735	PARK IMPROVEMENTS	-	-	-	-
5745	COMMUNITY CENTER P/TA	-	-	-	-
TOTAL CDBG/HOME GRANT PROJECTS		19,138	-	924	-
NET TOTAL		354,797	-	924	-
NET FUND OBLIGATION		97,853	-	(36,590)	(18,450)
BUDGETED POSITIONS (FTE)		-	-	-	-

CDBG-10562 BUDGET DETAIL

FUND - 40

BUDGET UNIT - 400

CLASSIFICATION		FY 2017-18	FY 2018-19	FY 2018-19	FY 2019-20
		Actual	Budget	Estimated	Adopted
<u>REVENUE DETAIL</u>					
<u>INTERGOVERNMENTAL:</u>					
<u>FEDERAL:</u>					
4535	CDBG GRANT REVENUE	457,210	-	1,067,076	-
TOTAL INTERGOVERNMENTAL		457,210	-	1,067,076	-
TOTAL REVENUE		457,210	-	1,067,076	-
<u>EXPENDITURE/APPROPRIATIONS</u>					
GROSS TOTAL					
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER (IN)/OUT	(335,659)	57,500	10,457	-
TOTAL INTERFUND TRANSFERS (IN)/OUT		(335,659)	57,500	10,457	-
CDBG/HOME GRANT PROJECTS					
5701	GENERAL ADMINISTRATION	1,170	-	-	-
5730	STREET IMPROVEMENTS	320,842	-	965,997	-
5740	CODE ENFORCEMENT	37,139	-	8,648	-
5745	COMMUNITY CENTER	-	-	-	-
TOTAL CDBG/HOME GRANT PROJECTS		359,151	-	974,645	-
NET TOTAL		23,492	57,500	985,102	-
NET FUND OBLIGATION		(433,718)	57,500	(81,974)	-
BUDGETED POSITIONS (FTE)					
		-	-	-	-

WASTEWATER OPERATING BUDGET DETAIL

FUND - 50

BUDGET UNIT - 500

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
OPERATING INCOME					
LICENCES & PERMITS:					
4195	SEWER CONNECTION FEES	2	5,000	-	-
	TOTAL LICENSES & PERMITS	<u>2</u>	<u>5,000</u>	<u>-</u>	<u>-</u>
USE OF MONEY & PROPERTY:					
4401	INTEREST EARNINGS	18,022	11,000	20,000	20,000
4402	UNREALIZED GAIN/LOSS	(1,306)	-	-	-
	TOTAL USE OF MONEY & PROPERTY	<u>16,716</u>	<u>11,000</u>	<u>20,000</u>	<u>20,000</u>
CHARGES FOR SERVICES:					
4725	SEWER SERVICE CHARGES	2,988,490	2,800,000	2,650,000	3,550,000
	TOTAL CHARGES FOR SERVICES	<u>2,988,490</u>	<u>2,800,000</u>	<u>2,650,000</u>	<u>3,550,000</u>
OTHER REVENUE:					
4801	MISCELLANEOUS REVENUE	54,029	15,000	28,500	15,000
	TOTAL OTHER REVENUE	<u>54,029</u>	<u>15,000</u>	<u>28,500</u>	<u>15,000</u>
	TOTAL OPERATING INCOME	<u>3,059,237</u>	<u>2,831,000</u>	<u>2,698,500</u>	<u>3,585,000</u>
OPERATING EXPENSES					
SALARIES & EMPLOYEE BENEFITS					
5001	SALARIES--PERMANENT	114,011	285,645	239,330	285,143
5015	SALARIES--OVERTIME	13,583	5,000	5,500	8,275
5020	UNIFORM ALLOWANCE	600	300	550	850
5025	AUTO ALLOWANCE	648	-	-	-
5030	ACCRUED LEAVE PAYOUT	8,191	-	7,563	-
5035	MEDICARE	2,061	4,312	3,851	4,267
5040	UNEMPLOYMENT INSURANCE	-	1,433	1,680	405
5045	WORKERS COMPENSATION INSURANCE	16,692	12,057	23,686	20,182
5050	HEALTH INSURANCE	31,708	62,228	35,215	57,728
5051	DENTAL INSURANCE	4,117	6,535	8,551	6,296
5052	VISION INSURANCE	227	612	482	674
5055	LIFE & DISABILITY INSURANCE	1,191	2,686	2,448	2,912
5060	RETIREMENT--PERS CITY	6,480	18,097	15,736	20,222
5065	RETIREMENT--PERS EMPLOYEE	18	-	-	-
5067	RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	28,894	46,593	67,834	47,077
5070	RETIREMENT--PARS CITY	63	682	-	-
5090	PENSION UAL EXPENSE	156,774	-	-	-
	TOTAL SALARIES & EMPLOYEE BENEFITS	<u>385,258</u>	<u>446,180</u>	<u>412,426</u>	<u>454,031</u>
SERVICES & SUPPLIES					
5101	CHEMICALS & FERTILIZERS	64,304	62,000	14,000	5,000
5105	CLOTHING & PERSONAL GEAR	4,775	5,000	3,000	5,000
5110	COMMUNICATIONS	4,299	4,100	4,100	4,500
5115	DUES & SUBSCRIPTIONS	1,873	1,900	300	500
5120	FUEL & OIL	13,598	14,000	14,000	12,000
5135	HOUSEHOLD EXPENSES--OTHER	4,231	5,000	10,000	10,000
5140	INSURANCE--CASUALTY & LIABILITY	19,985	21,000	24,393	26,173
5145	INSURANCE--VEHICLE	2,689	2,700	3,370	3,299
5150	INSURANCE--FIDELITY	127	-	141	191
5155	OFFICE SUPPLIES	415	2,000	-	500
5160	POSTAGE & DELIVERY	86	500	100	-

5165	PROFESSIONAL & SPECIALIZED SERVICES	365,076	384,000	270,000	190,000
5170	PROFESSIONAL DEVELOPMENT	947	4,000	100	2,000
5175	RENTS & LEASES--VEHICLES & EQUIPMENT	336	5,000	2,000	11,309
5185	RENTS & LEASES--BUILDINGS GROUNDS	87	4,000	-	-
5190	REPAIR & MTC--VEHICLES & EQUIPMENT	15,101	20,000	20,000	10,000
5195	REPAIR & MTC--OFFICE EQUIPMENT	-	2,000	-	-
5200	REPAIR & MTC--BUILDINGS & GROUNDS	153,788	140,000	100,000	30,000
5210	PRINTING & BINDING	-	-	-	-
5215	SMALL TOOLS & INSTRUMENTS	4,955	5,000	1,000	5,000
5220	INFORMATION TECHNOLOGY EQUIPMENT	-	50,000	-	100,000
5225	SOFTWARE LICENSING & FEES	1,500	3,000	-	-
5230	SPECIAL DEPARTMENTAL EXPENSE	4,972	25,000	5,500	5,000
5235	TRAVEL, LODGING & MEALS	-	2,000	-	-
5240	UTILITIES--WATER SERVICE	8,548	7,000	6,000	6,000
5245	UTILITIES--GAS & ELECTRIC	37,206	108,000	105,000	105,000
	TOTAL SERVICES & SUPPLIES	708,898	877,200	583,004	531,472
DEBT, CONTINGENCY & OTHER CHARGES					
5301	PRINCIPAL	877,823	812,625	713,959	695,720
5305	INTEREST	707,996	552,086	648,773	718,715
5310	DEBT SERVICE FEES	1,630	6,000	1,700	1,700
5335	BAD DEBT WRITEOFF	55,768	-	-	-
5340	PAYMENTS & CONTRIBUTIONS TO OTHER AGENCIES	17,017	162,000	27,172	912,000
5999	LOAN DEBT SERVICE	(878,322)	-	-	-
	TOTAL DEBT, CONTINGENCY & OTHER CHARGES	781,912	1,532,711	1,391,604	2,328,135
CAPITAL OUTLAY					
5401	VEHICLES & HEAVY EQUIPMENT	-	-	-	-
5405	CAPITAL PROJECTS	188	-	193,129	240,000
5415	BOND AMORTIZATION	(33,044)	-	-	-
	TOTAL CAPITAL OUTLAY	(32,856)	-	193,129	240,000
TOTAL OPERATING EXPENSES		1,843,212	2,856,091	2,580,163	3,553,638
INTERFUND TRANSFERS (IN)/OUT					
5505	INTERFUND TRANSFER--FLEET SERVICE	23,514	23,500	23,500	8,000
5510	INTERFUND TRANSFER--IT SERVICE	6,962	7,000	7,000	7,000
5520	INTERFUND TRANSFER--STREET FUND	270,643	-	-	-
5535	FINANCE COST ALLOCATION TRANSFER	10,754	-	-	-
5540	GENERAL GOVERNMENT COST ALLOCATION TRANSFER	71,903	30,000	30,000	-
5545	LEGAL COST ALLOCATION TRANSFER	37,663	-	-	15,000
5550	ENGINEERING COST ALLOCATION TRANSFER	7,088	-	-	-
	TOTAL INTERFUND TRANSFERS (IN)/OUT	428,527	60,500	60,500	30,000
NET TOTAL		2,271,739	2,916,591	2,640,663	3,583,638
NET FUND OBLIGATION		(787,498)	85,591	(57,837)	(1,362)
BUDGETED POSITIONS (FTE)		4.0	4.0	4.0	2.5

WASTEWATER CAPITAL PROJECTS BUDGET DETAIL

FUND - 51

BUDGET UNIT - 510

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUES					
USE OF MONEY & PROPERTY:					
4401	INTEREST EARNINGS	13,191	5,000	10,000	5,000
4402	UNREALIZED GAIN/LOSS	(1,775)	-	-	-
TOTAL USE OF MONEY & PROPERTY		11,416	5,000	10,000	5,000
OTHER REVENUES:					
4885	PROCEEDS OF LOANS	-	2,000,000	1,250,000	-
TOTAL OTHER REVENUES			2,000,000	1,250,000	-
TOTAL REVENUES		11,416	2,005,000	1,260,000	5,000
EXPENDITURE/APPROPRIATIONS					
DEBT, CONTINGENCY & OTHER CHARGES					
5330	DEPRECIATION EXPENSE	-	-	-	-
TOTAL DEBT, CONTINGENCY & OTHER CHARGES		-	-	-	-
CAPITAL OUTLAY					
5405	CAPITAL PROJECTS	245,943	3,800,000	2,820,000	500,000
TOTAL CAPITAL OUTLAY		245,943	3,800,000	2,820,000	500,000
TOTAL OPERATING EXPENSES		245,943	3,800,000	2,820,000	500,000
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER (IN)/OUT	-	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT		-	-	-	-
NET TOTAL		245,943	3,800,000	2,820,000	500,000
NET FUND OBLIGATION		234,527	1,795,000	1,560,000	495,000
BUDGETED POSITIONS (FTE)		-	-	-	-

COMMUNITY SPONSORSHIP

Budget Detail Summary



COMMUNITY SPONSORSHIP BUDGET DETAIL

FUND - 10

BUDGET UNIT - 190

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--CD--REGULAR	-	-	-	29,987
5005 SALARIES--RESERVES--PD AND FIRE	-	-	-	2,103
5015 SALARIES--OVERTIME--PD AND FIRE	-	-	-	4,826
TOTAL SALARIES & EMPLOYEE BENEFITS	-	-	-	36,916
SERVICES & SUPPLIES				
5140 INSURANCE--CASUALTY & LIABILITY	-	-	-	1,309
5165 ADMINISTRATIVE COSTS	-	-	-	9,054
5175 EQUIPMENT FEE--PD AND FIRE	-	-	-	5,160
5265 COMMUNITY SPONSORSHIP FUNDING POOL	-	-	-	10,000
5270 SPONSORSHIPS TO OUTSIDE NGO'S	-	-	-	5,000
TOTAL SERVICES & SUPPLIES	-	-	-	30,523
GROSS TOTAL	-	-	-	67,439
NET TOTAL	-	-	-	67,439
NET FUND OBLIGATION	-	-	-	67,439
BUDGETED POSITIONS (FTE)	-	-	-	-

FINANCE DEPARTMENT

Budget Detail Summary



FINANCE DEPARTMENT BUDGET DETAIL

FUND - 10

BUDGET UNIT - 115

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4101 BUSINESS LICENSE	144,480	146,000	146,000	145,000
TOTAL REVENUE	144,480	146,000	146,000	145,000
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	84,950	155,610	149,688	161,304
5012 SALARIES--ONETIME STIPEND	-	4,000	4,000	-
5015 SALARIES--OVERTIME	-	500	100	850
5030 ACCRUED LEAVE PAYOUT	-	-	6,948	-
5035 MEDICARE	1,197	2,263	2,338	2,351
5040 UNEMPLOYMENT INSURANCE	13,300	576	138	-
5045 WORKERS COMPENSATION INSURANCE	12,967	3,900	13,099	-
5050 HEALTH INSURANCE	24,538	31,950	23,590	21,985
5051 DENTAL INSURANCE	6,878	4,729	11,019	5,248
5052 VISION INSURANCE	329	442	350	460
5055 LIFE & DISABILITY INSURANCE	854	1,616	1,248	1,757
5060 RETIREMENT--PERS CITY	5,430	10,192	8,205	10,674
5067 RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	23,700	26,843	20,579	-
5070 RETIREMENT--PERS CITY	50	-	-	-
TOTAL SALARIES & EMPLOYEE BENEFITS	174,193	242,621	241,302	204,630
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	188	1,200	750	800
5115 DUES & SUBSCRIPTIONS	100	800	800	1,000
5140 INSURANCE--CASUALTY & LIABILITY	9,790	12,000	9,932	-
5150 INSURANCE--FIDELITY	99	-	109	-
5155 OFFICE SUPPLIES	349	300	1,200	1,000
5160 POSTAGE & DELIVERY	-	100	-	-
5165 PROFESSIONAL & SPECIALIZED SERVICES	144,964	76,700	115,000	116,055
5170 PROFESSIONAL DEVELOPMENT	150	3,000	1,800	3,000
5195 REPAIRS & MTC--OFFICE EQUIPMENT	-	1,000	-	-
5205 ADVERTISING & LEGAL NOTICES	250	500	500	500
5210 PRINTING & BINDING	844	1,500	6,700	5,000
5220 INFORMATION TECHNOLOGY EQUIPMENT	1,787	1,500	-	-
5225 SOFTWARE LICENSING & FEES	-	9,500	-	-
5235 TRAVEL, LODGING & MEALS	174	1,500	1,000	15,000
5250 COMMUNITY FUNCTIONS & PROMOTIONS	30	1,500	-	-
TOTAL SERVICES & SUPPLIES	158,725	111,100	137,791	142,355
GROSS TOTAL	332,918	353,721	379,093	346,985
INTERFUND TRANSFERS (IN)/OUT				
5515 INTERFUND TRANSFER--SEWER FUND	(96,476)	-	-	-
5525 INTERFUND TRANSFER--SUCCESSOR AGENCY FUND	(39,000)	(39,000)	(39,000)	(34,000)
5530 INTERFUND TRANSFER (IN)/OUT	2,089	(27,500)	(1,808)	-
5535 FINANCE COST ALLOCATION TRANSFER	(12,021)	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	(145,408)	(66,500)	(40,808)	(34,000)

INTRAFUND TRANSFERS (IN)/OUT

5601	INTRAFUND TRANSFER--IT SERVICE	3,481	-	-	-
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	3,481	-	-	-
NET TOTAL		190,991	287,221	338,285	312,985
NET FUND OBLIGATION		46,511	141,221	192,285	167,985
BUDGETED POSITIONS (FTE)		2.0	2.35	3.0	3.0

HOME-10900 BUDGET DETAIL

FUND - 45

BUDGET UNIT - 450

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
INTERGOVERNMENTAL:					
FEDERAL:					
4535	GRANT REVENUE	80,631	-	265,449	-
TOTAL INTERGOVERNMENTAL		80,631	-	265,449	-
TOTAL REVENUE		80,631	-	265,449	-
EXPENDITURE/APPROPRIATIONS					
GROSS TOTAL					
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER (IN)/OUT	-	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT		-	-	-	-
CDBG/HOME GRANT PROJECTS					
5701	GENERAL ADMINISTRATION	2,756	-	2,271	-
5705	ACTIVITY DELIVERY	39,809	-	74,889	-
5740	CODE ENFORCEMENT	-	-	-	-
5745	COMMUNITY CENTER	-	-	-	-
TOTAL CDBG/HOME GRANT PROJECTS		42,565	-	77,160	-
NET TOTAL		42,565	-	77,160	-
NET FUND OBLIGATION		(38,066)	-	(188,289)	-
BUDGETED POSITIONS (FTE)					
		-	-	-	-

FIRE DEPARTMENT *Budget Detail Summary*



FIRE DEPARTMENT BUDGET DETAIL

FUND - 10

BUDGET UNIT - 145

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
4030	PROP 172 PUBLIC SAFETY AUGMENTATION	-	-	-	62,000
4130	FIRE PREVENTION PERMITS	11,175	35,000	7,000	20,000
4131	FIRE HAZARDOUS MATERIALS FEES	-	6,000	-	-
4132	FIRE OTHER SERVICES	15,214	8,000	15,000	8,000
4315	WEED ABATEMENT FEES	500	500	500	500
4582	DEPT OF HOMELAND SECURITY FIRE	-	50,000	32,464	-
4584	SAFER GRANT REVENUE RESERVE	-	-	-	121,700
4585	SAFER GRANT REVENUE	-	-	-	197,250
4587	AFG REGIONAL RADIO REPLACEMENT GRANT	-	-	-	-
4588	STATE OES GRANT REVENUE HAZMAT RADIOS	-	-	-	15,000
4590	STATE OES GRANT REVENUE SCBA REPLACEMENT	-	-	-	39,000
4675	YUBA COUNTY WATER AGENCY GRANT REVENUE	-	15,000	4,198	10,000
4681	SCBA GRANT	-	-	-	-
4705	DISTRICT 10/HALLWOOD CONTRACT REVENUE	119,460	115,000	115,000	115,000
4710	FIRE STRIKE TEAM REVENUE	156,406	150,000	90,700	120,000
4861	FIRE INSURANCE RECEIVED	276,372	-	-	-
TOTAL REVENUE		579,127	379,500	264,862	708,450

EXPENDITURE/APPROPRIATIONS

SALARIES & EMPLOYEE BENEFITS

5001	SALARIES--PERMANENT	680,719	702,560	604,743	857,085
5005	SALARIES--TEMPORARY--ADMINISTRATION	14,686	18,304	32,247	16,320
5006	SALARIES--TEMPORARY--RESERVES	-	-	-	24,044
5012	SALARIES--ONETIME STIPEND	-	2,000	2,000	-
5015	SALARIES--OVERTIME	328,020	140,000	206,392	169,494
5016	SALARIES--OVERTIME(STRIKE TEAM)	-	80,000	59,000	80,000
5020	UNIFORM ALLOWANCE	8,060	6,840	5,900	9,860
5030	ACCRUED LEAVE PAYOUT	16,335	5,000	8,011	-
5035	MEDICARE	14,306	13,742	13,839	17,187
5040	UNEMPLOYMENT INSURANCE	38	3,185	685	-
5045	WORKERS COMPENSATION INSURANCE	55,292	84,019	59,378	-
5050	HEALTH INSURANCE	151,123	155,155	122,906	246,096
5051	DENTAL INSURANCE	9,359	18,290	8,522	24,652
5052	VISION INSURANCE	1,642	1,713	1,241	2,156
5055	LIFE & DISABILITY INSURANCE	6,827	7,108	6,122	8,745
5060	RETIREMENT--PERS CITY	72,432	84,958	73,900	106,779
5067	RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	208,410	230,382	231,190	-
5070	RETIREMENT--PARS CITY	715	275	700	610
5072	RETIREMENT--DEFERRED COMP CITY	-	-	-	10,140
TOTAL SALARIES & EMPLOYEE BENEFITS		1,567,964	1,553,531	1,436,776	1,573,167

SERVICES & SUPPLIES

5101	CHEMICALS & FERTILIZERS	33	500	500	500
5105	CLOTHING & PROTECTIVE GEAR	24,830	24,400	34,000	149,700
5110	COMMUNICATIONS	6,276	5,100	6,000	5,360
5115	DUES & SUBSCRIPTIONS	1,885	1,600	2,500	2,750

5120	FUEL & OIL	19,501	19,000	19,000	19,000
5130	HOUSEHOLD EXPENSES--PEST CONTROL SERVICES	691	1,400	600	1,400
5135	HOUSEHOLD EXPENSES--OTHER	8,063	8,300	8,300	15,400
5136	EMS SUPPLIES	-	-	-	8,000
5140	INSURANCE--CASUALTY & LIABILITY	44,325	46,000	46,388	-
5145	INSURANCE--VEHICLE	11,001	11,000	15,400	-
5150	INSURANCE--FIDELITY	423	500	467	-
5155	OFFICE SUPPLIES	1,791	4,000	2,000	6,000
5160	POSTAGE & DELIVERY	448	2,000	500	-
5165	PROFESSIONAL & SPECIALIZED SERVICES	26,800	7,600	10,000	58,300
5170	PROFESSIONAL DEVELOPMENT	5,688	6,000	6,000	14,500
5175	RENTS & LEASES--VEHICLES & EQUIPMENT	1,550	9,000	2,000	3,000
5185	RENTS & LEASES--BUILDINGS & LAND	-	39,000	-	-
5190	REPAIR & MTC--VEHICLES & EQUIP	60,426	52,600	80,000	60,000
5195	REPAIR & MTC--OFFICE EQUIPMENT	3,135	2,000	1,500	2,000
5200	REPAIR & MTC--BUILDINGS & GROUNDS	12,193	17,500	17,000	21,700
5205	ADVERTISING & LEGAL NOTICES	-	500	-	-
5210	PRINTING & BINDING	1,217	2,000	-	-
5215	SMALL TOOLS & INSTRUMENTS	2,424	12,000	20,000	15,300
5216	RADIO EQUIPMENT	-	-	-	65,500
5218	SCBA	-	-	-	68,500
5220	INFORMATION TECHNOLOGY EQUIPMENT	-	6,000	500	-
5225	SOFTWARE LICENSING & FEES	4,379	4,500	6,500	-
5235	TRAVEL, LODGING & MEALS	2,197	5,000	2,500	4,000
5240	UTILITIES--WATER SERVICE	2,425	1,400	1,400	2,000
5245	UTILITIES--GAS & ELECTRIC	21,391	20,000	20,000	20,000
5250	COMMUNITY FUNCTIONS & PROMOTIONS	1,399	1,500	2,000	3,000
	TOTAL SERVICES & SUPPLIES	264,491	310,400	305,055	545,910
CAPITAL OUTLAY					
5401	VEHICLES & HEAVY EQUIPMENT	-	42,500	-	-
5420	FIRE DEPARTMENT DAMAGE	324,915	-	490,000	-
	TOTAL CAPITAL OUTLAY	324,915	42,500	490,000	-
GROSS TOTAL		2,157,370	1,906,431	2,231,831	2,119,077
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER (IN)/OUT	-	-	-	(51,500)
	TOTAL INTERFUND TRANSFERS (IN)/OUT	-	-	-	(51,500)
INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	18,676	-	-	-
5605	INTRAFUND TRANSFER--FLEET SERVICE	29,550	-	-	(16,962)
5610	INTRAFUND TRANSFER--DISPATCH SERVICE	35,419	39,000	39,000	102,469
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	83,645	39,000	39,000	85,507
NET TOTAL		2,241,015	1,945,431	2,270,831	2,153,085
NET FUND OBLIGATION		1,661,888	1,565,931	2,005,969	1,444,635
BUDGETED POSITIONS (FTE)		10.0	11.0	11.00	12.75

FLEET MAINTENANCE BUDGET DETAIL

FUND - 10

BUDGET UNIT - 170

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	46,017	43,572	44,669	-
5012 SALARIES--ONETIME STIPEND	-	2,000	2,000	-
5015 SALARIES--OVERTIME	-	-	750	-
5020 UNIFORM ALLOWANCE	500	-	500	-
5030 ACCRUED LEAVE PAYOUT	51	-	-	-
5035 MEDICARE	72	632	-	-
5040 UNEMPLOYMENT INSURANCE	-	245	-	-
5045 WORKERS COMPENSATION INSURANCE	1,580	2,614	1,697	-
5050 HEALTH INSURANCE	20,192	18,612	18,982	-
5051 DENTAL INSURANCE	3,335	1,381	1,868	-
5052 VISION INSURANCE	175	128	128	-
5055 LIFE & DISABILITY INSURANCE	545	486	486	-
5060 RETIREMENT--PERS CITY	3,004	2,566	2,662	-
5065 RETIREMENT--PERS EMPLOYEE	17	-	-	-
5067 RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	6,729	7,516	7,013	-
TOTAL SALARIES & EMPLOYEE BENEFITS	82,217	79,752	80,755	-
SERVICES & SUPPLIES				
5105 CLOTHING & PROTECTIVE GEAR	27	1,000	1,000	-
5110 COMMUNICATIONS	1,209	1,800	1,200	-
5120 FUEL & OIL	21,433	18,000	18,000	18,000
5135 HOUSEHOLD EXPENSES--OTHER	1,871	2,000	4,000	-
5140 INSURANCE--CASUALTY & LIABILITY	1,193	1,300	1,210	-
5150 INSURANCE--FIDELITY	12	-	13	-
5165 PROFESSIONAL & SPECIALIZED SERVICES	39	-	900	-
5170 PROFESSIONAL DEVELOPMENT	-	1,000	-	-
5175 RENTS & LEASES-VEHICLES & EQUIPMENT	506	13,000	8,300	-
5190 REPAIR & MTC--VEHICLES & EQUIPMENT	9,548	10,000	10,000	10,000
5195 REPAIR & MTC--OFFICE EQUIPMENT	-	1,000	65	1,000
5200 REPAIR & MTC--BUILDINGS & GROUNDS	157	2,000	1,000	2,000
5215 SMALL TOOLS & INSTRUMENTS	2,175	3,000	1,500	3,000
5240 UTILITIES--WATER SERVICE	2,965	2,800	2,800	2,800
5245 UTILITIES--GAS & ELECTRIC	14,454	15,000	15,000	15,000
TOTAL SERVICES & SUPPLIES	55,589	71,900	64,988	51,800
GROSS TOTAL	137,806	151,652	145,743	51,800
INTERFUND TRANSFERS (IN)/OUT				
5505 INTERFUND TRANSFER--FLEET SERVICE	(44,921)	-	-	-
5520 INTERFUND TRANSFER--STREET FUND	-	(21,000)	(21,000)	(7,000)
5515 INTERFUND TRANSFER--SEWER	-	(23,500)	(23,500)	(8,000)
TOTAL INTERFUND TRANSFERS (IN)/OUT	(44,921)	(44,500)	(44,500)	(15,000)

INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	1,741	-	-	-
5605	INTRAFUND TRANSFER--FLEET SERVICE	(77,786)	-	-	16,962
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	(76,045)	-	-	16,962
NET TOTAL		16,840	107,152	101,243	53,762
NET FUND OBLIGATION		16,840	107,152	101,243	53,762
BUDGETED POSITIONS (FTE)		2.0	2.0	1.0	0.25

GENERAL SERVICES
Budget Detail Summary



GENERAL SERVICES DEPARTMENT BUDGET DETAIL

FUND - 10

BUDGET UNIT - 120

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
4001	PROPERTY TAX--SECURED	974,659	1,069,000	1,069,000	1,112,000
4005	PROPERTY TAX--UNSECURED	35,853	5,000	5,000	39,500
4010	PROPERTY TAX--SUPPLEMENTAL	51,197	40,000	40,000	25,000
4015	PROPERTY TAX IN LIEU OF VLF	868,511	906,000	911,020	955,000
4017	PROPERTY TAX--AB8	-	-	-	42,800
4020	SALES & USE TAXES	1,792,264	1,900,000	1,900,000	1,940,000
4025	TRANSACTIONS & USE TAX (MEASURE C)	2,674,433	2,542,000	2,542,000	2,600,000
4027	CANNABIS BUSINESS TAX (MEASURE F)	-	-	23,000	50,000
4030	PROP 172 PUBLIC SAFETY AUGMENTATION	108,761	101,000	106,000	-
4035	DOCUMENTARY (TRANSFER) STAMP TAX	27,461	25,000	25,000	25,000
4040	TRANSIENT OCCUPANCY TAX	120,603	105,000	145,000	120,000
4045	FRANCHISE--AT&T	7,081	11,000	11,000	12,000
4050	FRANCHISE--COMCAST	123,451	125,000	125,000	120,000
4055	FRANCHISE--PG&E	116,347	116,000	116,000	110,000
4060	FRANCHISE--RECOLOGY	306,899	295,000	270,000	268,000
4105	REFUSE TIPPING FEES	568,309	505,000	505,000	530,000
4190	REFUSE LIEN FEES	(30,745)	7,000	7,000	7,000
4191	COMMUNITY PARTNERSHIP FEE - RECOLOGY	-	-	34,970	34,970
4195	LAB REVENUE DA AGREEMENT	-	-	-	10,000
4205	OTHER LICENSES & PERMITS	-	1,000	1,000	-
4401	INTEREST EARNINGS	3,105	10,000	10,000	15,000
4405	PLUMAS LAKE GOLF COURSE LEASE REVENUE	-	-	-	-
4415	COMMUNICATION TOWER RENTS	75,207	72,000	72,000	74,000
4420	USPS PARKING PERMITS	16,580	16,500	16,500	16,500
4426	B ST PERMIT PARKING	-	-	-	10,000
4450	OTHER RENTS & CONCESSIONS	3,899	3,700	4,500	3,900
4501	MOTOR VEHICLE IN LIEU FEES	6,355	2,000	5,800	5,000
4510	HOMEOWNER PROPERTY TAX RELIEF	14,050	14,600	14,600	14,300
4515	STATE MANDATED COST REIMBURSEMENT	16,312	8,000	8,000	10,000
4565	STATE HIGHWAY REIMBURSEMENT	31,352	29,000	29,000	29,000
4586	DEPT OF TREASURY CREB SUBSIDY	22,587	27,751	27,751	27,751
4801	MISCELLANEOUS REVENUE	118,773	20,000	12,700	10,000
4802	INSURANCE REIMBURSEMENTS	-	39,000	10,000	-
4812	CITY PARADE PARTICIPATION REVENUE	3,475	6,000	2,000	2,000
4813	CITY PARADE SPONSORSHIP REVENUE	2,400	6,000	600	600
4850	SALE OF DUPLICATED MATERIALS	225	300	300	300
4860	OES/FEMA REIMBURSEMENTS	404,943	-	49,436	-
4865	HARD ROCK CASINO	-	-	-	250,000
TOTAL REVENUE		8,464,347	8,007,851	8,099,177	8,469,621
EXPENDITURE/APPROPRIATIONS					
SERVICES & SUPPLIES					
5110	COMMUNICATIONS	8,152	10,000	10,000	10,000
5115	DUES & SUBSCRIPTIONS	14,270	14,200	14,200	14,900
5135	HOUSEHOLD EXPENSES--OTHER	693	500	1,000	800

5140	INSURANCE--CASUALTY & LIABILITY	4,835	6,900	7,569	240,646
5145	INSURANCE--VEHICLE	-	1,400	-	24,071
5150	INSURANCE--FIDELITY	-	-	-	2,073
5155	OFFICE SUPPLIES	6,401	9,000	9,000	8,000
5160	POSTAGE & DELIVERY	12,979	11,000	9,000	10,000
5165	PROFESSIONAL & SPECIALIZED SERVICES	219,133	37,800	75,561	20,700
5175	RENTS & LEASES--VEHICLES & EQUIPMENT	15,076	15,000	15,000	16,000
5195	REPAIR & MTC--OFFICE EQUIPMENT	203	5,000	1,000	1,000
5200	REPAIR & MTC--BUILDING & GROUNDS	3,031	-	-	-
5205	ADVERTISING & LEGAL NOTICES	6,314	5,000	5,000	4,000
5210	PRINTING & BINDING	1,922	2,000	2,000	2,000
5225	SOFTWARE LICENSING & FEES	68,985	-	10,000	-
5250	COMMUNITY FUNCTIONS & PROMOTIONS	8,912	5,000	1,000	5,000
	TOTAL SERVICES & SUPPLIES	370,906	122,800	160,330	359,190
DEBT, CONTINGENCY & OTHER CHARGES					
5325	PROPERTY TAXES & ASSESSMENTS	14,741	15,000	14,901	15,500
5315	JUDGEMENT & DAMAGES	8,554	-	32,741	-
5340	PAYMENTS & CONTRIBUTIONS TO OTHER AGENCIES	75,215	20,000	56,026	53,000
	TOTAL DEBT, CONTINGENCY & OTHER CHARGES	98,510	35,000	103,668	68,500
GROSS TOTAL		469,416	157,800	263,998	427,690
INTERFUND TRANSFERS (IN)/OUT					
5510	INTERFUND TRANSFER--IT SERVICE	(13,924)	-	-	-
5515	INTERFUND TRANSFER--SEWER FUND	-	-	-	-
5520	INTERFUND TRANSFER--STREET FUND	-	(14,000)	(14,000)	23,000
5530	INTERFUND TRANSFER (IN)/OUT	50,000	-	-	80,000
5540	GENERAL GOVT ALLOCATION TRANSFER	(80,375)	-	-	-
5545	LEGAL COST ALLOCATION TRANSFER	(42,101)	-	-	-
	TOTAL INTERFUND TRANSFERS (IN)/OUT	(86,400)	(14,000)	(14,000)	103,000
INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	(83,078)	-	-	-
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	(83,078)	-	-	-
NET TOTAL		299,938	143,800	249,998	530,690
NET FUND OBLIGATION		(8,164,409)	(7,864,051)	(7,849,179)	(7,938,931)
BUDGETED POSITIONS (FTE)		-	-	-	-

HUMAN RESOURCES

Budget Detail Summary



HUMAN RESOURCES BUDGET DETAIL

FUND - 10

BUDGET UNIT - 112

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5040 UNEMPLOYMENT INSURANCE	-	-	-	4,390
5045 WORKERS COMPENSATION INSURANCE	-	-	-	218,850
5067 RETIREMENT--PERS UNFUNDED LIABILITY	-	-	-	983,570
TOTAL SALARIES & EMPLOYEE BENEFITS	-	-	-	1,206,810
SERVICES & SUPPLIES				
5165 PROFESSIONAL & SPECIALIZED SERVICES	-	53,500	20,000	80,736
TOTAL SERVICES & SUPPLIES	-	53,500	20,000	80,736
GROSS TOTAL	-	53,500	20,000	1,287,546
NET TOTAL	-	53,500	20,000	1,287,546
NET FUND OBLIGATION	-	53,500	20,000	1,287,546
BUDGETED POSITIONS (FTE)	-	-	-	-

INFORMATION TECHNOLOGY

Budget Detail Summary



INFORMATION TECHNOLOGY BUDGET DETAIL

FUND - 10

BUDGET UNIT - 116

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4589 STATE OES GRANT REVENUE HAZMAT LAPTOP	-	-	-	4,000
TOTAL REVENUE	-	-	-	4,000
EXPENDITURE/APPROPRIATIONS				
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	-	-	-	3,600
5165 PROFESSIONAL & SPECIALIZED SERVICES	-	82,000	78,000	78,000
5195 REPAIR & MTC-OFFICE EQUIPMENT	-	10,000	5,000	-
5220 INFORMATION TECHNOLOGY EQUIPMENT	-	9,000	5,000	28,354
5225 SOFTWARE LICENSING & FEES	-	78,000	30,000	125,828
TOTAL SERVICES & SUPPLIES	-	179,000	118,000	235,782
GROSS TOTAL	-	179,000	118,000	235,782
INTERFUND TRANSFERS (IN)/OUT				
5515 INTERFUND TRANSFER--SEWER FUND	-	(7,000)	(7,000)	(7,000)
5520 INTERFUND TRANSFER--STREET FUND	-	(7,000)	(7,000)	(7,000)
5530 INTERFUND TRANSFER (IN)/OUT	-	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	-	(14,000)	(14,000)	(14,000)
NET TOTAL	-	165,000	104,000	221,782
NET FUND OBLIGATION	-	165,000	104,000	217,782
BUDGETED POSITIONS (FTE)	-	-	-	-

POLICE DEPARTMENT

Budget Detail Summary



POLICE DEPARTMENT BUDGET DETAIL

FUND - 10

BUDGET UNIT - 130

CLASSIFICATION		FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL					
4030	PROP 172 PUBLIC SAFETY AUGMENTATION	-	-	-	62,000
4110	ALARM PERMITS & FEES	6,776	8,000	8,500	8,000
4115	GAMING LICENSE FEES	2,055	1,000	1,000	918
4120	MEDICAL MARIJUANA LICENSE FEES	15,443	30,000	39,000	15,000
4121	COMMERCIAL MARIJUANA LICENSE FEES	-	30,000	-	10,000
4301	VEHICLE CODE FINES	14,627	20,000	25,000	30,000
4305	PARKING CITATION FINES	27,879	58,000	35,000	60,000
4425	PARKING PERMITS & METER COLLECTIONS	3,820	5,000	5,000	3,000
4530	POLICE OFFICER STANDARDS TRAINING (POST)	9,616	8,000	1,500	-
4580	DEPT OF JUSTICE BODY VEST PROGRAM	727	2,500	7,800	4,000
4581	DEPT OF HOMELAND SECURITY POLICE	23,241	17,250	22,100	24,750
4655	COUNTY--CORRECTIONS PARTNERSHIP GRANT	-	25,000	25,000	-
4665	COUNTY--VEHICLE ABATEMENT REVENUE	16,747	4,000	12,000	15,000
4675	YUBA COUNTY WATER AGENCY GRANT REVENUE	37,463	15,000	-	10,000
4701	POLICE OTHER SERVICES	104,406	110,000	115,000	10,000
4702	LIVESCAN REVENUE	-	-	-	3,500
4703	CONTRACT SERVICES (SCHOOL RESOURCE OFFICER)	-	-	-	100,000
4815	DONATIONS FOR PUBLIC SAFETY	17,300	2,000	10,510	2,000
4835	VEHICLE RELEASE FEES	23,849	24,000	13,000	15,000
4840	TOWING COMPANY FEES	17,750	18,000	12,000	12,000
4845	POLICE REPORT COPIES	7,297	6,000	6,500	6,000
4846	POST/CCW TRAINING	-	-	-	4,000
4855	SALE OF SURPLUS PROPERTY	35,500	10,000	19,000	500
4856	PROPERTY/EVIDENCE CURRENCY	-	-	3,000	500
4860	OES/FEMA REIMBURSEMENTS	-	-	-	18,561
TOTAL REVENUE		364,496	393,750	360,910	414,729
EXPENDITURE/APPROPRIATIONS					
SALARIES & EMPLOYEE BENEFITS					
5001	SALARIES--PERMANENT	994,539	1,218,543	1,148,945	1,259,909
5005	SALARIES--TEMPORARY Sworn	119,609	67,470	57,696	87,233
5009	SALARIES-PART-TIME Non-Sworn	-	33,082	33,114	33,082
5015	SALARIES--OVERTIME	262,235	161,000	224,412	189,180
5012	SALARIES--ONETIME STIPEND	-	32,000	34,000	-
5020	UNIFORM ALLOWANCE	16,500	17,000	18,000	17,000
5030	ACCRUED LEAVE PAYOUT	107,544	50,000	40,000	-
5035	MEDICARE	20,621	21,708	23,402	23,085
5040	UNEMPLOYMENT INSURANCE	111	5,880	-	-
5045	WORKERS COMPENSATION INSURANCE	94,155	129,310	101,112	-
5050	HEALTH INSURANCE	350,915	362,425	327,085	359,499
5051	DENTAL INSURANCE	27,906	31,171	24,888	35,344
5052	VISION INSURANCE	2,659	2,922	2,700	3,163
5055	LIFE & DISABILITY INSURANCE	10,266	13,143	13,394	13,382
5060	RETIREMENT--PERS CITY	130,387	172,213	160,499	179,235
5067	RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	460,356	554,041	540,360	-
5070	RETIREMENT--PERS CITY	810	2,265	677	1,610

5075	RETIREE HEALTH INSURANCE	9,956	12,000	12,263	10,000
	TOTAL SALARIES & EMPLOYEE BENEFITS	2,608,569	2,886,173	2,762,547	2,211,722
SERVICES & SUPPLIES					
5105	CLOTHING & PROTECTIVE GEAR	16,930	29,533	36,000	29,466
5110	COMMUNICATIONS	22,183	21,780	21,780	21,780
5115	DUES & SUBSCRIPTIONS	3,279	4,900	3,000	5,270
5120	FUEL & OIL	47,073	54,000	54,000	56,000
5135	HOUSEHOLD EXPENSES--OTHER	1,296	7,900	7,900	6,100
5140	INSURANCE--CASUALTY & LIABILITY	73,534	80,000	75,948	-
5145	INSURANCE--VEHICLE	6,161	6,200	2,384	-
5150	INSURANCE--FIDELITY	721	800	796	-
5155	OFFICE SUPPLIES	3,239	5,400	4,000	6,400
5160	POSTAGE & DELIVERY	895	1,000	750	1,000
5165	PROFESSIONAL & SPECIALIZED SERVICES	27,207	27,000	20,000	2,542
5170	PROFESSIONAL DEVELOPMENT	3,134	10,000	10,000	10,000
5171	LIVESCAN SERVICES	-	5,000	2,300	5,000
5175	RENTS & LEASES--VEHICLES & EQUIP	192,741	195,000	195,800	10,000
5185	RENTS & LEASES--BLDGS & GROUNDS	200	300	1,000	700
5190	REPAIR & MTC--VEHICLES & EQUIP	30,166	29,000	35,000	36,584
5195	REPAIR & MTC--OFFICE EQUIPMENT	4,833	4,200	3,200	4,200
5200	REPAIR & MTC--BLDGS & GROUNDS	11,895	2,400	2,400	3,400
5205	ADVERTISING & LEGAL NOTICES	2,079	1,200	1,600	1,200
5210	PRINTING & BINDING	2,069	3,700	4,100	4,700
5215	SMALL TOOLS & INSTRUMENTS	3,153	7,300	8,500	2,300
5220	INFORMATION TECHNOLOGY EQUIP	24,493	28,600	37,000	-
5225	SOFTWARE LICENSING & FEES	12,242	10,800	10,800	-
5230	SPECIAL DEPARTMENTAL EXPENSE	45,702	40,000	42,000	48,150
5232	VEHICLE ABATEMENT	-	-	4,800	26,000
5235	TRAVEL, LODGING & MEALS	11,965	20,000	15,000	20,000
5250	COMMUNITY FUNCTIONS & PROMOTIONS	3,973	2,300	3,000	5,500
5260	HOLIDAY FESTIVAL EXPENSES	120	-	-	-
5265	PROPERTY/EVIDENCE CURRENCY	-	16,290	-	16,290
	TOTAL SERVICES & SUPPLIES	551,283	614,603	603,058	322,582
CAPITAL OUTLAY					
5401	VEHICLES & HEAVY EQUIPMENT	-	3,500	-	33,000
	TOTAL CAPITAL OUTLAY	-	3,500	-	33,000
GROSS TOTAL		3,159,852	3,504,276	3,365,605	2,567,304
INTERFUND TRANSFERS (IN)/OUT					
5530	INTERFUND TRANSFER--COPS	(100,000)	(225,000)	(225,000)	(100,000)
	TOTAL INTERFUND TRANSFERS (IN)/OUT	(100,000)	(225,000)	(225,000)	(100,000)
INTRAFUND TRANSFERS (IN)/OUT					
5601	INTRAFUND TRANSFER--IT SERVICE	33,070	-	-	-
5605	INTRAFUND TRANSFER--FLEET SERVICE	32,863	-	-	-
5610	INTRAFUND TRANSFER--DISPATCH SERVICE	469,131	-	-	-
	TOTAL INTRAFUND TRANSFERS (IN)/OUT	535,064	-	-	-
NET TOTAL		3,594,916	3,279,276	3,140,605	2,467,304
NET FUND OBLIGATION		3,230,420	2,885,526	2,779,695	2,052,575
BUDGETED POSITIONS (FTE)		17.0	21.0	21.0	21.0

PUBLIC SAFETY DISPATCH CENTER BUDGET DETAIL

FUND - 10

BUDGET UNIT - 135

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	224,907	250,460	236,442	250,208
5005 SALARIES--TEMPORARY	35,891	36,000	31,533	48,058
5012 SALARIES--ONETIME STIPEND	-	10,000	10,000	-
5015 SALARIES--OVERTIME	22,637	22,000	23,000	24,000
5020 UNIFORM ALLOWANCE	4,800	5,600	5,600	5,600
5030 ACCRUED LEAVE PAYOUT	9,377	-	13,125	-
5035 MEDICARE	4,032	4,554	4,649	4,754
5040 UNEMPLOYMENT INSURANCE	-	1,960	2,035	-
5045 WORKERS COMPENSATION INSURANCE	18,868	7,852	20,261	-
5050 HEALTH INSURANCE	106,532	154,225	125,523	129,165
5051 DENTAL INSURANCE	12,022	12,822	5,000	12,326
5052 VISION INSURANCE	915	1,196	987	1,135
5055 LIFE & DISABILITY INSURANCE	2,592	2,961	3,002	2,923
5060 RETIREMENT--PERS CITY	12,145	14,338	15,606	15,838
5067 RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	27,935	43,480	49,975	-
5070 RETIREMENT--PERS CITY	268	540	540	721
TOTAL SALARIES & EMPLOYEE BENEFITS	482,921	567,988	547,278	494,727
SERVICES & SUPPLIES				
5105 CLOTHING & PROTECTIVE GEAR	-	450	450	450
5110 COMMUNICATIONS	5,709	7,920	7,920	7,920
5115 DUES & SUBSCRIPTIONS	75	100	100	100
5135 HOUSEHOLD EXPENSES--OTHER	223	100	100	100
5140 INSURANCE--CASUALTY & LIABILITY	14,243	15,000	14,449	-
5150 INSURANCE--FIDELITY	144	-	159	-
5155 OFFICE SUPPLIES	2,193	1,350	1,700	1,500
5160 POSTAGE & DELIVERY	68	-	-	-
5165 PROFESSIONAL & SPECIALIZED SERVICES	6,474	6,100	9,400	-
5170 PROFESSIONAL DEVELOPMENT	-	2,300	2,300	2,150
5175 RENTS & LEASES-VEHICLES & EQUIPMENT	1,519	-	-	-
5200 REPAIR & MTC--BUILDINGS & GROUNDS	46	400	400	400
5205 ADVERTISING & LEGAL NOTICES	49	400	-	400
5210 PRINTING & BINDING	1,015	-	-	-
5215 SMALL TOOLS & INSTRUMENTS	-	1,600	1,600	1,600
5220 INFORMATION TECHNOLOGY EQUIPMENT	-	1,500	1,500	-
5225 SOFTWARE LICENSING & FEES	6,444	4,100	3,000	-
5235 TRAVEL, LODGING & MEALS	16	3,000	1,000	3,000
5250 COMMUNITY FUNCTIONS & PROMOTIONS	46	-	-	-
TOTAL SERVICES & SUPPLIES	38,264	44,320	44,078	17,620
CAPITAL OUTLAY				
5405 CAPITAL PROJECTS	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-

GROSS TOTAL	521,185	612,308	591,356	512,347
INTRAFUND TRANSFERS (IN)/OUT				
5601 INTRAFUND TRANSFER--IT SERVICE	10,443	-	-	-
5610 INTRAFUND TRANSFER--DISPATCH SERVICE	(504,550)	(39,000)	(39,000)	(102,469)
TOTAL INTRAFUND TRANSFERS (IN)/OUT	(494,107)	(39,000)	(39,000)	(102,469)
NET TOTAL	27,078	573,308	552,356	409,878
NET FUND OBLIGATION	27,078	573,308	552,356	409,878
BUDGETED POSITIONS (FTE)	6.0	7.0	7.0	7.0

ANIMAL SERVICES BUDGET DETAIL

FUND - 10

BUDGET UNIT - 140

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4125 ANIMAL LICENSE FEES	5,673	6,500	7,000	8,000
4320 ANIMAL CONTROL CORRECTION VIOLATION	-	-	-	1,000
TOTAL REVENUE	5,673	6,500	7,000	9,000
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5001 SALARIES--PERMANENT	-	37,190	29,062	37,200
5005 SALARIES--TEMPORARY	3,710	-	5,034	-
5015 SALARIES--OVERTIME	-	1,000	500	1,000
5020 UNIFORM ALLOWANCE	-	800	800	800
5035 MEDICARE	24	565	565	566
5040 UNEMPLOYMENT INSURANCE	-	245	-	-
5045 WORKERS COMPENSATION INSURANCE	-	975	-	-
5050 HEALTH INSURANCE	-	8,927	1,306	1,800
5051 DENTAL INSURANCE	-	691	200	752
5052 VISION INSURANCE	-	67	67	67
5055 LIFE & DISABILITY INSURANCE	-	440	330	441
5060 RETIREMENT--PERS CITY	-	2,434	1,903	2,462
5067 RETIREMENT--PERS UNFUNDED ACCRUED LIABILITY	-	6,415	-	-
5070 RETIREMENT--PARS CITY	25	-	107	-
TOTAL SALARIES & EMPLOYEE BENEFITS	3,759	59,749	39,874	45,086
SERVICES & SUPPLIES				
5105 CLOTHING & PROTECTIVE GEAR	1,158	-	100	1,248
5115 DUES & SUBSCRIPTIONS	148	-	50	150
5165 PROFESSIONAL & SPECIALIZED SERVICES	56,816	55,000	30,000	45,200
5170 PROFESSIONAL DEVELOPMENT	-	-	-	500
5190 REPAIR & MTC--VEHICLES & EQUIP	-	8,000	8,000	3,000
5210 PRINTING & BINDING	1,367	500	500	500
5215 SMALL TOOLS & INSTRUMENTS	878	-	1,000	3,700
5225 SOFTWARE LICENSE & FEES	-	-	-	-
5230 SPECIAL DEPARTMENT EXPENSES	10,000	16,800	12,000	1,350
5235 TRAVEL, LODGING & MEALS	-	-	-	1,500
5250 COMMUNITY FUNCTIONS & PROMOTIONS	19	-	-	-
TOTAL SERVICES & SUPPLIES	70,386	80,300	51,650	57,148
GROSS TOTAL	74,145	140,049	91,524	102,234
NET TOTAL	74,145	140,049	91,524	102,234
NET FUND OBLIGATION	68,472	133,549	84,524	93,234
BUDGETED POSITIONS (FTE)	-	1.0	1.0	1.0

CITIZENS OPTION FOR PUBLIC SAFETY(COPS/SLESF) BUDGET DETAIL

FUND - 23

BUDGET UNIT - 230

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4401 INTEREST EARNINGS	1,433	1,000	1,000	1,000
4402 UNREALIZED GAIN/LOSS	(204)	-	-	-
4520 COPS/SLESF	213,144	100,000	100,000	100,000
TOTAL REVENUE	214,373	101,000	101,000	101,000
EXPENDITURE/APPROPRIATIONS				
INTERFUND TRANSFERS (IN)/OUT				
5530 INTERFUND TRANSFER (IN)/OUT	100,000	225,000	225,000	100,000
TOTAL INTERFUND TRANSFERS (IN)/OUT	100,000	225,000	225,000	100,000
GROSS TOTAL	100,000	225,000	225,000	100,000
NET TOTAL	100,000	225,000	225,000	100,000
NET FUND OBLIGATION	(114,373)	124,000	124,000	(1,000)
BUDGETED POSITIONS (FTE)	-	-	-	-

TOBACCO GRANT BUDGET DETAIL

FUND - 29

BUDGET UNIT - 290

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4537 TOBACCO GRANT	-	-	-	43,935
TOTAL REVENUE	-	-	-	43,935
EXPENDITURE/APPROPRIATIONS				
SALARIES & EMPLOYEE BENEFITS				
5005 SALARIES--TEMPORARY	-	-	-	2,150
5015 SALARIES--OVERTIME	-	-	-	30,768
5081 BENEFITS--GRANT	-	-	-	3,195
TOTAL SALARIES & EMPLOYEE BENEFITS	-	-	-	36,113
SERVICES & SUPPLIES				
5120 FUEL & OIL	-	-	-	1,000
5155 OFFICE SUPPLIES	-	-	-	1,300
5165 PROFESSIONAL & SPECIALIZED SERVICES	-	-	-	2,092
5220 INFORMATION TECHNOLOGY EQUIPMENT	-	-	-	3,430
TOTAL SERVICES & SUPPLIES	-	-	-	7,822
CAPITAL ASSETS				
5405 CAPITAL PROJECTS	-	-	-	-
TOTAL CAPITAL ASSETS	-	-	-	-
GROSS TOTAL	-	-	-	43,935
NET TOTAL	-	-	-	43,935
NET FUND OBLIGATION	-	-	-	-
BUDGETED POSITIONS (FTE)	-	-	-	-

HOMELESS SERVICES BUDGET DETAIL

FUND - 10

BUDGET UNIT - 195

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
SERVICES & SUPPLIES				
5135 HOUSEHOLD EXPENSES--CUSTODIAL SERVICES	-	-	-	3,500
5155 HOUSEHOLD EXPENSES--OTHER	-	-	-	1,000
5165 PROFESSIONAL & SPECIALIZED SERVICES	-	-	-	3,500
5250 COMMUNITY PROMOTION, OUTREACH, ENFORCEMENT	-	-	-	2,000
TOTAL SERVICES & SUPPLIES	-	-	-	10,000
GROSS TOTAL	-	-	-	10,000
NET TOTAL	-	-	-	10,000
NET FUND OBLIGATION	-	-	-	10,000
BUDGETED POSITIONS (FTE)	-	-	-	-

OTHER FUNDS

Budget Detail Summary



GENERAL DEBT SERVICE BUDGET DETAIL

FUND - 10

BUDGET UNIT - 180

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
NONE	-	-	-	-
TOTAL REVENUE	-	-	-	-
EXPENDITURE/APPROPRIATIONS				
SERVICES & SUPPLIES				
5175 RENTS & LEASES--VEHICLES & EQUIP	-	-	-	35,513
TOTAL SERVICES AND SUPPLIES	-	-	-	35,513
DEBT, CONTINGENCY & OTHER CHARGES				
5301 PRINCIPAL	175,000	185,000	185,000	375,658
5305 INTEREST	466,406	522,505	522,505	310,404
5310 DEBT SERVICE FEES	1,760	2,000	3,260	2,000
TOTAL DEBT, CONTINGENCY & OTHER CHARGES	643,166	709,505	710,765	688,062
GROSS TOTAL	643,166	709,505	710,765	688,062
INTERFUND TRANSFERS (IN)/OUT				
5530 INTERFUND TRANSFER (IN)/OUT	-	(20,000)	(20,000)	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	-	(20,000)	(20,000)	-
NET TOTAL	643,166	689,505	690,765	723,575
NET FUND OBLIGATION	643,166	689,505	690,765	723,575
BUDGETED POSITIONS (FTE)	-	-	-	-

MARY ARRON MUSUEM BUDGET DETAIL

FUND - 70

BUDGET UNIT - 700

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4401 INTEREST EARNINGS	71	-	-	-
4402 UNREALIZED GAIN/LOSS	(11)	-	-	-
4830 OTHER DONATIONS & CONTRIBUTIONS	10,800	-	10,800	10,800
TOTAL REVENUE	10,860	-	10,800	10,800
EXPENDITURES/APPROPRIATIONS				
SERVICES & SUPPLIES				
5110 COMMUNICATIONS	2,280	-	2,300	2,300
5130 HOUSEHOLD EXPENSES--PEST CONTROL SERVICES	870	-	725	870
5140 INSURANCE--CASUALTY & LIABILITY	576	-	700	-
5165 PROFESSIONAL & SPECIALIZED SERVICES	504	-	504	600
5200 REPAIR & MTC--BUILDINGS & GROUNDS	805	-	1,000	2,830
5240 UTILITIES--WATER	1,007	-	1,400	1,400
5245 UTILITIES--GAS & ELECTRIC	1,973	-	2,800	2,800
TOTAL SERVICES & SUPPLIES	8,015	-	9,429	10,800
CAPITAL OUTLAY				
5405 CAPITAL PROJECTS	-	-	-	-
TOTAL CAPITAL OUTLAY	-	-	-	-
GROSS TOTAL	8,015	-	9,429	10,800
INTERFUND TRANSFERS (IN)/OUT				
5530 OPERATING TRANS OUT/(IN)	-	-	-	-
TOTAL INTERFUND TRANSFERS (IN)/OUT	-	-	-	-
NET TOTAL	8,015	-	9,429	10,800
NET FUND OBLIGATION	(2,845)	-	(1,371)	-
BUDGETED POSITIONS (FTE)	-	-	-	-

MARYSVILLE SUCCESSOR AGENCY BUDGET DETAIL

FUND - 71

BUDGET UNIT - 710

CLASSIFICATION	FY 2017-18 Actual	FY 2018-19 Budget	FY 2018-19 Estimated	FY 2019-20 Adopted
REVENUE DETAIL				
4001 PROPERTY TAX--CURRENT SECURED	109,054	113,000	113,000	113,000
4005 PROPERTY TAX--CURRENT UNSECURED	1,345	-	-	-
4401 INTEREST EARNINGS	1,919	-	2,000	2,000
4402 UNREALIZED GAIN/LOSS	(393)	-	-	-
4855 SALE OF SURPLUS PROPERTY	-	-	-	-
TOTAL REVENUE	111,925	113,000	115,000	115,000
EXPENDITURE/APPROPRIATIONS				
SERVICES & SUPPLIES				
5165 PROFESSIONAL & SPECIALIZED SERVICES	4,884	10,000	7,200	10,000
TOTAL SERVICES & SUPPLIES	4,884	10,000	7,200	10,000
DEBT, CONTINGENCY & OTHER CHARGES				
5301 PRINCIPAL	56,712	64,000	64,000	64,000
5305 INTEREST	19,498	10,240	9,996	8,640
5310 DEBT SERVICE - FEES	1,354	1,500	1,341	1,500
5330 DEPRECIATION EXPENSE	1,622	-	-	-
5999 LOAN DEBT SERVICE	(57,600)	-	-	-
TOTAL DEBT, CONTINGENCY & OTHER CHARGES	21,586	75,740	75,337	74,140
GROSS TOTAL	26,470	85,740	82,537	84,140
INTERFUND TRANSFERS (IN)/OUT				
5530 INTERFUND TRANSFER (IN)/OUT	39,000	39,000	39,000	34,000
TOTAL INTERFUND TRANSFERS (IN)/OUT	39,000	39,000	39,000	34,000
NET TOTAL	65,470	124,740	121,537	118,140
NET FUND OBLIGATION	(46,455)	11,740	6,537	3,140
BUDGETED POSITIONS (FTE)	-	-	-	-

RESOLUTIONS



RESOLUTION NO. 2019-32

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
STATE OF CALIFORNIA, ADOPTING A BUDGET FOR THE 2019-20 FISCAL YEAR**

At a regular meeting of the Council of the City of Marysville, State of California, held on the 18th day of June, 2019.

WHEREAS, the City Manager submitted a proposed budget for the 2019-20 fiscal year; and

WHEREAS, on June 4, 2019, the City Council held a study session on the proposed budget;
and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Marysville
as follows:

Section 1. That revised figures prepared and submitted for the 2019-20 budget be and the same are hereby, in all things, approved and appropriated and any necessary transfers between accounts and funds in hereby authorized, approved, and appropriated;

Section 2. That the budget proposed by the City Manager for the fiscal year commencing on July 1, 2019, as revised by the City Council, be and the same, with proposed net City expenditures totaling \$17,162,598 is hereby approved, adopted, and appropriated.

Section 3. That from the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several departments, offices, and agencies for the respective objects and purposes therein named; provided, however, that the City Manager may transfer funds from one object or purpose to another within the same department, office, or agency. The City Manager may also transfer non-departmental funds from one expenditure type to another within the same fund provided there is no increase in approved total appropriations contained in the budget.

Section 4. That the Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force.

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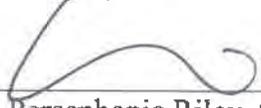
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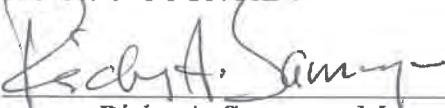
I **HEREBY CERTIFY** that the foregoing resolution was duly and regularly introduced and adopted by the City Council of the City of Marysville, County of Yuba, State of California, on the 18th of June, 2019, by the following vote:

AYES: Bill Simmons, Bruce Buttacavoli, Stephanie McKenzie, Brad Hudson,
and Ricky Samayoa
NOES: None
ABSENT: None
ABSTAIN: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said City this 18th of June, 2019.

By: 
Persephonie Riley, City Clerk

CITY OF MARYSVILLE, CALIFORNIA
BY ITS CITY COUNCIL

By: 
Ricky A. Samayoa, Mayor

Attachment:

Exhibit A: Fiscal Year 2019-20 Proposed Budget

RESOLUTION NO. 2019-33

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MARYSVILLE,
STATE OF CALIFORNIA, ADOPTING AN APPROPRIATIONS LIMITATION FOR THE
2019-20 FISCAL YEAR**

At a regular meeting of the Council of the City of Marysville, State of California, held on the 18th day of June, 2019.

WHEREAS, Article XIII-B of the Constitution of the State of California provides that total annual appropriations subject to limitation of the City shall not exceed the appropriations limit of the City for the prior year adjusted for changes in the cost of living or population, except as otherwise provided in said Article; and

WHEREAS, the City Council wishes to set an appropriations limitation for the 2019-20 fiscal year on those appropriations subject to limitation under Article XIII-B; and

WHEREAS, the City of Marysville has complied with all the provisions of Article XIII-B, as amended, in determining the appropriations limit for Fiscal Year 2019-20.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Marysville as follows:

Section 1. That the annual appropriations limitation for the City for the 2019-20 fiscal year for appropriations subject to limitation under Article XIII-B shall be \$19,059,047. This limitation shall apply only to appropriations subject to limitation under Article XIII-B.

Section 2. That the Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Resolution and thereupon the same shall take effect and be in force.

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced and adopted by the City Council of the City of Marysville, County of Yuba, State of California, on the 18th day of June, 2019, by the following vote:

AYES: Bill Simmons, Bruce Buttacavoli, Stephanie McKenzie, Brad Hudson,
and Ricky Samayoa

NOES: None

ABSENT: None

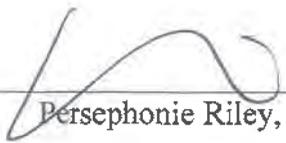
ABSTAIN: None

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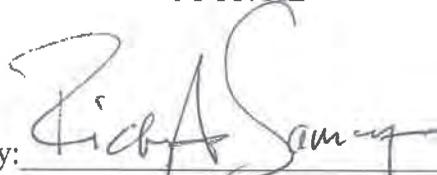
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IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said City this 18th day of June, 2019.

By: 
Persephonie Riley, City Clerk

CITY OF MARYSVILLE, CALIFORNIA
BY ITS CITY COUNCIL

By: 
Ricky A. Samayoa, Mayor

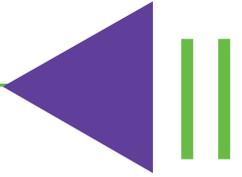
Attachment:

Exhibit A: Fiscal Year 2019-20 Appropriations Limit

Budget
CALENDAR



BUDGET CALENDAR



June 18, 2019

Council approved Fiscal Year 2019-20 Budget

November 2019

2017-18 Measure C Report to Council

December 2019

2018-19 Audit adopted by Council

Feb / March 2020

Council Strategic Goal Setting & Planning Workshop

Early May 2020

First Fiscal Year 2020-21 Council Budget Workshop

June 2020

Public Hearing and Budget Adoption

September 2019

Final Budget document produced (electronic and hard copy)

December 2019

2018-19 Measure C Report to Council

January 2020

Mid-Year Budget Review & Presentation to Council

Feb - April 2020

Develop Proposed Fiscal Year 2020-21 Budget

Early - Mid May 2020

Public Budget Workshops

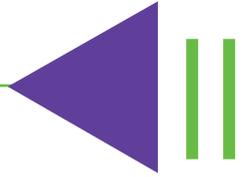
July 1, 2020

Start of new Fiscal Year 2020-21

Glossary
OF TERMS



GLOSSARY OF TERMS



Account

A record collecting related debits or credits of like expenditures or revenues.

Accounts Payable

A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

Accounts Receivable

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government (but not including amounts due from other funds or other governments).

Adopted Budget

The City Council approved annual budget establishing the legal authority for the expenditure of funds as set forth in the adopting Council budget resolution.

Assets

Property owned by a government, which has monetary value.

Audit

Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly present the City's financial position and results of operations in conformity with generally accepted accounting principles.

Balanced Budget

When the total of revenues and other financing sources is equal to or greater than the total of expenditures and other financing uses, the budget is balanced.

Bond

Called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate.

Bond Rating

An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full. Two agencies regularly review city bonds and generate bond ratings: Moody's Investors Service and Standard and Poor's Ratings Group.

Budget

A plan of financial and program operation listing an estimate of proposed appropriations or expenses and the proposed means of financing them, for a particular time period. The budget is proposed or preliminary until it has been adopted by the City Council.

Budget Calendar

The schedule of key dates or milestones which a government follows in preparation and adoption of a budget.

CalPERS

State of California Public Employee's Retirement System.

Capital Asset

A tangible, fixed asset that is long-term in nature, of significant value, and obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include land, buildings, equipment, improvements to buildings, and infrastructure (i.e., streets, highways, bridges, and other immovable assets). A capital asset is defined as an asset with a useful life extending beyond a single accounting period.

Capital Budget

A financial plan of proposed capital improvement projects and the means of financing them for a given period of time.

Capital Outlay

A budget category which budgets all equipment having a unit cost of more than \$5,000 and an estimated useful life of more than one year. Capital Outlay items are budgeted in the operating budget.

Capital Improvement Plan (CIP)

A dynamic community planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over the next fiscal year. It is critically important and one of the major responsibilities for a government entity.

Cashflow

The net amount of cash and cash-equivalents being transferred into and out of a business.

Department

An operational and budgetary unit designated by the City Council to define and organize City operations, or a group of related operations within a functional area.

Debt

An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants, and notes.

Debt Service

Debt service refers to the interest and principal payments on bond issues and Certificate of Participation, and includes the issuance costs related to bond funding.

Deficit

The excess of an entity's liabilities over its assets, or the excess of expenditures or expenses over revenue during a single accounting period.

Division

An organizational unit consisting of program(s) or activity(ies) within a department which furthers the objectives of the City Council by providing services or a product.

Enterprise Fund

A type of fund established to account for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. These funds are entirely or predominately self-supporting.

Expenditure

The payment made for cost of services rendered, materials, equipment, and capital improvements.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fee

The payment for direct receipt of a public service by the party who benefits from the service.

Fiduciary Fund

A fund type to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension, trust funds, investment trust funds, private-purpose trust funds, and agency funds.

Fiscal Year

A twelve-month accounting period of time to which the budget applies; For Marysville, it is July 1 through June 30.

FTE

Full Time Equivalent Employee (FTE) Hours per year = 1.0 Full-Time Equivalent position.

Fund

An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are three major types of fund: Governmental (general, special revenue, debt service, capital projects, and permanent), Proprietary (enterprise and internal service), and Fiduciary (trust and agency).

Fund Balance

The amount of financial resources immediately available for use. Generally, this represents the excess of unrestricted current assets over current liabilities.

Gann Appropriation Limit

Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the “base year” of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction’s population or the annual percentage population change of the county in which the jurisdiction is located.

General Fund

The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include City Council, Police and Fire Departments.

General Obligation Bond

A type of bond that is backed by the full faith, credit, and taxing power of the City.

Governmental Fund

A fund type to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and fiduciary funds.

Grant

Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity or facility. An example is the Community Development Block Grant given by the Federal government.

Infrastructure

Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks and airports.

Interfund Transfers

These budgetary transactions consist of quasi-external transactions which would be treated as revenues and expenditures if they involved organizations external to the governmental unit, reimbursements of expenditures initially made in one fund which are attributable to another fund, and operating transfers where monies are appropriated from one fund to another fund to reimburse expenses which are of benefit to the first fund.

Intrafund Transfers

These budgetary transactions occur when services received and provided are within the same fund but different internal governmental units.

Liability

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: This term does not include encumbrances.

Line Item Detail

A budget that lists detailed expenditure categories (permanent salaries, utilities, travel, training, etc.) separately, along with the amount budgeted for each specified category.

Long-Term Debt

Debt with a maturity of more than one year after the date of issue.

Measures C

Measure C, approved by Marysville voters in 2016, increased the City's transaction and use tax rate by one percent. The tax increase will expire in 2026.

Measure F

Measure F is the Cannabis Regulation aimed at taxing and regulating the use, possession, cultivation and sale of cannabis. The ballot measure was approved by voters in 2016.

Mission

A description of the basic purpose and responsibility of the division or department.

Municipal Code

A compilation of City Council approved ordinances currently in effect. The Code defines City policy in various categories, for example, Civil Service rules, traffic regulations, sanitation and health standards, building regulations, and planning and zoning regulations.

Operating Budget

A financial, programmatic and organizational plan for furthering the goals of the City Council through the departments of the City, which does not include one-time capital improvements projects.

Ordinance

A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

Resolution

A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time. During the fiscal year other budget modifications made by the City Council require a majority plus one vote.

Reserve Fund Balance

An estimated amount of a fund's budgeted resources that is established to be available to the ensuing year's budget and specifically reserved as such. This amount can be transferred to expenditure appropriations only by resolution of the governing body.

Revenue

Sources of income used to finance City governmental services.

Salaries and Wages

A budget category which generally accounts for full-time, part-time, and temporary employees' salaries, overtime costs and fringe benefits for a particular division or program.

Special Revenue Funds

A Special Revenue Fund is separately administered because restrictions have been placed on how revenues may be spent by the City Council, the State of California or the Federal government. Two examples are the State of California Gas Tax Fund and Federal government Community Development Block Grant funds.

Starting Fund Balance

Fund balance available in a fund from the end of the prior year for use in the following year.

Supplies and Expenses

A budget category which accounts for all non-personnel expenses. Examples include office, supplies, utility costs, legal advertising, equipment maintenance, small tool purchases, building/structure maintenance and contractual services.

Taxes

Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. This term does not include charges for services rendered only to those paying such charges, for example refuse collection.

Transient Occupancy Tax (TOT)

A tax on hotel/motel stays thirty days or less. The rate in the City of Marysville is 10%.

ACRONYMS

CaIPERS California Public Employee's Retirement System

CDBG Community Development Block Grant

CIP Capital Improvement Plan

COPS Citizens' Option for Public Safety

DUI Driving Under the Influence

FEMA Federal Emergency Management Agency

FTE Full Time Equivalent

FY Fiscal Year

GDP Gross Domestic Product

HOME Federal Home Investment Partnership Program

LED Light Emitting Diodes

MOE Maintenance of Effort

MOU Memorandum of Understanding

PERS Public Employee Retirement System

SACOG Sacramento Area Council of Governments

RDA Redevelopment Agency

SB Senate Bill

TDM Traffic Demand Management

TMP Transportation Management Program

TOT Transient Occupancy Tax

