



CLASSIFICATION SPECIFICATION

CITY OF MARYSVILLE, CA

Date: July 2020

CLASS TITLE: Senior Maintenance Worker

JOB CODE: xxxxxx

WORKING TITLE: Senior Maintenance Worker

FLSA STATUS: Non-Exempt

REPORTS TO: Lead Maintenance Worker Supervisor/
Public Works Director

HIRING STATUS: Career

DEFINITION

To plan, direct, and lead crews engaged in the repair and maintenance of streets, parks, stormwater, water, sewer, sidewalks, curbs, gutters, and related facilities. To operate heavy power-driven equipment involving public works and parks, maintenance, and repair work. Exercises direct field supervision over crews engaged in service, maintenance, and repair work.

DISTINGUISHING CHARACTERISTICS

A position in the Senior Maintenance Worker class is distinguished from lower level maintenance classes by the responsibility for supervising others as a lead worker and performing the most skilled construction, maintenance and repair work and for frequently operating heavy power-driven construction equipment, such as motor grader or backhoe, in finishing construction and maintenance work in exact compliance with specifications.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Lead Maintenance Worker and/or Public Works Director.

Exercises technical and functional supervision over maintenance staff.

EXAMPLES OF DUTIES - Duties may include, but are not limited to, the following:

Plan, direct, and supervise maintenance and repair activities involving a wide variety of municipal public works facilities such as streets, curbs, gutters, sewers, storm drains, sidewalks, parks, and related facilities.

Supervise the operation of equipment and lead personnel involved in public works construction, maintenance and repair work.

Make recommendations on the types and kinds of equipment needed for maintenance and repair work.

Participate in difficult maintenance and repair work.

Estimate and schedule work to be done and the quantities of material needed.

Inspect work projects in progress and upon completion.

Respond to concerns about street maintenance, repair and cleaning.

Operate a backhoe, motor grader, rollers, loaders, trucks, and other power-driven equipment in the maintenance and construction of City streets, curbs, gutters, sidewalks, storm drains, water lines, and park facilities as a major work assignment.

Cut, level, slope and otherwise finish grades under construction.

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Senior Maintenance Worker (Continued)

Dig and backfill ditches and excavations.

Perform routine electrical maintenance of traffic control devices and controlled water sprinkler systems.

May assist in the installation and removal of concrete and asphalt on streets, curbs, gutters, sidewalks, and other public facilities as required.

Perform semi-skilled and skilled construction, maintenance, and repair of park structures and accessories using the techniques of carpentry, plumbing, and cement work.

Mix concrete, prepare forms, and pour foundations.

Erect block walls and roof framing.

Install plumbing fixtures in park restrooms.

Paint and plaster surfaces as required.

Water, mow, weed, trim, renovate, and fertilize grass.

Rake leaves, clean walks, fields, courts, and other facilities.

Spray weeds.

Operate equipment and vehicles as required and assist in routine maintenance on such equipment.

Perform other building maintenance and repair tasks.

Requisition and purchase materials and supplies.

Maintain records of work performed and supplies used.

Coordinate assigned area of responsibility with other City departments and divisions.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Tools, equipment and procedures used in skilled construction, maintenance and repair work.

The nature, type, and proper uses of materials used in public works, parks and building construction, maintenance and repair.

Sources, storage and proper care and handling of equipment, materials and supplies used in the course of work.

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Senior Maintenance Worker (Continued)

Operational characteristics and the routine maintenance requirements of a variety of heavy duty power-driven equipment.

Safe work practices.

Principles of assigning and reviewing the work of others.

Ability to:

Communicate clearly and concisely, both orally and in writing.

Perform a variety of skilled tasks in street maintenance.

Assign and supervise the work of crews engaged in equipment operation and public works maintenance and repair work.

Skillfully operate, without direct supervision, a variety of heavy duty, power-driven equipment.

Properly and safely use a wide variety of hand and power tools, and materials required for public works, parks and building maintenance, construction and repair work.

Perform heavy manual labor.

Read and interpret plans and specifications.

Estimate time, materials, and equipment needed to perform maintenance and repair work.

Maintain records and prepare complex reports.

Establish and maintain cooperative relationships with those contacted in the course of work.

Effectively lead an on-going maintenance program.

SPECIAL REQUIREMENTS:

Possession of a valid Class “B” Commercial Driver’s License.

When Assigned to the Streets Division:

Possession of a Work Zone Safety Certification

When Assigned to Facilities and Parks Division:

Possession of a Qualified Pesticide Applicators Certificate

All Special Requirements Due Within 12 Months of Appointment:

EXPERIENCE AND TRAINING

Any combination equivalent to the experience and education that could likely provide the required knowledge and abilities would be qualifying.

Experience: Three years of increasingly responsible experience in public works construction, maintenance, and repair work including some supervisory experience.

Training: Equivalent to graduation from an accredited high school, plus specialized training in street maintenance and repair, and fleet maintenance.

Licenses or Certificates:

Possession of an appropriate California driver's license is required and ability to obtain a commercial class B within 6 months of appointment.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Requires the maintenance of physical conditioning necessary to operate motorized equipment and vehicles. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms. The employee frequently is required to stand; talk and hear; walk; sit; climb or balance; stoop, kneel, crouch or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and vehicles and is frequently exposed to wet and/or humid conditions and vibration.

The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The employee may be required to work night, early morning, or weekend hours, depending on workload factors, in addition to normally scheduled work hours. The noise level in the work environment can be loud. In addition, if assigned to Public Services, may have contact with sewage, hazardous traffic situations, high-pressure water and hazardous chemicals.