



# Marysville Fire Department

Office: (530) 741-6622

## Property Pre-Inspection Worksheet

**Instructions: Use this worksheet to ensure your property is fire code compliant prior to our inspector's visit. This list includes the most common fire safety issues and is not a complete list. However, if you have questions, please call our office or ask for clarity when our inspector is at your property.**

### Areas to Check:

#### Exiting:

- Remove obstruction from exit way, aisle or exit door.
- Exit door to open without a key or any special effort.
- Remove storage from under unprotected stairway.
- Repair non-operable exit door hardware.
- Remove obstructions from door required to be closed.
- Remove locks or latches from doors with panic hardware.
- Place sign over main exit door stating, "This Door to Remain Unlocked During Business Hours."
- Repair non-working exit signs and exit illumination.
- Post an occupant load sign in designated room.

#### Electrical:

- No permanent use of extension cords.
- Ensure permanent wiring for fixed and stationary appliances.
- Provide cover plates for all junction boxes.
- Remove exposed wiring or protect in approved conduit.
- Provide a 30" clear space to and in front of electrical panel.

#### Fire Extinguishers:

- Fire extinguishers serviced and tagged.
- Provide and mount any fire extinguishers 3 feet above floor
- Mount exiting fire extinguisher in an approved location.
- Post a sign indicating the location of the fire extinguisher.
- Provide a clear access to fire extinguisher.

#### Flammable and Combustible Liquids:

- Ensure flammable liquids are stored in appropriate cabinets or reduce storage.
- Discontinue dispensing of flammables by gravity.
- Replace lids on all storage not in immediate use.

#### Fire Protection Equipment:

- Remove obstructions (3' min. clearance) for access and use of fire appliances and equipment
- Secure all system control valves in the open position.
- Provide 5 year cert. test for sprinkler/standpipe.
- Replace missing caps on fire dept. connection.
- Provide sprinkler coverage in unprotected areas.
- Provide spare sprinkler heads and/or wrench at riser.
- Replace damaged, corroded or painted sprinkler heads.
- Hood and duct extinguishing system to be serviced and tagged (if applicable)
- Remove grease from hood, duct, and filters.

#### Storage and Housekeeping:

- Reduce storage to at least 24" below ceiling.
- Reduce storage to at least 18" below sprinkler.
- Arrange storage in orderly manner to provide access.
- Remove combustible storage from boiler, mechanical, and/or electrical rooms.
- Provide 30" clearance of combustibles from heating equipment.
- Remove waste and rubbish materials from the premises.
- Relocate dumpster to an approved location.
- Repair holes in required fire resistive construction.
- Provide 30" clearance between building and growth.
- Provide approved metal container for oily rag storage.

#### Miscellaneous:

- Provide address numbering which is visible from the street.
- Ensure Knox box and/or keys are provided for Fire Dept. access if desired
- Ensure fire lanes are not blocked and are clearly marked.
- Secure compressed gas cylinders.