



ENCROACHMENT PERMIT APPLICATION

PERMIT NO. _____
DATE _____

CITY OF MARYSVILLE
526 C STREET, MARYSVILLE, CA 95901
PHONE: 530-749-3902
FAX: 530-749-3991

Location of Work: _____

Applicant: _____ Address: _____

Description: _____

Excavate In: Street Sidewalk Curb Gutter Other _____

Install In: Street Sidewalk Curb Gutter Other _____

Other: _____

GENERAL INFORMATION

DIAGRAM OR ATTACH PLANS

Starting Date: _____

Completion Date: _____

Street Cut Estimate: _____ LF

Construction Cost: _____

Contractor: _____

Address: _____

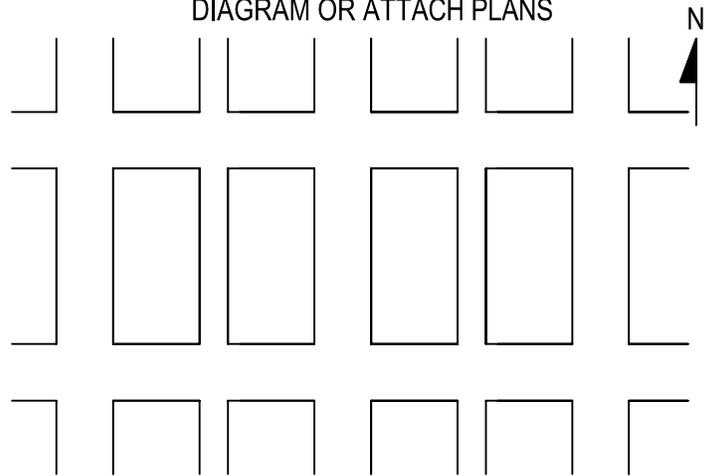
Telephone No.: _____

Contractor's License No.: _____

City Business License No.: _____

Liability Insurance: _____

Performance Bond: _____



I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with the current City of Marysville specifications and details, City ordinances and requirements, and the rules and regulations applicable to this permit.

(Read "General Provisions" on reverse of "Applicant's" copy before signing.)

SIGNATURE

DATE

(FOR OFFICIAL USE ONLY)

FEES

Permit Fee \$ _____

Inspection/Processing Fee \$ _____

Street Cut Resurfacing Fee \$ _____

(_____ Sq. Ft. x \$ _____)

Other _____ \$ _____

_____ \$ _____

TOTAL FEES \$ _____

RECEIPT NO.: _____

INSPECTION

Inspected By: _____

Date: _____

Comments: _____

Work Accepted By: _____ Date: _____

THE REQUESTED PERMIT IS HEREBY GRANTED AS CONDITIONED

Special Conditions: _____

Permit Expires: _____ Permit Extended to: _____

Permit Granted By: _____ Date: _____

ENCROACHMENT PERMIT

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GENERAL PROVISIONS

1. **VALIDATION:** This permit is not valid unless signed by the City Services Director or his authorized representative.
2. **REVOCATION:** This permit is non-transferable and is void if work is not completed prior to expiration date. An extension may be granted if such extension is requested forty-eight (48) hours before permit expires.
3. **ACCEPTANCE OF PROVISIONS:** It is understood and agreed by the permittee that the doing of any work under the permit shall constitute an acceptance of the provisions.
4. **KEEP PERMITS ON JOBSITE:** This permit shall be kept on the jobsite and must be shown to any representative of the City Services Department.
5. **INSPECTION AND APPROVAL:** A minimum of **twenty-four (24) hours notice** shall be required prior to placing any backfill, connection to any existing facility, or the placement of any concrete or paving work. Inspection shall not be deemed a waiver on the part of the City of the right to demand correction of defects discovered at a subsequent date.
6. **STANDARD SPECIFICATIONS:** All work shall conform to the City of Marysville standard specifications and the State of California Standard Specifications.
7. **MINIMUM INTERFERENCE WITH THE PROTECTION OF TRAFFIC:** All work shall be planned and carried out so there will be the least possible inconvenience to the travelling public. Placing of lights, barricades, warning signs and other safety devices required for public safety shall be the responsibility of the permittee. All safety provisions and devices shall conform to the requirements of Chapter 5 of the State of California Traffic Manual.
8. **FAILURE TO COMPLY WITH GENERAL PROVISIONS:** The permittee agrees to reimburse the City for performing all work and furnishing all material to correct any failure to comply with these provisions, as well as all applicable City ordinances and standards and specifications currently in effect.
9. **NOTIFICATION OF UTILITY COMPANY:** The permittee shall notify utility companies forty-eight (48) hours prior to beginning any construction which may involve underground or overhead facilities and will pay all expenses for any removal or relocation necessary. Valves on water mains may not be turned off without permission of the utility company involved.
10. **NOTIFICATION OF POLICE, FIRE AND PUBLIC WORKS DEPARTMENTS:** When streets are to be blocked, the Police, Fire and Public Works Departments are to be notified each day the street is to be blocked and/or when traffic is delayed or hindered. Access to fire hydrants shall be maintained at all times. Streets will not be closed without prior approval of the City Services Director or his authorized representative.
11. **CLEANUP OF JOB SITE:** The permittee will remove all refuse material from the job site within three (3) days after completion of the work.
12. **DELINQUENT BILLS:** Failure to pay any delinquent bill accrued under any previous permit issued by the City Services Department will be cause for rendering the applicant ineligible for any other permit from the City Services Department until such bill is paid.
13. **MEETING EXISTING IMPROVEMENTS:** The permittee shall be responsible for meeting all adjacent frontage improvements such as paving and sidewalks.

TO THE PERMITTEE

To provide a more efficient and economical inspection service for Encroachment Permit Construction, we are asking that the following procedure be followed by all permittees when work authorized by the permit will require inspection by the City.

1. Notify the City Services Department **at least forty-eight (48) hours** prior to the start of construction.
2. Discuss with the Inspector any unusual or difficult features of the construction.
3. Notify the Inspector one day in advance to cancel a scheduled inspection or to request an additional or earlier inspection.
4. Notify the Inspector upon completion of construction by calling (530) 749-3902.

INSPECTION SCHEDULE

Listed below are several types of construction and points at which an inspection must be made prior to continuing construction operations. Unauthorized continuance of construction beyond an inspection point may result in a rejection of all work completed.

CONCRETE	PIPE LAYING	TRENCHING
1. Grade and excavation before forming	1. Excavation and bedding	1. Prior to backfill
2. Forms before placement of concrete	2. Pipe laying	2. Prior to placing concrete cap
3. Cleanup and final approval	3. Backfill (Compaction test may be req.)	3. Prior to and after paving
	4. Final Approval	